

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*  
Kent D. Nation, *Secretary*  
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*  
Joseph Sawicki, *Asst. Secretary/Treasurer*  
Anita M. Ferenz, *Administrator*

## Meeting Agenda June 13, 2019

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph S. Boldaz (JSB) \_\_\_\_\_, Sandra G. Martin (SGM) \_\_\_\_\_, Kent D. Nation (KDN) \_\_\_\_\_, Joseph Sawicki (JS) \_\_\_\_\_ and Rick Tisa (RT) \_\_\_\_\_.

**Others Present**

Engineer \_\_\_\_\_, Operator \_\_\_\_\_, Solicitor \_\_\_\_\_ and Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- May 9, 2019 regular meetings

**Public Comment:**

**Reports:**

1. Operator
  - a. Monthly Report; building inspections
2. Engineer
  - a. Ashberry Reconstruction (timeline, meeting, advertising)
3. Solicitor
  - a. Traditions of America
4. Administrator
  - a. Bond Restructuring (choose option, authorize RFP upon acquiescence of Township support).
  - b. Abandonment of Easement (Paskiet) – need signature, notarized and filed.
  - c. Monthly informational report (attached).

**Information to Note:**

1. Memo dated 6/01/2019 from Miller Environmental with additional billing charges for May 2019.

**New Business:**

**Finances:**

As of May 31, 2019:

1. Friendship Village – \$55,467.09
2. Kimberwick – \$144,996.34
3. Capital Expense - \$203,337.57
4. Ashberry Reconstruction (grant) – \$40,115.59
  
5. Bills paid and to be ratified - \$92,488.92
6. Payroll for regular meetings for May 2019- \$4,577.85
  
7. Shared Service Agreement – breakdown for May 2019
8. Carroll Engineering Corporation – April 1 through April 28, 2019

**Dates of Upcoming Meetings**

1. Board of Supervisors on June 20, 2019 and July 10, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, July11, 2019 at 7:00 p.m.

**WHO IS ATTENDING 6/20/2019 BOS MEETING TO GIVE REPORT?**

**Adjournment** (time: \_\_\_\_\_)