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Apex Collegiate Academy

February 9, 2018

Dear Parent(s),

Recognizing parents' rights and needs for timely and accurate information about scholar safety, I want to share with you two incidents that occurred recently at the school.

Upon arrival to the school this morning, all scholars on Bus #1 were immediately evacuated due to the smell of smoke coming from the outside and underneath the bus.

Once all scholars were out of the vicinity of the bus, the fire department arrived and the few flames that were coming from the bus were quickly and safely extinguished. I am proud to report that our bus driver, scholars and staff knew exactly how to respond by following our emergency procedures. Thanks to the quick response by our bus driver, there were no injuries.

Yesterday, a school administrator was informed by one of our scholars that another scholar was in possession of a pocket knife. The knife was immediately confiscated from the scholar. Appropriate disciplinary measures have been taken towards the scholar that was in possession of the pocket knife. I'd like to take this opportunity to ask for your assistance in encouraging your scholar to let a teacher or administrator know if a situation exists which could ever place them and others in danger.

Both incidents discussed in this letter, were isolated incidents, regardless, we want you to be aware as we partner with you for the safety of your scholar. Thank you for entrusting your scholar to our care. Please contact me should you have questions.

Sincerely,

Eric B. Lewis

Executive Director