

Meeting #540

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, February 2, 2015 at the Lac qui Parle County Courthouse at 1:00 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Craigmile, John Cornell, David Ludvigson, and Joe Ferguson. Others present were: Trudy Hastad, Lincoln County Commissioner Joe Drietz, Joel Vreeman, Chad Spainer, Dave Kueler, Brian Loosbrock, Bev Dressen, Kraig Hanson, Nate Heinrich, Nate Ludvigson, Kal Gutter, Troy Seine, Travis Hulstein, Nick Brey, Jeff Wollschlager, & Doug Breberg.

Chairman Ellefson asked for additions to the agenda. There being none, manager Craigmile motioned to approve the agenda, seconded by manager Cornell. Upon vote, all voted in favor.

PARK REPORT: Ron was not able to attend the meeting, but was sending his monthly paperwork in the mail. Hastad presented the Dakota Pump & Control Annual Inspection form for approval & signature. Discussion followed. The Board authorized Hastad to sign the renewal agreement.

CWP REPORT: Homan was out on vacation so Administrator Hastad read her written report.

WCA REPORT: A revised Ludvigson ag bank plan was received and reviewed by the TEP. The notes were sent onto Ken Powell in St. Paul for more specific construction details. Homan attended the Wetland conference which was held at the Arboretum in Chanhassen and she felt it was very interesting. Hastad received a complaint about how slow the process was for wetland banking and the landowner felt there was too much run-a-round. Discussion followed with no action being taken.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Cornell motioned to approve the Treasurer's report, seconded by Manager Craigmile. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretary report #539 was presented as mailed. Manager Ludvigson motioned to approve report #539 as mailed, seconded by Manager Ferguson. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, March 3, 2015 at 4:30 p.m. in the Lac qui Parle County Commissioners room.

ADMINISTRATOR'S REPORT:

Hastad reported that she completed year-end reports for:

- Report of Outstanding Indebtness for Lincoln County, Yellow Medicine County, & Lac qui Parle County,
- PERA Annual Exclusion Report,
- Ditch Buffer Strip Annual Report for Lac qui Parle County and the Ditch Buffer Strip Annual Report for the Watershed District,
- MCIT Payroll Report,
- W-2's,
- 1099's,
- BWSR WCA Annual report, and reporting in e-link
- 2014 Year End Watershed report for BWSR.

Hastad also sat in on the MCIT Webinar's that are required for Liability, & Comp.

Hastad & Manager Craigmile attended the Yellow Medicine One Watershed One Plan consultant meeting held at the Madison SWCD. No action was taken. Hastad reported that the State Auditors were in the office to review year-end documents with the full audit to be late spring/early summer. Hastad informed the manager's that the Hansonville Township Board is disputing their payment on the JD #28 Improvement project in Lincoln County. Hastad was contacted for all meeting notices & publications on that project. No further action was taken.

Hastad reported that Allen Simonson had requested a County Ditch #12 landowner meeting. This will be held on March 18, 2015 at 9:00 am. Mr. Simonson wants to hear the landowner feedback before bringing a petition in front of the Board for improvement.

Ben Wollschlager was in the office to share a letter received from the US Fish & Wildlife Service regarding his drainage concerns in Section 4, Yellow Bank Township. The US Fish & Wildlife has agreed to a one-time clean out of any accumulate sediment on the Refuge from the edge of the ROW approximately 350 feet east, if Mr Wollschlager agrees to the installation & maintenance of a sediment trap/filter on his property to stop sediment from coming onto the Refuge. Discussion followed. The Board felt Mr. Wollschlager should check with the local NRCS for any possible stipulations. No further action was taken.

Manager Ellefson discussed some concerns on the Lac qui Parle County JD #4. Discussion followed. Manager Ellefson & Hastad will discuss concerns with the Lac qui Parle County Commissioners.

At 3:00 p.m. bid opening was held for the Br 11 CD #27 Improvement Project. Chairman Ellefson opened bids for Contract #1 – Open Ditch Improvement for County Ditch #27, Branch 11 Improvement with Engineer Duane Hansel reading the bids as follows:

• Heinrich Excavating & Hauling	\$118,602.10
• Schenk Construction, LLC	\$135,151.96
• Wollschlager Excavating	\$147,401.00
• Dave Hulstein Excavating	\$147,916.36
• Land Pride Construction	\$172,470.00
• Crow River Construction	\$196,934.25
• States Borders Construction, Inc.	\$203,675.25
• Koehl Excavating, LLC	\$206,417.00
• Morgan Construction, Inc.	\$211,894.85
• Quam Construction Company, Inc.	\$266,053.85

Apparent low bid for Contract #1 – Open Ditch Improvement for County Ditch #27 was Heinrich Excavating & Hauling from Bellingham, MN.

Chairman Ellefson opened bids for Contract #2 – Drain Tile Improvement for County Ditch #27, Branch 11 Improvement with Engineer Duane Hansel reading the bids as follows:

• Ag Tech Drainage	\$231,501.31
• Ludvigson Tiling LLC	\$238,434.00
• Dave Hulstein Excavating	\$258,031.10
• Koehl Excavating LLC	\$263,068.53
• Loo Con, Inc.	\$264,165.65
• Schenk Industries LLC	\$278,683.54
• Brey Tiling & Excavation LLC	\$288,290.05
• Land Pride Construction LLC	\$290,462.83

• Quam Construction Company, Inc.	\$356,420.00
• Crow River Construction LLC	\$399,658.00
• Vreeman Construction Co., Inc.	\$411,659.80

Apparent low bid for Contract #2 – Drain Tile Improvement for County Ditch #27, Branch 11 Improvement was Ag Tech Drainage from Sauk Center, MN.

Chairman Ellefson thanked the bidders and informed them the bids will be reviewed by the Engineer & Attorney and will be awarded at 10:30 a.m. on February 12, 2015 in the Lac qui Parle County Commissioners Room. No further action was taken.

BILLS

GENERAL KLEIN ACCOUNT:

01-20-15	6285	Yellow Medicine SWCD	partner collaboration meeting	\$52.50
01-20-15	6286	Yellow Medicine County	partner collaboration meeting	\$52.50
01-22-15	6287	Kent Olson/Jerry Stensrud	SSTS Loan	\$2,000.00
02-02-15	6288	Mary Homan	WRAPS mileage to Clarkfield	\$40.25
TOTAL				\$2,145.25

PARK ACCOUNT:

01-29-15	5381	monthly payroll	January park payroll	\$1,722.82
02-02-15	5382	Frontier Communications	park phone, fax, internet	\$229.04
02-02-15	5383	Cleveland Chevrolet, Inc.	fuel pump, labor	\$369.83
02-02-15	5384	AT&T Mobility	park cell phone	\$41.30
02-02-15	5385	Canby True Value	weather strips, fuel additive, ladder, padlocks	\$122.08
02-02-15	5386	Olson Sanitation LLC	trash expense	\$29.46
02-02-15	5387	C.A.S. Plumbing & Heating	quarterly softner rent	\$43.28
02-02-15	5388	Dakota Pump & Control	2015 annual inspection/lift station	\$175.00
02-02-15	5389	Lyon-Lincoln Electric Cooperative	park electricity	\$696.82
02-02-15	5390	Canby Print Shop	1000 daily park permits/env, signs	\$751.49
02-02-15	5391	Olson Sanitation	trash expense	\$29.46
02-02-15	5392	Lincoln Pipestone Rural Water	water meter @park	\$32.78
TOTAL				\$4,243.36

UNITED PRAIRIE BANK GENERAL ACCOUNT:

01-20-15	2282 – 2283	semi-monthly payroll	Jan 1-15 payroll	\$3,313.40
01-20-15	2284	PERA	semi-monthly deductions	\$619.09
02-02-15	2285	Frontier Communications	office phone 320-598-3117	\$37.23
02-02-15	2286	Bolton & Menk, Inc.	Br 11 CD #27 engineering	\$2,785.00
02-02-15	2287	Minnesota UI Fund	4 th quarter 2014 UI	\$1,163.47
02-02-15	2288	Pat Johnson	13 nuisance beaver bounty	\$162.50
02-02-15	2289	Reliable Office supply	binder clips & 2 boxes envelopes	\$113.45
02-02-15	2290	finance & Commerce Inc.	3-week bid ad – Br 11 CD #27	\$391.16
02-02-15	2291	Frontier Communications	CWP Office phone 320-598-3319	\$37.96
02-02-15	2292	Mary Homan	WCA mileage/lodging wetland conference	\$247.64
02-02-15	2293	Bob Strei	2 nuisance beaver	\$25.00
02-02-15	2294	LQP-YB Liability Acct	Federal withholding	\$2,869.22
02-02-15	2295	Dawson Sentinel	3-week bid ad – Br 11 CD #27	\$393.75
02-03-15	2296 – 2301	monthly payroll	monthly payroll	\$1,837.29
02-03-15	2302 – 2303	semi-monthly payroll	January 16 – 31, 2015	\$3,313.38
02-03-15	2304	Minnesota Revenue	January sales & use tax	\$114.00
02-03-15	2305	PERA	monthly deductions	\$330.53
02-03-15	2306	PERA	semi-monthly deductions	\$619.09
02-03-15	2307	LQP County Auditor/Treas.	Postage	\$55.25
TOTAL				\$18,428.41

DITCH FUND:

None	TOTAL	\$0.00
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Manager Ludvigson motioned to approve the bills, seconded by Manager Craigmile. Upon vote, all voted in favor.

PERMITS: The following permit applications were applied for:

11087 Renew # 10791 Lloyd Hanson

Lake Shore S, 7

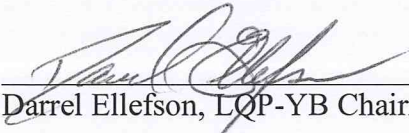
seepage lines

02/02/15 DE

PERMITS HELD: Scott Wittnebel

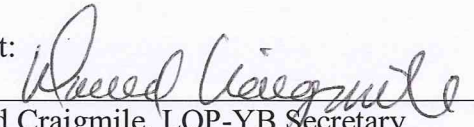
Manager Ludvigson motioned to approve the permits except those held, seconded by Manager Cornell. Upon vote, all voted in favor.

The meeting adjourned at 4:10 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary