

Suburban Building Officials Conference

February 16, 2017 Meeting Minutes

1) Call to Order:

- Roy Giuntoli called the meeting to order at 11:05 am at Buca di Beppo, Lombard, IL

2) Roll Call

- Carl Heinze conducted a roll call.
- The following were present: Roy Giuntoli, Dan Buonamici, Lourdes Garcia Backe, Eric Alwin, Don Fredericks, Steve Martin, Bill Knapp, Jay Hoover, Carl Heinze & Keith Steiskal.
- Also Present: Dale Engebretson (Programs Committee Chair)

3) Approval of Minutes from Last Meeting

- Dan Buonamici approved the minutes from the last [Jan.] meeting, Don Fredericks seconded the approval. All others were in favor. Motion passed.

4) Treasurers Report

- Deposits: \$43,282.90
- Eric Alwin stated that he has a lot of checks still to be deposited.
- Eric will tally membership renewal numbers and get back to the committee.
- Eric Alwin made a motion to approve a \$1,500.00 payment to Linda Pieczynski for the March 10th 2017 Training Institute Legal Aspects Day . Lourdes Backe approved the motion, Steven Martin seconded the motion. All in favor. Motion passed.
- Eric Alwin motioned that the Bobak's contract has been received and needs to be signed by Roy Giuntoli. Eric Alwin has already submitted a deposit for the training school. All in favor of Bobak's contract to be signed and returned. Motion passed. Roy to sign contracts & forward to Bobak's

5) CVENT

- Roy Giuntoli stated that CVENT is going ok. He responded to all the questions and concerns regarding the Training date registration process.
- Thus far 103 registered for Legal Aspects, 92 registered for B&F Day, 99 registered for Bill Dettmer NEC seminar and 84 registered for ICC seminar.

6) 2017 62nd Annual Training Institute

- Handouts for annual training has not been sent out to be printed yet. Carl Heinze to look into cost per page and get them printed. All agreed that people still want hard copies to look at during seminar. Black and white, double sided copies will be made for all registrants.
- Tim, Crystal and Donna from ICC will be present at the training. A separate table will be set up for them.
- Roy Giuntoli spoke with Karyn Byrne regarding mock trial. Lourdes Backe and Keith Steiskal spoke with Linda Pieczynski regarding mock trial as well.
- Bring applicable NEC code book to Bill Dettmer training. Registrants also instructed to do so.
- Members to be at Bobaks early to help set up are as follows:
 - ICC DAY – Don, Dan, Lourdes, Carl, Steve, Bill and Roy.
 - LEGAL ASPECTS – Lourdes, Jay, Don, Dan, Bill and Roy.
 - B&F – Steve, Lourdes, Carl, Eric and Roy.
 - NEC DAY – Lourdes, Don, Carl, Keith, Dan and Roy
- Supplies to bring are as follows: typical items from storage locker. Bill Hudson to bring the Jr. legal pads with him to today's seminar. Don Fredericks has the highlighters and will bring them to the first training, ICC day.
- Roy requested & received approval to purchase lock boxes, vases, misc. items for the table set-up.

7) Lunch and Seminars at Buca De Beppo

- As follows, per month:
 - April – Lori Oberman from Huber (possibly change wood products to another subject) Bill Knapp stated that he saw this and it wasn't that much more informative.
 - May – Geo Thermal in the State of Illinois. Don Fredericks expressed concern that this subject is too vague and we might want to consider changing it.
 - June – Margaret from the State that inspects Carnival rides
 - July – Board members agreed not to have a meeting in July
 - August – Golf outing to be scheduled for late August on a Friday.
 - September – TBD
 - October – Concrete (Jay Hoover knows of a presenter)
 - November – TBD (note: Jay Hoover stated that they had a PCA presenter and Dan Buonamici stated that we need one for November.)
 - December 15 – SBOC Holiday Meeting

- Dale Engbretson spoke with Brian Bocke (multiple chapters) to get together for plant tour, luncheon to see panels being installed. Suggested a full day trip with a bus on commercial products. Northwest was also excited about joining the tour. Majority of board members suggested that it is too busy to do it in July. Keith Steiskal suggested we coordinate this in September. All members are looking forward to having July off of SBOC due to busy work schedules.
- Bill Hudson (sat in the meeting) sent an email to Dale regarding tents and special events. Possibly consider switching carnival rides presentation to this topic. Keith suggested, & a majority of the board agreed, that we stay with carnival rides because a majority of the municipalities have to inspect them annually.
- Dale asked who had an ACI contact. Jay Hoover will get Dale the contact information.
- Today's CEU Form is on the back of the monthly seminar description sheet
- Roy Giuntoli stated that the "Course Description Worksheet" need to be completed & sent to him, for formatting and posting to CVENT & SBOC Websites.
- Roy asked about a mid-month phone meeting, Keith Steiskal responded "no", explained why, nearly all other board members supported him.

8) ICCA Meeting

- Focus on ICC chapter and amend bylaws.
- Justin Dewitt confirmed plumbing program. Energy code meeting – state funding is drying up but utilities will take over for the next 10 years. (Bruce Selway not happy. (?))
- 2018 state law will automatically be adopted. (?)

9) New Business

- None

10) Adjournment

- Jay Hoover made a motion to adjourn; Eric Alwin seconded the motion.
- All Board members present voted to adjourn the SBOC meeting at 11:54 p.m.

Minutes submitted by: Lourdes Garcia Backe (02/24/2017)

Minutes approved by: *Roy Giuntoli* (03/17/2017)
2017 SBOC President