

Alexis Law Firm Privacy Policy

The following privacy policy applies to information collected online from users of the Alexis Law Firm (“ALF”) website.

What personal information is collected through the ALF website and how is it used?

ALF collects only very minimal information from visitors to the ALF website. Specifically, if a user fills out the contact form on the ALF website, we will ask the user to provide some personal information (such as name, e-mail address, phone number, and the subject of the reason for the contact). No other information is required. Users should not submit any confidential, proprietary or sensitive personally identifiable information (e.g. Social Security Number; date of birth; driver’s license number; or credit card, bank account or other financial information) (collectively, “Sensitive Information”). Users may also check a box to receive email updates.

Information that is provided to us through the contact form is used so that ALF may respond to an inquiry. We may also use information provided to us to communicate with users in the future. If a user does not wish to receive such communications, he/she may opt out (unsubscribe) as described below.

How is personal information protected?

We take certain appropriate security measures to help protect a user’s personal information from accidental loss and from unauthorized access, use or disclosure. However, we cannot guarantee that unauthorized persons will always be unable to defeat our security measures.

Who has access to the information?

Only employees of ALF have access to the information submitted online. We do not sell, rent, or lease mailing lists or other user data to others, and we will not make anyone’s personal information available to any unaffiliated parties, except as follows:

- to agents, website vendors and/or contractors who may use it on our behalf or in connection with their relationship with us;
- if we are unable to assist with a matter, but know an unaffiliated attorney or firm that may be able to help, we may refer a user who contacts us on the

website and share information provided to us with that party (but only with the user's consent); and

- as required by law.

How can I correct, amend or delete my personal information and/or opt out of future communications?

A user who checks the box to receive email updates may opt out of any future contacts from us at any time by contacting ALF via the phone number, contact form or mailing address on our website at any time to ask us to delete any data we have about the user and/or opt out of future communications from us.