

**MINUTES**  
**SELECT BOARD MEETING**  
**TOWN OF COVENTRY**  
**MONDAY JANUARY 28<sup>th</sup>, 2019 at 4:30 p.m.**

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**Board Members Present:**

Mike Marcotte / Chairman; Brad Maxwell; Mike Marcotte

**Town Officials Present:**

Amanda Carlson / Town Administrator

Kate Fletcher / Lister & Delinquent Tax Collector

Skip Gosselin / Planning Commission Member

Jeanne Desrochers / Cemetery Commission Member

Martha Sylvester / Recreation Committee Chair

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- 1. Chairman Mike Marcotte called the meeting to order at 4:30 p.m.**
  
  - 2. Approve the minutes of the January 21<sup>st</sup>, 2019 meeting.**
    - Brad Maxwell made the motion to approve the minutes of the January 21<sup>st</sup>, 2019 meeting as written. Seconded by Scott Briere and unanimously approved and signed by the Board.
  
  - 3. Allow for Public Comment**
    - No public comment noted.
  
  - 4. Approve 2019 Annual Town & School Meeting Warning**
    - The Board addressed Article #20 setting the property tax due date and the options of allowing postmarks to be accepted or not.
    - Brad Maxwell stated he was in favor of allowing postmarks to be accepted as residents should not be penalized for undue mail delays.
    - Delinquent Tax Collector Kate Fletcher stated that allowing postmarks would create a lot of difficulties with the accounting software and statutory process.
    - Mike Marcotte stated that there are multiple options for residents to drop off and deliver and no longer need to rely solely on the mail.

- Mike Marcotte and Scott Briere agreed as a Board quorum to present Article #20 with the tax due date as requiring physical delivery to the office and not accepting by postmark.
- Article #4 tabled until budget approved.

#### **5. Approve Fiscal Year 2020 Budget**

- The Board reviewed the proposed and amended budget.
- Brad Maxwell made the motion to approve the general fund budget of \$456,000; and Highway fund budget of \$329,000 for fiscal year ending June 30, 2020. Seconded by Scott Briere and unanimously approved by the Board.
- *The total combined General and Highway fund budgets for fiscal year 2020 totaling \$785,000; reflect a level fund with no increase over the current 2019 fiscal year totaling \$785,015.79.*

#### **4. Approve 2019 Annual Town & School Meeting Warning**

- The Board resumed the review of the 2019 Annual Town and School Meeting Warning including the approved budget amounts.
- The Board agreed unanimously not to include the article previously discussed with Planning Commission member Skip Gosselin on the proposed solar project.
- Mike Marcotte explained to Skip that the Town Attorney was consulted and advised against the project as he felt it crossed legal limitations for the Town to supplement a school expense.
- Mike also stated that the Vermont Public Utilities Commission just denied a project in nearby Derby due to constraints on the electrical grid indicating further projects in the area would not be supported.
- Brad Maxwell made the motion to approve the 2019 Annual Town and School Meeting Warning. Seconded by Scott Briere and unanimously approved and signed by the Board for posting.

#### **6. Other Business**

- No other business noted.

## 7. Sign Orders

CHECK #	WARRANT #	WARRANT	CHECK DATE	AMOUNT
18224 - 18230	P1931	Payroll for week ending 01-26-19	01-28-19	\$ 4,597.30
Signed by the Board for the Treasurer to draw checks totaling				\$ 4,597.30

Meeting adjourned at 4:55 p.m.

The next Select Board meeting will be held on Monday February 4<sup>th</sup>, 2019 at 4:30 p.m.

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Michael Marcotte / Chairman

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Bradley Maxwell

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Scott Briere

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Amanda Carlson / Town Administrator