TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes

January 22, 2020

Present: Gary Bushey, Marion Mattola-Brierly, Larry Grant, Robert Barron, Mark Ferretti, Megan Hurst

The meeting was called to order at 6:50 pm. Meeting transpired over the phone as a conference call.

**1. Delinquencies and Budget Matters**

Statements were sent to all owners with overdue balances. The board discussed amounts in various accounts (checking, reserves, savings and operating) All balances look good with Delinquencies in good standing.

**2. Snow Removal**

The board discussed the overall performance of the current contractor and there are some issues with the invoices not matching the work performed. First Choice was asked to contact the owner to discuss the open invoices hoping to come to resolution agreed by all.

**3. Units for Sale**

There are currently two units for sale in building 145. One is under contract and will soon have owners living there. The second is undergoing renovations and then will be put on the market. First Choice has mailed out the Welcome Packet to the new owners.

**4. Landscaping**

The board is looking forward to the Spring and the work performed on the property. Members brought up some concerns and would like a meeting to discuss. The board will meet with the Landscaping supervisor to make sure we are all in agreement to how the work will be done for the season.

**5. Trees**

The board discussed the removal of more trees along the street at 139. The board decided to revisit this in the Spring.

The next meeting will be scheduled for late March.

The meeting was adjourned at 8:00 pm

Respectfully submitted,

Gary Bushey