



**Forest Grove Board of Fire Commissioners  
July 28, 2015 - Meeting Minutes**

**Date: July 28, 2015**

**1. Call to Order: 19:00**

**1. Members Present**

- X Andrew Bellone Jr. - Chairman**
- X Joseph Jagers - Co Chairman**
- X Thomas Bellone - Treasurer**
- X Mykola "Nick" Myronowskyj - Secretary**
- X Samuel Scapellato – Asst. Secretary**

**Others:**

**Dallas Clevenger, Deputy Chief**

**Public present:**

**Kenneth Hack – resident**

**2. Reading of the minutes of the previous meeting**

**a. Motion to accept minutes as read**

- 1. Andrew Bellone Jr.**
- 2. Samuel Scapellato**

**Changes: None**

**3. Communications:**

**None**

**4. Bills against the Commission (refer to file for list of all bills paid)**

**a. Motion to pay all bills**

- 1. Mykola Myronowskyj**
- 2. Andrew Bellone Jr.**

**Notes: None**



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**5. Treasurers Report**

Please refer to the attached report.

**a. Motion to accept Treasurers report as read**

- 1. Mykola Myronowskyj**
- 2. Joseph Jagers**

**Notes: None**

**6. Old Business**

The new lease agreement discussion will be tabled until the next meeting because the Fire Company President is not present.

The Fire Company generator maintenance contract has expired. The new maintenance contract was signed and will be mailed to Atlantic Switch and Generator, a New Jersey based company. The new maintenance contract is approximately half of the previous maintenance contract and provides more services. The PO was signed and the package was sent to Atlantic Switch & Generator.

Thomas Bellone Sr. received a bill from Verizon Wireless for 7 network devices. Mykola “Nick” Myronowskyj looked into the matter as determined that it was for the fire company Ipad’s and other network devices that are not specifically telephones.

A new application and the process for new fire company members was discussed. The Chief is in agreement with the new form and process. This new form will eliminate the old 3X5 cards and will include a background check authorization. This new form is being worked on and will be submitted for review ASAP.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for zero tolerance for drugs and alcohol. This will also include a process and training of certain personnel for identification of potential “under the influence” and a medical method for determining that a member was actually “under the influence”.

The Board of Fire Commissioners, District 4 and the Fire Company will be researching a policy and program for medical physical program for all Fire Company members.

**7. New Business**

State of New Jersey Board of Fire Commissioners Association renewal was discussed. After looking into the Association, it was determined that continued membership was of no benefit to the District, and we will be able to save the cost of the annual fee.



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**7. New Business (continued)**

The Lexis Nexis check that was received was determined to be a payment for information that the Fire Company had provided for an investigation. It will be deposited.

The Chief of the Department will submit his cell phone bill as a PO and he will be reimbursed for the expense. This action will save a significant amount of money.

Andrew Bellone Jr. contacted Ed Paul regarding a question about the PO forms that BoFC, District 4 use on a regular business. Ed Paul stated that a voucher must be attached to every bill that is submitted. Mykola Myronowskyj questioned the type of voucher that is needed. He will contact Ed Paul and get clarification from the accountant.

Dennis Allonardo has been reinstated as Chief of the Department. David Cella Jr. and Edward Conrow have resigned from the Fire Company.

**8. Public Comments**

**Chief of the Fire Department: Deputy Chief Dallas Clevenger – No Comments**

**President of the Fire Department: Not present**

**Others: None**

**9. Adjournment**

**a. Motion to adjourn**

- 1. Mykola Myronowskyj**
- 2. Samuel Scapellato**

**Meeting was adjourned at: 19:36 - Time**

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary  
Board of Fire Commissioners, District 4*

6:46 PM  
07/28/15  
Accrual Basis

**Franklin Township Fire District No 4**  
**Balance Sheet**  
As of June 28, 2015

	<u>Jun 28, 15</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Newfield Na Bk 0505	6,471.98
Newfield Savings 9924	281,304.08
<b>Total Checking/Savings</b>	<u>287,776.06</u>
<b>Total Current Assets</b>	287,776.06
<b>Fixed Assets</b>	<u>990,142.00</u>
<b>TOTAL ASSETS</b>	<u><u>1,277,918.06</u></u>
<b>LIABILITIES &amp; EQUITY</b>	1,277,918.06

07/28/15

Accrual Basis

**Franklin Township Fire District No 4**  
**Transactions This Month**  
As of July 31, 2015

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	07/28/2015	10848	Action Uniform Co	-10.00
Bill Pmt -Check	07/28/2015	10847	Atlantic City Electric	-741.43
Bill Pmt -Check	07/28/2015	10846	Bondy Oil Inc	-86.25
Bill Pmt -Check	07/28/2015	10845	BW Stetson	-10.00
Bill Pmt -Check	07/28/2015	10844	Comcast	-385.23
Bill Pmt -Check	07/28/2015	10843	D&H Auto Supplies	-13.56
Bill Pmt -Check	07/28/2015	10842	Dallas Clevenger	-200.00
Bill Pmt -Check	07/28/2015	10841	David R Cella Jr.	-310.00
Bill Pmt -Check	07/28/2015	10840	Dennis Allonnardo	-12.75
Bill Pmt -Check	07/28/2015	10839	DTA Solutions Enterprises LLC	-110.00
Bill Pmt -Check	07/28/2015	10838	Major Petroleum Ind.	-1,030.40
Bill Pmt -Check	07/28/2015	10837	Mes PA	-38.00
Bill Pmt -Check	07/28/2015	10836	My-Lor Inc	-951.10
Bill Pmt -Check	07/28/2015	10835	South Jersey Gas	-47.12
Bill Pmt -Check	07/28/2015	10834	Tekk Comm Communications	-480.00
Bill Pmt -Check	07/28/2015	10833	The Borelli Agency	-7,354.00
Bill Pmt -Check	07/28/2015	10832	Vineland Auto Electric	-2,473.13
Bill Pmt -Check	07/28/2015	10831	Wallace Supply Company	-297.84
Bill Pmt -Check	07/28/2015	10830	Weber's Power Equipment Inc.	-183.90
Bill Pmt -Check	07/28/2015	10829	Witmer Public Safety Group Inc	-665.00
Bill Pmt -Check	07/28/2015	10849	Atlantic Switch and Generator	-805.00
Total Newfield Na Bk 0505				-16,204.71
<b>Newfield Savings 9924</b>				
Total Newfield Savings 9924				
<b>TOTAL</b>				<b>-16,204.71</b>