

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
September 26, 2016

In Attendance: Mayor Steve Christie, City of Lacombe
Mayor Rick Bonnett, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County
Councillor Mark Matejka, Ponoka County
Michael Minchin, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant

Others Present: Norma MacQuarrie, CAO City of Lacombe
Albert Frootman, CAO Town of Ponoka
Terry Hager, Lacombe County Commissioner
Preston Weran, Director of Infrastructure, Town of Blackfalds
Chris Huston, Utilities Manager, City of Lacombe

1. Call to Order:

Chair Christie called the meeting to order at 9:06 am.

2. Adoption of the Agenda:

MOVED by Mayor Bonnett that the agenda for September 26, 2016, be adopted as presented.

CARRIED

3. Adoption of the Minutes:

MOVED by Councillor Wigmore that the minutes for April 18, 2016, be adopted as presented.

CARRIED

MOVED by Mayor Stol that the minutes for the Special Meeting on August 22, 2016, be adopted as presented.

CARRIED

4. Presentation

5. Reports

Operator's Report

Mr. Huston discussed the recent activities.

In summary:

- The Alberta One locates have been busier this year and do not see a decrease in calls until the fall.
- Attended to a repair at the main vault due to it being damaged from a mower

- Received a few call-outs due to data transmission errors in the Region's monitoring system.

Administrator Report

Mr. Minchin presented the Administrator's report.

In summary:

- Water Supply Agreement is with Red Deer for review and signing. Just waiting on final versions for signing. The next step will be to forward agreements to the Minister.
- Have completed a rate model for the supply of water to the Red Deer.
- The 2017 Budget is currently being compiled. Will have the information to the Commission for review before the October meeting.

Mr. Minchin presented the financial report.

In summary:

- Water sales are right on target. August amounts are low due to the precipitation that occurred through month.
- Expenses remain in line with expectations.
- The revenues show the 2015 true-up.

Chairman's Report

The Chair shared that the North Red Deer River Wastewater Commission is moving forward with the line.

MOVED by Councillor Wigmore to accept the reports as information.

CARRIED

6. Correspondence/Information

City of Red Deer Conservation, Efficiency and Productivity Plan

The Commission received the link to the plan and is encouraged to go online to review it.

MOVED by Councillor Matejka to accept as information.

CARRIED

7. Old Business:

Ten-year Water Requirement Reassessment Report

Mr. Minchin shared the comments from Alberta Environment and Sustainable with the Commission confirming the Commission's current water diversion amount. The next reassessment is due on and before January 31, 2026.

MOVED by Councillor Wigmore to accept as information.

CARRIED

8. New Business:

Administration and Operations Service Agreement

Mr. Minchin provided the Commission with options for delivery of administrative and operational services by the City of Lacombe.

MOVED by Mayor Stol to defer the decision on the agreement to allow further review by the other municipalities on providing the management and operation service. Mayor Stol has asked that the Administrator to send out a Request for Proposal.

CARRIED

9. IN Camera

10. Next Meeting:

Monday, October 17, 2016 at 9 am, City of Lacombe Council Chambers.

11. Adjournment:

MOVED by Councillor Wigmore to adjourn this Meeting at 9:37 am.

CARRIED

Chairperson

Administrator