



APPLICATION FOR SIDEWALK ASSISTANCE

APPLICATION NO. _____ APPROVED BY _____ APPROVED DATE _____

TO BE COMPLETED BY APPLICANT

Name: _____ Phone: _____

Address: _____ City: _____ State: _____ ZIP: _____

Project Address: _____

Total Lot Frontage: _____ feet Linear footage of sidewalk to be replaced: _____ feet

Concrete Contractor: _____ Phone: _____

Contractor Address: _____ City: _____ State: _____ ZIP: _____

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I am performing the work myself

GENERAL CONDITIONS

Except in case of emergency, permit applications must be submitted not less than three (3) business days in advance for review and processing. The Zoning Administrator reserves the right to issue or deny any permit within 30 days of application, in accordance with City Zoning Regulations. No work shall commence until a signed permit has been received by the applicant. Permit must be present at the jobsite and available for viewing by City staff.

IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER to contact the office of the Zoning Administrator at least two (2) hours in advance for all required inspections. Permit holder or representative must be on-site for all required inspections. Except in case of emergency, inspections must be conducted during normal business hours.

The property owner may complete the installation on their own IF QUALIFIED, or they may secure a licensed contractor to complete the work.

Sidewalk replacement assistance is available only for the horizontal front footage that runs in front of an individual business or residence. In the case of a corner lot, all the public access sidewalk is eligible. Private sidewalks that run from public access to the entrance of a home or business are not eligible. Reimbursement is paid at \$2.00 per square foot for concrete.

APPLICANT SIGNATURE: _____ DATE: _____

INSTRUCTIONS

1. This application must be accompanied by the appropriate building permit. There is no application fee;
2. Minimum mix strength is 3500 pounds;
3. Sidewalks must be poured at least 4 inches thick, 48 inches wide for residential (ADA requirement), and 144 inches wide for commercial;
4. Rebar must be placed no more than 48 inches on center;
5. Inspection of forms and rebar is required before concrete is poured. A final inspection is required before reimbursement is made;
6. Expansion joints shall be used every 100 linear feet;
7. If adjoining sidewalks in a business district are less than 144 inches in width, contact the Zoning Administrator for guidance;
8. All sidewalk surfaces shall have a trowel and fine broom finish, or trowel and medium broom finish. A medium broom finish shall consist of trowel finishing the surface, and then **slightly roughening** the surface by brooming with a fiber-bristle broom perpendicular to the main direction of travel;
9. All freshly poured concrete shall be protected from frost or freezing temperatures for at least 72 hours;
10. All concrete must be cast in place by a licensed contractor, or the property owner;
11. Some situations may arise that are inconsistent with the information provided in these instructions. Such situations, if they occur, need to be addressed by the Zoning Administrator for guidance;
12. A copy of the concrete invoice must be presented as verification before any reimbursement is made;
13. **The City reserves the right to decline payment for substandard workmanship or failing to call for required inspections;**
14. The sidewalk replacement program cannot be used in conjunction with any other City funding program.

Contact City Hall at 131 W 5th, or (785)448-5496 option 8 with any questions.