



## **PART – TIME ELECTRICAL INSPECTOR**

This is a technical position that requires the individual to have the knowledge of the electrical trade and will be responsible for both plan review and inspectional duties.

Responsible for carrying out the complete array of electrical plan reviews, including but not limited to: simple electrical installations; basement remodels; electrical service upgrades; commercial buildings; and, complicated, high-voltage industrial / manufacturing installations.

Responsible for conducting inspections of the all rough and final electrical construction within the Village to determine adherence to the standards of construction, maintenances and safety involving all electrical installations in all types of construction. This position makes or recommends final decisions on disputes and technical problems associated with the inspections.

At times, will be called upon to discuss building permits, procedures, and construction with the public. Additionally, will be required to perform some general inspections and consequently should have a basic knowledge of construction practices.

### **Desirable Knowledge, Skills and Abilities**

- Knowledge of modern construction principles and practices as they relate to electrical installations and when necessary applying and enforcing those building construction and maintenance principals on the job sites in inspectional activities.
- Considerable knowledge of modern electrical principles and practices.
- Working knowledge of the sources of information about current electrical practices.
- Working knowledge of legal procedures involved in building law standards.
- Ability to understand and interpret construction plans and specifications.
- Must have the ability to establish and maintain effective working relationships with Village Officials, Village Staff, fellow employees and the general public.
- Computer knowledge of word processing and database entry

### **Desirable Experience and Training**

- High School Diploma
- Four-Year Electrical Apprentice Program or Associates Degree
- Minimum Ten (10) years experience in the Electrical Trades as Field Technician
- International Code Council (ICC) Residential Electrical Certification
- International Code Council (ICC) Commercial Electrical Certification
- International Code Council (ICC) Electrical Plan Review Certification
- Good communication skills both written and orally
- Experience in Municipal Building / Electrical Inspections, Preferred
- Ability to understand the responsibility of reading blueprints, code books and ordinances
- Shall attend schools and seminars, when appropriate, to facilitate and enhance their knowledge of the building trades
- Valid Illinois Driver's License.

## **Minimum Training and Experience Required to Perform Essential Job Functions**

Hours for this position are typically 7:00 A.M. to 11A.M. Monday through Friday. Extended hours or adjustments may be required at times and made by the Building Commissioner

## **Employment application**

<http://www.romeoville.org/135/Employment-Opportunities>

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