

## **Minutes for Library Annual Meeting and Board of Trustees Meeting**

January 19, 2022 5:30 pm

**Attendees:** Margaret Wilson (chair), Tina Casteris (minutes), Peter Conant, Ellen Taylor, Patti Chapman, Diane Schivera, Debbie Burns, Marci Blakely (select board member).

Meeting called to order at 5:40

### **Annual Meeting**

1. Elect Trustees, 3 year term, expiring January 2025 - Peter moved to approve, Diane seconded the following nominations
  - a. Ellen Taylor (who has been filling in for Nancy's term) - Ellen was re-elected to another 3 year term
  - b. Margaret Wilson - Margaret was reelected to another three year term
  - c. Debbie Burns (to complete Libby's term, expiring end of 2023) -  
*WELCOME DEBBIE!!*
2. Approve the 2022 Budget - after discussion, Tina moved to approve the budget, Ellen seconded. Budget approved.
3. Approve Investments - our investments were reviewed this year by a financial advisor, and they are doing well. Diane raised that it would be good to investigate whether we can look into making sure that our funds are in socially conscious/environmentally friendly funds. We will take an action item to look into it this year while approving what we have for now but agreeing to look at it. Margaret moved to approve the investments, Peter seconded, investments approved.

Annual meeting concluded at 6:00.

### **Board of Trustees Meeting**

- I. Minutes from December 2021 meeting - Margaret moved to approve, Peter seconded. Minutes approved.
- II. Treasurer's Report - Building insurance has gone up slightly. Otherwise no changes this month.
- III. Coordinator's Report - Trudy is out this week. Three new volunteers have started in the last month or so. We opened late one day recently with severe weather. Do we have a process for cancellation. Ask Trudy to take a look at the schedule

and determine who is comfortable being with a new volunteer. Do we have a list of people's preferred schedules? Still need a Feb. schedule.

- IV. Election of Officers - Margaret nominated Tina for chair. Tina nominated Ellen as vice chair. Debbie nominated Marci as secretary. Margaret nominated Patti as treasurer. All officers were approved.
  
- V. Action Between Meetings - Town street light is fixed. Parking lot light still needs to be replaced, once it warms up a little. We have the batteries for the emergency lights, which need to be installed. Battery for the phone has been replaced.
  
- VI. Old Business
  - 1. Evaluate HomeBound Delivery - nothing yet. We should put it in the Notes Home. Diane will ask her Meals on Wheels contact if she can distribute something. Press release for Free Press? Ask Trudy to write and send.
  - 2. Trudy's 6-month Evaluation (table until after meeting with her).
  
- VII. New Business - none for now
  
- VIII. Items for Next Meeting on February 16, 2022 at 5:30
  - 1. Look at where investment money is going
  - 2. Review of Trudy's six month evaluation
  - 3. Plan for events for the year - may have to be outside. April is poetry month.

Motion to adjourn at 6:23, meeting adjourned.