

**THE VILLAGES OF CREEKSIDE HOMEOWNERS ASSOCIATION, INC**  
**BOARD OF DIRECTORS MEETING**  
**February 18, 2019**

**Members Attending:** Chris Gaughan, Jennifer Lamoreux, Emily Hackleman, Dan Fields, Rachael Bowman, and Clair Weaver.

**Members Absent:** Scot Feeman and Pat Dorsey.

**Other Attendees:** Representing HPM –Nancy Miller

**Call to Order**

- Chris Gaughan called the meeting to order at 6:36 PM.

**Meeting Minutes**

- The November meeting minutes were reviewed. There were no meetings held in December and January. Emily made a motion to approve the minutes. Jen seconded the motion. Minutes approved.

**Financial Report**

- The December and January financials were distributed via email. Clair made a motion to accept the financials. Emily seconded. Motion carried unanimously.
- Nancy Miller reviewed the late fees.

**Pool and Splash Pad & Village Center**

- Emily knows someone that is interested in being a pool attendant this summer. She will give the information to Pat.

**ACC**

- There are no open requests.
- Specific information about materials and colors being used are required for approval.
- The Committee is now sending approval letters to avoid any misunderstandings.
- Horst has developed a combined request form for both architectural and landscape requests, that is more specific with information that must be provided with requests. Nancy will send an example to Dan for review.

**Lawn and Landscaping**

- Tree work – Houser marked all the trees that are not being treated with a red flag. Clair has also marked the trees. There are 33 trees that are too bad to treat, but still have life left in them. Four trees were taken down by climb high because they were completely dead. We should start planning for their replacement. Clair has some recommendations for replacement trees and will be collecting prices from multiple vendors. One all the information has been collected, Clair will work on a comprehensive plan for tree replacement.
- 2019 Landscape contract – The Board reviewed a couple proposals for the 2019 Landscape contract and compared them. Dan made a motion to accept the lowest price because of the savings to the Association, however recommended that we negotiate a one-year contract instead of a three-year contract. Chris seconded the motion. All were in favor. If the Board is satisfied with their work after one year, then they will consider a longer term.
- Sink hole damage repair – Clair recommends using topsoil and seeding the areas where the sink holes were repaired. The subject was tabled based on price negotiation.
- Lawn fertilization – We should make a decision on this soon. We will send an RFP to several vendors based on the “Grass Health Care” document that the Landscape Committee put together.
- Storm Drain on Cross Creek Court –Jeremy Hackleman met with Steve Shirk from the Township. The storm drain is outside the Township right of way. Ideally the board would like to partner with the Township to work out a solution. For safety reasons, areas will be fenced off by Penn Turf. Board. Tabled until the next meeting.

**Publicity Committee**

- There have been rules created for the Facebook, which can be found on the left-hand side of the page under “About.” Members will be asked for their address when they request to join?

**Social Committee**

- The Annual Holiday Party was held on Sunday, December 2<sup>nd</sup>, from 3-5 PM. About 20 kids attended.
- The Annual Yard Sale will be held on Saturday May 18<sup>th</sup> starting at 8:00 am. The jubilee truck has been arranged. The rain date will be on May 25<sup>th</sup>, but the jubilee truck will not be available on the rain date.
- The Annual Egg Hunt will be at the Village Center on April 14<sup>th</sup>. Volunteers are welcome. More details to come.

**Neighborhood Watch**

- Nothing new to report.

**Welcome Committee**

- There is new volunteer for this committee.

**Nominating Committee**

- Nominating forms have been sent out to the members. There are 3 open Board terms. Forms are due on March 9<sup>th</sup>.
- The Annual meeting is scheduled for Wednesday, May 1, 2019 at 6:30 PM at Messiah Lutheran Church.

**Management Report**

- The HOA does not have a contract with Waste Industries. Homeowners who are being invoiced, but not using their services should contact Waste Industries.

**Any Other Business**

- Parcel of Land owned by Oakleaf Corp. – Tabled until the next meeting.
- Sink holes on homeowner's properties are the homeowner's responsibility.

The meeting was adjourned at 7:47 PM.

**Next Meeting Date**

- **March 18 , 2019** – location 1108 Cornerstone – home of Chris Gaughan

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R. Scot Feeman, President

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Nancy Miller, HPM