

September 1, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session September 1, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Attorney Lair. Commissioner Griggs was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith recognized Tunya Adams with Living Hope Assembly of God for the invocation.

TUNYA ADAMS
INVOCATION

Mayor Smith recognized Tomi Jean Clifford with the Chamber of Commerce. Ms. Clifford is in attendance to ask the City of Cynthiana for permission for a local non-profit sorority to sell craft beer at Artoberfest. Attorney Lair stated that it would also need to be approved by the state.

TOMI JEAN CLIFFORD
ARTOBERFEST

Commissioner Mattmiller made a motion to allow craft beer sales at Artoberfest. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

MOTION TO ALLOW
CRAFT BEER AT
ARTOBERFEST

Mayor Smith reported that there are minutes to approve.

APPROVE 8/18/2015
MEETING MINUTES

Commissioner Grayson made a motion to accept the minutes of the August 18, 2015 Regular Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to accept the minutes of the August 18, 2015 MRA Public Hearing. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

APPROVE 8/18/2015
MRA HEARING
MINUTES

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 65,452.51
Water & Sewer Fund	\$ 192,933.50

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 270,909.52
Water & Sewer Fund	\$ 93,147.44
Municipal Road Aid Fund	\$ 32,928.22

Commissioner Grayson reported that on the Main Street Parking Lot Storm Water Improvement Project Part I that there were 2 bids received and due to an error in material cost one of the bidders would like to withdraw their bid.

Commissioner Grayson made a motion to withdraw McCauley Excavating bid for Part I. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

MOTION TO
WITHDRAW BID
MCCAULEY
EXCAVATING

Commissioner Grayson made a motion to accept bid of Grant Excavating in the amount of \$105,000.00 for the Main Street Parking Lot Storm Water Improvement Project Part I. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

AWARD BID TO GRANT
EXCAVATING MAIN ST
PARKING LOT

Commissioner Grayson made a motion to accept bid of Hinkle Contracting in the amount of \$43,975.00 for the Main Street Parking Lot Storm Water Improvement Project Part II. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

AWARD BID TO
HINKLE
CONTRACTING FOR
MAIN ST PARKING LOT
IMPROVEMENT

Commissioner Grayson reported that a citizen told him that they appreciate the hard work of all the City employees are doing with the water and sewer projects that are in process.

Commissioner Grayson reported that the gym floor refinishing is complete and looks great. He reminded everyone that we need to take better care of it. There is too much foot traffic without wearing tennis shoes. The finish should have lasted a lot longer than it did.

GYM FLOOR
REFINISHING

Commissioner Mattmiller asked Commissioner Grayson about the progress on the house at 116 Webster. Commissioner Grayson reported that the house came down today and it is a matter of picking it up and hauling away.

116 WEBSTER AVENUE
PROPERTY UPDATE

Mayor Smith recognized Commissioner Slade.

After successful completion of pre-employment requirements, Commissioner Slade made a motion to offer employment to Audrey Bryant as a part-time telecommunicator; salary commensurate with position. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

HIRE AUDREY BRYANT
AS PT
TELECOMMUNICATOR

Commissioner Slade made a motion to change classification of Dottie Perry from Part-time Telecommunicator to Full-time Telecommunicator. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

CHANGE
CLASSIFICATION OF D
PERRY FROM PT TO FT

Commissioner Slade made a motion to promote Kelli Doyle to E-911 Supervisor salary commensurate with position. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

PROMOTE KELLI
DOYLE TO
SUPERVISOR E-911

<p>Commissioner Slade made a motion to accept resignation of Stacey Stanley as a full-time Telecommunicator effective 8/28/2015. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.</p>	<p>ACCEPT RESIGNATION STACEY STANLEY E-911</p>
<p>Commissioner Slade made a motion to accept resignation of John Bright as a full-time Police Officer effective 9/7/2015. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.</p>	<p>ACCEPT RESIGNATION OF JOHN BRIGHT POLICE OFFICER</p>
<p>Commissioner Slade had asked for permission for the police department to use the house at 116 Webster for training purpose at the last Commission Meeting. Commissioner Slade reported that the police and fire departments got some good training at the house for a couple of days.</p>	<p>POLICE & FIRE DEPT TRAINING AT 116 WEBSTER AVENUE</p>
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>PUBLIC UTILITIES REPORT</p>
<p>Commissioner Mattmiller reported that Ronnie Slade has been performing the role of Assistant Maintenance Supervisor since the resignation of David Pittman. Due to added responsibility Commissioner Mattmiller made a motion to make Ronnie Slade acting Assistant Maintenance Supervisor with an increase of \$1.00 per hour in pay. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.</p>	<p>MOTION TO MAKE RONNIE SLADE ACTING ASST. MAINT. SUPERVISOR</p>
<p>Commissioner Mattmiller made a motion to accept the resignation of Steve Cavis Waste Water Treatment Plant Operator effective August 21, 2015. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.</p>	<p>ACCEPT STEVE CAVIS RESIGNATION</p>
<p>Commissioner Mattmiller made a motion to change the classification of Keith Northcutt from part-time Water Treatment Plant Operator Trainee to Full-time Class III Water Treatment Plant Operator effective August 29, 2015 salary commensurate with position. Commissioner Grayson seconded. Vote: Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p>	<p>CHANGE CLASSIFICATION OF KEITH NORTHCUTT</p>
<p>Commissioner Mattmiller made a motion to authorize to advertise for full-time Waste Water Treatment Plant Operator/Trainee. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.</p>	<p>AUTHORIZE TO ADVERTISE FOR WWTP OPERATOR/TRAINEE</p>
<p>Commissioner Mattmiller reported that he is working on reviewing the job and pay classification plan for the WWTP employees.</p>	<p>MAYOR'S REPORT</p>
<p>Mayor Smith asked the Commission to get with him about which areas in their departments they would like to include in the LED lighting upgrade proposal.</p>	<p>LED LIGHTING</p>

Mayor Smith asked that each department would remind employees of the added benefits available to them. Harrison Memorial Hospital Wellness Center and Dave Ramsey's Smart Dollar program are available to employees at no cost to them.

Commissioner Grayson made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried. ADJOURN

Jamie Hutchison,
City Clerk

James Smith, Mayor