

MISCA MEETING  
December 15, 2014

Present: Marian Chioffi, Matt Weber, Sue Hitchcox, Ronnie Short, Felicia Dunson, Danik Farrell, Richard Farrell, Ray Hydusik, Matt Schweier, Mary Weber, Lisa Brackett, Dustin.

The minutes from November 16<sup>th</sup> were accepted as read.

**Treasurer's Report** as of November 30, 2014:

MISCA account balance:	\$42,876.80
MICA account balance:	\$2,007.12
Income:	
Rental income	\$5,575.00
Donations	\$150.00
Expenses:	
Warrant 011-2014	\$11,983.04
<b>Net MISCA account balance</b>	<b>\$36,618.76</b>
<b>Net MICA account balance</b>	<b>\$2,507.12</b>

There was discussion related to some items on the warrant:

Website: The PayPal donation button is working. Felicia will follow up with Marian regarding transferring PayPal money.

Monhegan Boat Line: Felicia confirmed with MBL that their invoice for aluminum bins was correct.

**Old Business:**

Fundraising:

The Wyeth Foundation has donated \$13,500.00 to MISCA, for use to complete and further projects at the Store, the Rope Shed and the Meadow Lots.

- Store projects include insulating the floor and ceiling, replacing the roof, dismantling the unused chimney, replacing some supporting posts and beams, and replacing the old siding with new cedar shakes.
- Rope Shed projects may include replacing support posts, missing shingles and windows, as well as general repairs to be determined.
- Meadow Lot projects include supplying power and installing a septic system.

### Store:

The projects Lisa outlined for the Store include enclosing the back deck, installing security lights, cleaning the second floor for use as light storage, spray foaming under the floor and enclosing the foundation.

MISCA will obtain estimates for all work on the Store, save the prior commitment with Lucas to complete the shingling. Marian will draft a letter to Island contractors for cost estimates. Matt will contact a donor regarding funding of the storage-creation project and other items from Lisa's list. Marian will check with the Wyeth Foundation to find out whether there's a deadline by which their grant money must be used.

### Jacobson house:

Travis and Angela have paid their rent forward by six months. They have invited Matt and Marian to see the repair and renovation work they have done and to discuss future changes to the property, as these must be approved by the Trustees before work is begun.

### Laundry:

Matt Schweier confirmed that the laundry business will terminate December 31<sup>st</sup> and that he does not plan to renew the lease or continue the business. He will sell the equipment to an interested party for \$3,000.00, and for \$3,500.00 if the purchase is to include the change machine, which he will repair. He is also willing to do a turnover meeting in the spring for a new proprietor.

He recommends the current equipment as it fits the space well. Equipment comprises the washers (less than four years old and with direct drive transmissions), the hot water tank and a 30 lb. capacity dryer. He'll leave the equipment in the space for now, in anticipation of a possible new proprietor. Notable operating considerations include the necessity for Town water, maintenance of the water filters and vigilance with the cistern.

### MICA Building:

Septic – Matt Schweier commented on the completion of this job:

- He's tightened the caps and there is now no septic smell.
- The laundry is on a separate tank, for which venting will need to be installed in the spring.
- He recommends installing a dedicated outlet for the pump.
- He has sent a 25# tube of chorine tablets to Pam. She and Ray will take care of adding these as needed.

Marian will check with Lucas and Chris regarding the wiring for the dedicated outlet and with Dom regarding the existing stand pipe.

### Annual Letter:

Approximately 200 annual letters were mailed on December 12<sup>th</sup>!

## **New Business:**

### MICA Building:

Ray reported that the floor and sill above the DEP room are rotting, and that as a result, his pellet stove is listing. He asked Victor to make a guess as to the extent of the repairs and timing. Victor has said this must be done next summer and guesses it may cost \$7,000.00 - \$8,000.00. Ray commented the side door under the Post Office is in the same condition. Marian will add these jobs to the request letter to contractors for cost estimates.

### Board Liability Insurance:

Marian reported that the cost of this insurance is \$561.00, is due January 19<sup>th</sup> and is being paid on the current warrant.

### Membership:

Matt will ask Donna if the taxpayer list is available for MISCA's use. Marian will request the use of FOMVFD's mailing list.

Marian and Sue Hitchcox have updated this spreadsheet. Sue suggested expanding the thank you note list to include donors not only of funds, but of services volunteered and cost discounts given.

### Committees:

The Fundraising Committee will potentially be co-chaired by Bob Smith and Sue Jenkins, and will include Matt Weber, Sue Hitchcox, Richard Farrell and Ronnie Short.

The Membership Committee will be chaired by Sue Hitchcox, and will include Matt Weber and Felicia Dunson, with assistance from Pam Rollinger.

### MISCA storage and meeting logistics:

Marian proposed the Rope Shed renovation could include a secured space for MISCA document, records and office supply storage.

Marian will take the old MISCA computer to Goodwill.

Richard suggested that conference calling be set up for future meetings so off-Island parties may attend.

### Meetings:

The next working meeting of the Trustees will be January 20<sup>th</sup> at 5:00.

The meeting was adjourned.

Respectfully submitted,  
Danik Farrell, Secretary