

Manufacturing company in the Tulsa, OK area. Very well managed and successful company that was founded decades ago. ISO 9001 - 100 employees. Large, complex engineered to order metal products used in the energy industry. This is a key position within the company.

---

## Quality Manager - QC, reports to the CEO

### JOB SUMMARY:

It is the responsibility of this position to coordinate, direct and manage the overall Quality Function. The purpose of the Quality Assurance Department is to ensure by planning and verify by inspection, that all COMPANIES products meet or exceed Customer's expectations. Further, it is a requirement of this position to continually improve the Quality Management System and its processes. It is the goal of the position to establish the COMPANIES as the most highly respected process equipment supplier in the industries, and for the clients, we serve.

### PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Plan and direct the activities of Quality Assurance and Quality Control.
2. Supervise a team of 3 in-house QC inspectors
3. Responsible as the Management Representative for the Quality Management System.
4. **Manage all ASME Code compliance and Certification** requirements for the Company.
5. Manage all gauging, calibration, tool certification and metrology functions.
6. Develop, distribute and control relevant inspection plans from job planning through closing.
7. **Coordinate the activities of all NDE and testing subcontractors.**
8. Manage in-process inspection on each Production Job Order and review all Quality Records.
9. Coordinate and focus the efforts of Customer, Third party, End-User and the COMPANIES Authorized Inspectors.
10. Provide quality training leadership for all COMPANY personnel, according to the requirements of the COMPANY Quality Management System.
11. Maintain proper, professional and consistent housekeeping.
12. Appropriately staff and plan human resources for accomplishing the Quality function.
13. Provide regular employee performance reviews, job training, and job development for the Quality Department staff.
14. **Significant customer contact is required.** Some travel: most local.

### KNOWLEDGE, SKILLS AND ABILITIES:

This position demands a high level of individual leadership and thorough technical knowledge in as ASME Code fabrication and Oil and Gas service manufacturing Industry. A Bachelor's Degree in an engineering discipline is preferred but an equivalent amount of education and experience is acceptable. The individual must have a **minimum of 10 years experience in a Quality Function, inspection and at least 3 years in Quality Management.** An **exemplary knowledge of ASME and ANSI Codes is a must.** Knowledge of structural and I&E processes is highly desirable. Proficiency with computer applications, including Quality applications, MS Office applications, and ERP systems or their derivatives is highly encouraged. Experience in an ISO 9001 or equivalent environment is highly encouraged.

### WORKING ENVIRONMENT:

Heavy construction and fabrication environment, routinely. Office environment, frequently. Large metal products that are custom made, highly engineered manufactured/fabricated products. These products are part of much larger systems in high heat and high pressure systems. 40-60 orders in process at any given time.