

Meeting #560

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, October 4, 2016 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Craigmile, John Cornell, and Joe Ferguson. Manager Ludvigson was absent. Others present were: Trudy Hastad, Mary Homan, Ron Fjerkenstad, Dale Krystosek from BWSR, Lee Gloege, Brian Hoffman, & Danny Larson from Agassiz Town Board.

Chairman Ellefson asked for additions to the agenda. Manager Craigmile motioned to approve the agenda as presented, seconded by Manager Cornell. Upon vote, all voted in favor.

Dale Krystosek from BWSR met with the Board to review the final Level II PRAP (Performance Review). According to the progress report, the District has completed or is making progress on 41 of their 44 planned action items identified in their 10-year management plan. The District met 11 of the 13 basic standards that are either legally required or fundamental to watershed district operations. The District met 7 of the 15 high performance standards that reflect high performance standards for greater Minnesota Watershed Districts. BWSR recommends that the watershed district update their personnel policy and develop a Data practices policy within the next 18 months. It was also recommended to continue and expand the use of Prioritized, Targeted and Measureable as criteria for Goals & Objectives in the next water management plan, address action items and consider working toward achieving several additional high performance standards. It was also recommended to conduct a strategic assessment of the watershed district to determine whether its existing mission, goals, and staff capacity are sufficient to meet the demands of conservation services in the District and ensure it is complying with Minnesota Statutes 103D. Hastad will provide a written response to the report and submit to BWSR.

PARK REPORT: Ron reported that the water and electricity would be turned off the beginning of the week. Dakota pump was out for yearly pump maintenance prior to shutting down for the fall. Lyon-Lincoln Electric was out to mark lines for the underground utilities. This will happen yet this fall. Ron discussed the need for a new roof on bathhouse next spring. Discussion followed. Ron will get quotes for shingles and steel. No further action was taken.

CWP REPORT: Homan ordered a banner that explains watersheds and coordinates with the other WRAPS banner. Both banners were used in the LQP County fair booth in the wildlife building. Homan went with Overholzer from LQP SWCD and they went to Marsh Lake and took pictures of site before the construction begins and started a file. Homan reported the SWAG grant is nearing completion as all sampling is done and reporting results are completed and sent into MPCA. She still needs to complete the final reporting and expenses. The SSTS loan program papers have all been signed with the program running thru 2019 with a one year extension available. We have already paid out over \$37,000 with the new loan dollars and have another two applications that will be constructed this fall. Homan has been working on the tile inventory for the Yellow Bank Watershed area. She has over 1300 entries thus far. Homan received the new printer and is in the process of cleaning out the office, consolidating files and seeing what can be disposed of to make the office ready for her replacement. She would like to review office inventory with Hastad prior to her departure.

WCA REPORT: Homan reviewed drainage permits and advised a few landowners they had to complete the wetland application or consider purchasing wetland credits to complete their projects. She did a follow up with Jeremy Donabauer to get the Selford and Thorine Moen Wetland Program application ready for approval. She also received another County Wetland application for the Road Replacement program. Homan reminded the Board that we are bank service area #9.

Homan reported the Moen Family Farm has a 72 acre site for the Minnesota Wetland Bank which will create 48.6625 of wetland credits. The site is located in Cerro Gordo Township, section 9. The goal of the project is to restore/maintain the wetland hydrology in order to re-establish a self-sustaining and high functioning deep marsh, shallow marsh, wet meadow/sedge meadow hydrophytic vegetative communities consisting of native species. The shallow marsh, deep marsh, wet prairie and meadow will receive 75% credit while the upland buffer will receive 50% credit. Initial release will include 15% of the wetland and upland areas after approval and recording of easement. Interim release 1 when they meet performance standards will release 35%. Then a 2nd interim release will include 25% of the upland area when performance standards are met. The final release of credits is released when all performance standards are met. The performance standards include numbers of native plant species established. Homan was told last week they have started site preparation at the site that includes controlling reed canary grass and mowing and spraying site to prepare for planting. There is no construction being done on-site just planting of native plants. Homan noted the Moen bank will only be used for Ag banking.

Manager Craigmile motioned to approve the Moen Wetland Bank application, seconded by Manager Ferguson. Upon vote, all voted in favor.

Dan Larson, Lee Gloege, & Brian Hoffman from the Agassiz Town Board met with the Watershed to inquire if the Watershed would help pay for 36" pipe they had to add to a ditch system under the Township Road during a repair in order to meet water capacity. The extra pipe added an extra \$2,890.74 to the cost. This was located in section 22 Agassiz Township. The Township board applied for a watershed permit to replace a 36" to 48" pipe which they had measured as a 36", the Town Board special ordered a pipe and upon installation was noted it was a 48" pipe. The Board had to have same drainage capacity and had to order additional pipe and wanted the Watershed to pay the difference. Discussion followed. The Board suggested talking to the LQP County Commissioners as the drainage authority, and authorized Hastad to contact Attorney Kolb for opinion. No further action was taken.

TREASURERS'S REPORT: Administrator Hastad presented the Treasurer's report. Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Cornell. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretary's report #559 was presented for approval. Manager Craigmile motioned to approve report #559, seconded by Manager Ferguson. Upon vote, all voted in favor.

Manager Cornell motioned to approve special meeting #559.1, seconded by Manager Craigmile. Upon vote, all voted in favor.

The next regular meeting date was set for Tuesday, November 1, 2016 at 4:30 p.m.

ADMINISTRATOR'S REPORT: Hastad informed the Board that the Yellow Bank boundary for the One Watershed One Plan was going to stay with the Upper Minnesota River Watershed District for planning purposes. We just need to make sure the Yellow Bank is included as a priority area in their One Watershed One Plan. Permitting and such are still done with the Lac qui Parle-Yellow Bank Watershed. No further action was taken.

Hastad shared four applications were received for the Coordinator position. The Board reviewed the applications and chose two candidates to interview. Hastad was instructed to contact and set up interviews. No further action was taken.

Hastad discussed the ArcGIS quote received from ESRI. Discussion followed, with no action taken. Hastad updated the Board on the CD #54 improvement project and the CD #12 repair project. Hastad informed the Board that B & W Control would be spraying some of the County Ditches within the next two weeks. Hastad reported working on updating the personnel policy. She will have it ready for approval at the November Board meeting. Hastad reported working with the DNR State Dam office on some maps needed for the Emergency Action Plan for the Canby Creek Dam structures. No further action was taken.

The following bills were presented for payment:

GENERAL KLEIN ACCOUNT:

09-30-16	6428	Bruce Bergeson & Donovan Wieggers	SSTS Loan	\$12,129.00
09-30-16	6429	Robert Bjornson & Stu Frazeur	Tiling SSTS Loan	\$11,341.00
09-30-16	6430	Courtney Knutson	SSTS Loan	\$13,700.00
10-04-16	6431	Upper MN River WS District	Aug 16/17 water quality monitoring	\$302.34
10-04-16	6432	RMB Environmental Laboratories	water sample lab work – SWAG	\$96.00
10-04-16	6433	Mary Homan	SWAG – mileage reimb	<u>\$218.70</u>
			TOTAL	\$37,787.04

PARK ACCOUNT:

09-30-16	5691 – 5694	monthly payroll	September park payroll	\$4,183.40
10-04-16	5695	AT&T Mobility	park cell phone 507-829-0394	\$46.62
10-04-16	5696	Canby Ture Value	park supplies	\$431.68
10-04-16	5697	Farmers Coop Association	gas	\$30.50
10-04-16	5698	Frontier Communications	park phone, fax, internet	\$182.96
10-04-16	5699	Running's Supply	park supplies	\$79.96
10-04-16	5700	Lincoln Pipestone rural Water	water usage @ park	\$97.92
10-04-16	5701	Lyon-Lincoln Electric Coop	park electricity	\$1,870.16
10-04-16	5702	Canby Print Shop	HP95 & HP989 ink cartridges	\$75.34
10-04-16	5703	C.A.S. Plumbing & Heating	stool replacement, quarterly softner rent	\$480.87
10-04-16	5704	Olson Sanitation LLC	September trash	<u>\$284.31</u>
			TOTAL	\$7,763.72

UPB GENERAL ACCT:

09-20-16	2795 – 2796	semi-monthly payroll	Sept 1-15 payroll	\$3,436.86
09-21-16	2797	PERA	semi-monthly deductions	\$644.95
09-30-16	2798	PERA	monthly deductions	\$344.16
10-04-16	2799	Widseth, Smith, Nolting, & Assoc.	geographer for ditch viewing	\$506.25
10-04-16	2800	Rural Solutions Inc.	HP Laser Jet Pro printer & ink	\$970.95
10-04-16	2801	LQP County Auditor/Treasurer	September postage	\$61.21
10-04-16	2802	Trudy Hastad	mileage reimbursement	\$76.68
10-04-16	2803	Rural Solutions Inc.	Ethernet cable	\$10.68
10-04-16	2804	Frontier Communications	Office phone 320-598-3117	\$38.63
10-04-16	2805	Frontier Communications	Coordinator phone 3320-598-3319	\$38.63
10-04-16	2806	US Geological Survey	Yellow Bank Gage Support	\$2,913.00
10-04-16	2807	Rinke-Noonan Attorney's	monthly retainer	\$200.00
10-04-16	2808	Quill Corporation	binders & adding machine paper	\$103.61
10-04-16	2809	Western Guard	2 week coordinator position ad	\$118.64
10-04-16	2810	Dawson Sentinel	2 week coordinator position ad	\$173.16
10-04-16	2811	Canby News	2 week budget hearing ad & 2 week coordinator ad	\$111.86

10-04-16	2812	LQP-YB Liability Acct.	Federal withholding	\$4,202.80
10-04-16	2813	Minnesota Revenue	Quarterly State withholding	\$1,880.00
10-05-16	2814 - 2815	semi-monthly payroll	Sept 15-30 payroll	\$3,436.86
10-05-16	2816 - 2820	monthly payroll & ditch work	September payroll & ditch	\$4,028.47
10-05-16	2821	Buffalo Ridge Newspapers LLC	2 week coordinator ad	\$153.00
10-05-16	2822	LQP Count Auditor/Treasurer	2016 Plat Books	\$125.00
10-05-16	2823	PERA	semi-monthly deductions	\$644.95
10-05-16	2824	Minnesota Revenue	Sept sales & use tax	\$141.00
			TOTAL	\$24,361.35

DITCH ACCOUNT:

10/04/16	1348	Ludvigson Tiling, Inc.	WS #1 Riverside, 3	\$4,545.00
			TOTAL	\$4,545.00

Manager Craigmile motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

PERMITS: The following permit applications were applied for:

11555	Dan Aakre	Garfield, 17	seepage lines	10/04/16 DE
11556	Kyle Ashling	Baxter, 9	seepage lines	10/04/16 DC
11557	James Bach	Ten Mile Lake, 28	seepage lines	10/04/16 DC
11558	Todd Bach	Maxwell, 24	seepage lines	10/04/16 DC
11559	Larry Bendix	Maxwell, 26	seepage lines	10/04/16 DC
11560	Larry Bendix	Ten Mile Lake, 27	seepage lines	10/04/16 DC
11561	Donald Blahosky	Lake Shore S, 5	seepage lines	10/04/16 DE
11562 Renew #11256	DeRon Brehmer	Perry, 27 & 28	seepage, main tile	10/04/16 DE
11563	Mark Citterman	Hendricks, 16	seepage, main tile	10/04/16 JC
11564	David Dale	Cerro Gordo, 34	seepage, main tile	10/04/16 DE
11565	Don Denekamp	Manfred, 20	restore/cleanout waterway	10/04/16 DE
11566	Chris Femrite	Riverside, 9	seepage lines	10/04/16 DE
11567	Carmen Fernholz	Madison, 14	flow control	10/04/16 DE
11568	Fieldcrest Fertilizer	Madison, 35	seepage lines	10/04/16 DE
11569	Kevin Tollefson	Madison, 17	seepage, main tile	10/04/16 DE
11570	Fieldcrest Fertilizer	Madison, 29	seepage, main tile, pump	10/04/16 DE
11571	Clifford Hanson	Providence, 34	main tile	10/04/16 DE
11572	Clifford Hanson	Providence, 33	main tile	10/04/16 DE
11573	Dan Jibben	Augusta, 33	restore, cleanout waterway	10/04/16 DE
11574	Dan Jibben	Perry, 36	restore, cleanout waterway	10/04/16 DE
11575	Dan Jibben	Arena, 21	restore waterway, tile, pump	10/04/16 DE
11576	Lee Johnson	Baxter, 14 & 15	seepage lines, pump, replace tile	10/04/16 DC
11577	Tony Ludvigson	Arena, 36	seepage lines	10/04/16 DE
11578	Adam & Jon Lund Farms	Providence, 26	seepage, main tile	10/04/16 DE
11579	Darin Lund & Lisa Lund	Cerro Gordo, 10	seepage, main tile	10/04/16 DE
11580	Redgy Matthies	Perry, 29	seepage, main tile	10/04/16 DE
11581	Tim Milbeck	Lac qui Parle, 32	seepage, main tile	10/04/16 DE
11582	Gary Miller	Providence, 26	seepage lines	10/04/16 DE
11583	Matt Mork	Maxwell, 9	seepage lines	10/04/16 DC
11584	Matt Mork	Riverside, 9	seepage lines	10/04/16 DE
11585	Matt Mork	Hamlin, 8	seepage, close ditch w/tile	10/04/16 DE
11586	Brock Nygard	Cerro Gordo, 8	seepage lines	10/04/16 DE
11587	Brock Nygard	Lake Shore S, 36	seepage lines	10/04/16 DE
11588	Gary Nygard	Hantho, 32	seepage lines	10/04/16 DE
11589	Luke Oie	Madison, 31	seepage, main tile, pump, close ditch	10/04/16 DE
11590	Jon Olson	Lake Shore S, 23	seepage lines	10/04/16 DE
11591	Kevin Olson	Garfield, 4	clean ditch, remove tree's	10/04/16 DE
11592	Gordon Palm	OshKosh, 4	seepage lines	10/04/16 JF
11593	Dean Pearson	Providence, 35/26	seepage, main tile	10/04/16 DE
11594	Luke Peterson	Cerro Gordo, 34	seepage, main tile	10/04/16 DE
11595	Gary Robertson	Providence, 14	seepage, main tile, pump	10/04/16 DE
11596	Dennis Sommerfeld	Cerro Gordo, 35	seepage lines	10/04/16 DE
11597	Steve Stamp	Mehurin, 16	seepage, main tile	10/04/16 DE
11598	Chad Strei	Walter, 1	clean ditch	10/04/16 DE
11599	Arlen Sumner	Maxwell, 23	seepage lines	10/04/16 DC

11600 Renew #11521	Colin Karen Tilbury	Augusta, 34	seepage lines	10/04/16 DE
11601	Douglas Wittnebel	Mehurin, 1	seepage, main tile, clean ditch	10/04/16 DC
11602	Douglas Wittnebel	Mehurin, 2	seepage, pattern tiling, pump	10/04/16 DC
11603	Warren Wollschlager	Madison, 7	main tile	10/04/16 DE

PERMITS HELD: Gale Torstenson (wetland application); Ken Perkins (cropping history);Richard Maatz (DNR permit), Curtis Wildung (public waters)

Manager Cornell motioned to approve the permits except those held, seconded by Manager Ferguson. Upon vote, all voted in favor.

The meeting adjourned at 7:15 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary