

Minutes of the Regular Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Tuesday, February 18, 2020

The Board of Directors of the Apple Valley Heights County Water District met in regular session and held the regular meeting at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD Vice-President Woody led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Directors Woody, Kaminsky, Duwel & Roberson.

Absent: Director Hunter.

Also Present: General Manager Smith, Secretary Patterson.

Public Present: None.

PUBLIC COMMENT:

None.

GENERAL MANAGER REPORT:

1. February 2020 – General Manager Smith informed the BOD that all water samples came back absent for contamination. The GM informed the BOD that additional road maintenance was done on Cerra Vista to allow for safer ingress/egress for customers visiting office. The GM informed the BOD that the flowmeter for well # 4 was installed and integrated into the district's SCADA system and that the new flowmeter for well # 3 is scheduled to be installed on 2/21/20.

2. Efficiency Report – The GM briefed the BOD that the efficiency showed signs of improvement with the installation of the new flowmeter and that additional information would be presented to the BOD at the next regularly scheduled BOD meeting. The GM informed the BOD that new customer flowmeters have been installed and that staff has observed residual flow not picked up by older flowmeters.

GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:

1. Meeting Update – No new meetings. Secretary Patterson briefed the BOD that BLM is still reviewing the cultural report and Cal Rural Water is still working on the Construction Application.

2. Grant Checking Account Report – Secretary Patterson briefed the BOD that on the current grant checking account report status. Vice-President Woody asked the BOD if there were any additional questions; None.

3. AVHCWD / GSW Interconnection Agreement – DRAFT: BOD Review / Comments: Secretary Patterson briefed the BOD that discussions with legal counsel are ongoing related to the interconnection agreement. Vice-President Woody asked the BOD if there were any additional questions; None.

DISCUSSION/INFORMATION:

1. January 2020 Delinquency. (Verbal) – Secretary Patterson informed the BOD that in the month of January, 37 tag notices were mailed, 18 door tags were hung, and 2 services were turned off, one of which remains off. Vice-President Woody asked the BOD if there were any additional questions; None.

2. Profit/Loss: January 2020 – Secretary Patterson briefed the BOD on the P&L report for the month of January 2020. Vice-President Woody asked the BOD if there were any additional questions; None.

3. Revenue Report: January 2020 – Secretary Patterson briefed the BOD on the Revenue report for the month of January 2020. Vice-President Woody asked the BOD if there were any additional questions; None.
4. Senate Bill No. 998 (California) – BOD Discussion / Comments (Verbal) – Secretary Patterson briefed the BOD that staff had discussions with legal counsel on the SB 998 topic and that the draft policy was being reviewed by legal and changes/recommendations were forthcoming. Vice-President Woody asked the BOD if there were any additional questions; None.
5. CSDA – Notice of Vacancy: Seat B – Southern Network – Secretary Patterson briefed the BOD on the vacancy for Seat B of the CSDA Southern Network. Vice-President Woody asked the BOD if there were any additional questions; None.
6. CSDA – Special Districts Board Member Handbook – Secretary Patterson briefed the BOD on the 2020 Special Districts Board Member Handbook availability. Vice-President Woody asked the BOD if there were any additional questions; None.
7. CSDA – Call for Nominations: Seat C – Secretary Patterson briefed the BOD on the vacancy for Seat C of the CSDA. Vice-President Woody asked the BOD if there were any additional questions; None.
8. LAFCO – Notice of Vacancy: Alternate Public Member – Secretary Patterson briefed the BOD on the vacancy for LAFCO for the Alternate Public Member. Vice-President Woody asked the BOD if there were any additional questions; None
9. JPIA Training – System Accessibility – Secretary Patterson briefed the BOD on the accessibility for JPIA training related issues. Vice-President Woody asked the BOD if there were any additional questions; None

CONSENT LIST:

1. Approve September 10, 2019 Regular Meeting Minutes.
2. Approve October 8, 2019 Regular Meeting Minutes.
By Director Duwel to table the September 10, 2019 and October 8, 2019 Regular Meeting Minutes until the March 2020 regularly scheduled BOD meeting; second by Director Roberson. Yes: Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter
3. Approve December 10, 2019 Regular Meeting Minutes.
4. Approve January 21, 2020 Regular Meeting Minutes.
5. Approve Accounts Payable/Pay Warrants (Bills to be paid).
By Director Duwel to approve the December 10, 2019 and January 21, 2020 Regular Meeting Minutes and the February 2020 Pay Warrants; second by Director Kaminsky. Yes: Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter

DISCUSSION/ACTION ITEMS:

1. Policy # 3037-A: Returned Check Fees – SECOND READING / ADOPTION – Secretary Patterson briefed the BOD on Policy # 3037-A: Returned Check Fees.
By Director Duwel to approve/adopt Policy # 3037-A: Returned Check Fees; second by Director Roberson. Yes: Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter

2. Customer Flowmeter Purchase – 10 EA / Month: Funding Source – CIRF: The GM briefed the BOD on the need to continue to purchase and/or change meters within the district. Secretary Patterson briefed the BOD that the staff recommended funding was the CIRF fund.

By Director Duwel to approve/authorize staff to purchase 10 new flowmeters per month to be funded through CIRF funds; second by Director Kaminsky. Yes: Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter

DIRECTORS COMMENTS:

None.

ADJOURNMENT MOTION:

On motion of Director Roberson that there being no further business to discuss, the regular meeting be adjourned; second by Director Duwel and carried. Meeting adjourned at 6:27 PM. Yes: Woody, Duwel, Kaminsky & Roberson. No: None. Abstain: None. Absent: Hunter.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

William Woody, Vice-President
Board of Directors