



GOVERNMENT OF ARUNACHAL PRADESH
ARUNACHAL STATE RURAL LIVELIHOODS MISSION
::ITANAGAR::



No. ArSRLM – DDU GKY – 13 / 2017 (TSA)

Dated Itanagar, the 5th October 2018

Minutes of Meeting

A Meeting for addressing queries from agencies interested to provide support as Technical Support Agency (TSA) was held in the chamber of Special Secretary (RD & PR) Govt. of Arunachal Pradesh on 14th September 2018 from 1130 hrs.

The meeting was chaired by Special Secretary (RD & PR). The following officials and representatives were present in the meeting

1. CEO cum State Mission Director ArSRLM
2. Chief Operating Officer ArSRLM
3. State Mission Manager (Sr.) ArSRLM
4. Programme Manager (SP) ArSRLM
5. Assistant (GKY) ArSRLM
6. Shri Anish Barnwal, Grant Thornton
7. Shri Tanveer Mirza, IPE Global
8. Ms. Debarchana, Price Water House Coopers

It was informed that queries of as many as 7 different agencies were received and that these queries were clubbed together for the purpose of presenting clarifications. The following clarifications were made through a formal presentation in the meeting

A. It was informed that interested agencies are expected to submit bid for 1st year and thereafter indicate rate of cost escalation, which would not exceed 7% on annual basis.

a. For example, the sum total of all projected financial costs of a bidder is INR 28.00 lakhs for the first financial year and assuming that it indicates a cost escalation of 5%. In this case the total financial bid will be calculated as follows

First Year	-	INR 28.00 Lakhs
Second Year	-	INR 29.40 Lakhs (calculated @5% cost escalation over first year projection)
Third Year	-	INR 30.87 Lakhs (calculated @5% cost escalation over the second-year estimation)

Thus, total financial bid in this case will be estimated at INR 88.27 Lakhs

That the quoted rates will be valid for a period of 12 months from the commencement date and will be escalated by 7% at the end of every 12 months of engagement.

B. Every Bidder must submit EMD at the rate of 2% of 1.01 Crore which is mentioned in F 1.1 (Page No. 14). It was also clarified that sum total of all manner of payments to the TSA would not exceed INR 1.01 Crore.

- a. It was further clarified that approximately 35% of the cost of human resources would be spent towards local travelling costs. It was mentioned that ArSRLM is currently operating at not exceeding 20% of gross salary of its human resources. However ArSRLM would not limit the percentage indicated for payment of travelling and other related costs, subject to the overall cost involvement not exceeding the maximum prescribed limit of INR.1.01 crores.
- C. It was made clear that any financial bid that exceeds INR 1.01 Crores shall be summarily rejected.
- D. It was clarified that while 5 nos of specialists are recommended; bidding for lesser numbers will not dilute / lead to rejection of the proposal.
- a. It was also clarified that specializations mentioned in the RFP document are indicative.
- E. It was clarified that parameters for evaluating the bidder cannot be disclosed in advance. Disclosure will dilute the process. It was also clarified that evaluation of bidders shall not be discussed with bidders.
- F. As regards updation on Public Financial Management System was concerned, it was clarified that ArSRLM shall provide handholding support for syncing with PFMS.
- G. It was informed that ArSRLM does not have any Enterprise Resource Planning (ERP) of its own. ArSRLM would follow the ERP of MoRD (Skills).
- H. In reference to the query regarding bidders to have undertaken each project for INR 3 Cr at International / National / State level it was clarified that sum total of **all projects, minimum of which would be 2**, are required to be for INR 3 Cr contract value in the past three years.
- I. In response to the inputs from representative of interested bidders and concurrence of the same from ArSRLM officials, it was decided that ArSRLM shall adhere to 70:30 basis for technical and financial evaluation criteria.
- J. In response to the query whether the bidder needs to have positive net worth of INR 5 Crore for past three years on an annual basis. In this regards it was clarified that ArSRLM will consider bids from agencies which have a minimum of aggregate positive net worth of INR 15 Crore for last three financial years.
- K. In response to the query regarding calling bidders for technical presentation, it was clarified that technical bids shall be opened in front of the bidders and the concerned agencies which have submitted their bids shall be required to make the presentation.
- L. It was also clarified that concerned agencies shall be provided at least 10 days from the date of release of these minutes for submission of the bids, and this shall be revised last date for submission of bids. The tentative dates are as
1. Last date for submission of Bids – 29/10/2018
 2. Bids opening date – 30/10/2018
 3. Evaluation and finalisation of Bids – 30/10/2018

The meeting ended with a formal vote of thanks from Ms. N. Breeze Doye.

Sd/-
(Nyali Ete)
Special Secretary (RD & PR)
Govt. of Arunachal Pradesh
Itanagar

Memo No. ArSRLM – DDU GKY – 13/2017(TSA)

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1. The PA to Secretary (RD & PR) Govt. of Arunachal Pradesh, for favour of information
2. The PA to Special Secretary (RD & PR) Govt. of Arunachal Pradesh, for favour of information
3. COO ArSRLM, for information
4. SMM Sr. (HR) ArSRLM, for information and necessarily follow up
5. Representative of IPE Global House, B – 84, Defence Colony, New Delhi – 110 024, for information
6. Representative of Grant Thornton India LLP, 21st floor, DLF Square, Jacaranda Marg, DLF Phase II, Gurgaon, Haryana 122002
7. Representative of PricewaterhouseCoopers Private Limited, Building 10C, 17th Floor, DLF Cyber City, Gurgaon, Haryana 122002
8. Office Superintendent ArSRLM, for information and instructions to ensure upload on 'www.arsrlm.in'
9. Office Copy



(Tabin Siga)
CEO cum State Mission Director
ArSRLM
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Itanagar