

24. NW BOCES ED Program Level System

Pre-Level I: Trust of Behaviors	Level I: Trust of Environment	Level II: Trust of Care	Level III: Trust of Control	Level IV: Trust of Self
<ul style="list-style-type: none"> ➤ Demoted by team consensus only ➤ Consistent danger to self and others ➤ Lacks basic understanding of program ➤ Full Restriction ➤ Trust Building ➤ DBR weekly average of 70% for 1 week and written plan for promotion ➤ DBR and Token Systems ➤ T-shirts, sweatpants or shorts and slippers. No pockets ➤ Daily Room Searches 	<ul style="list-style-type: none"> ➤ Entrance Level ➤ 3-week orientation then Level Determination ➤ Signed student handbook statement ➤ DBR and Token Systems ➤ On-campus activities only ➤ Full staff supervision ➤ Shoes and coats left at door; slippers only in cottage ➤ Limited personal clothing and belongings ➤ Daily Room Searches & Pocket checks daily @ school & residences 	<ul style="list-style-type: none"> ➤ DBR weekly average of 80% at school and cottage for 2 consecutive weeks required ➤ No Level change until after 3 week orientation ➤ Increased privileges ➤ DBR and Token Systems ➤ On and off-campus activities ➤ No major infractions ➤ Full staff supervision ➤ Increased personal belongings ➤ Weekly Room Searches ➤ Jewelry, belts ➤ Inventory taken after each home visit 	<ul style="list-style-type: none"> ➤ DBR weekly average of 90% at school and cottage for 3 consecutive weeks required ➤ Student may negotiate DBR scores ➤ Begin self-monitoring training ➤ No major infractions and maintain 90% weekly average ➤ DBR and Token Systems ➤ Limited unsupervised activities ➤ Increased privileges and independence ➤ Inventory taken after each home visit 	<ul style="list-style-type: none"> ➤ DBR weekly average of 95-100% at school and cottage for 4 consecutive weeks ➤ Transition Phase ➤ Self-monitoring ➤ Token Systems phased out ➤ Maintain 95-100% weekly scores based on self-monitoring and staff charting (DBR's) ➤ Increased privileges and unsupervised activities ➤ Inventory taken after each home visits

25b. B.H.B.C.C. Level System

Level	Description	Criteria	Privileges	Restrictions
I	<p><u>Trust of Environment</u> - Entrance Level for all youth, Orientation to DBR and Token Economy Systems. Daily review of rules and program. Trust building. Structure, consistency and complete adult supervision. Baseline Data</p>	<ol style="list-style-type: none"> 1. All youth entering program 2. 3 week time period for initial orientation. Level determination after 3 week orientation. 3. 2 week time period for re-orientation if student is demoted from a higher level 4. Youth shows knowledge of DBR and Token Economy Systems 5. Signed statement from student for program explanation 6. Must have 80% DBR weekly average for 2 consecutive weeks before team considers promotion to Level II. 	<ol style="list-style-type: none"> 1. Daily token spending times at school and cottage 2. Going outside or to BHBCC gym with staff for structured recreational activities 3. Staff planned and structured activities on campus (ex. crafts, social skills, ½ hr. T.V. time, etc.) 4. Assigned chores in cottage 5. Family style dining 6. 1 x wk. phone call from parent/guardian (15 minute maximum) 7. Weekly visits from parent/guardian with prior administrative approval 8. Weekly activities at school and cottage 9. Mail from family friends only with parent permission. 10. May wear soft sole slippers in cottage. Store in coat room at bedtime 	<ol style="list-style-type: none"> 1. Ready for bed & in room 8- 8:30 2. Lights out and room quiet by 8:30 3. Youth is within 25 ft. of staff and in eyesight at all times (except bedroom, bathroom) 4. No personal items in room other than family pictures (no glass) may have , 2 blankets and 2 pillows, one stuffed animal, and clothes. 5. No off-campus activities 6. Homework is to be done in the study area 7. Shoes and coats left at front door 8. Daily room/clothing (pockets, etc.) search for unsafe items by staff. 9. Youth may do extra chores for earning tokens to pay Property Restitution if needed (one per day). 10. Must earn weekly average of 70% on school DBR sheet and behavior appropriate (7&up) the previous 2 hrs. for school weekly activity, token purchase 11. Must earn weekly average of 70% on cottage DBR sheet, and behavior appropriate (7&up0 the previous 2 hrs. for cottage weekly activity, token purchase 12. No belts, boots, hi-top sneakers, jewelry. No items in pockets. 13. No batteries, radios or electronics in room or at school. No headphones in room. 14. Bath Only

25c. B.H.B.C.C. Level System

Level	Description	Criteria	Privileges	Restrictions
II	<p><u>Trust of Care</u> - Level Two consists of entire DBR System and participation in Token Economy in full force. Structure, consistency and adult supervision continued with increased privileges.</p>	<ol style="list-style-type: none"> 1. Must have 80% on DBR and team consent to enter Level II. Requires 3 full weeks during the orientation period and only 2 weeks thereafter. 2. Development of basic trust in the system 3. Appropriate participation in "Teaching Interaction Steps" 4. No occurrence of infractions which result in a demotion to Pre-Level I or Level I 5. Should weekly % fall below 80% demotion to Level I. 6. Must have 90% weekly average on both cottage and school DBR sheets for 3 consecutive weeks before team considers promotion to Level III. 	<ol style="list-style-type: none"> 1. Daily token spending times at school and cottage 2. Going outside or to BHBCC gym with staff for structured recreational activities 3. Staff planned and structured activities on campus (ex. crafts, social skills, ½ hr. T.V. time, etc.) 4. Assigned chores in cottage 5. Family style dining 6. 2 x wk. phone call from parent/guardian and/or approved relative (15 minute maximum) 7. Weekly activities at school and cottage 8. Decorate rooms. Personal items in room with the exception of personal hygiene items which are kept in the office and checked out in individual carriers. Limited, approved by staff. 9. Weekly visits from parent/guardian with prior administrative approval 10. On-and off-campus weekly activity 11. Earned field trips and outings 12. Personal clothing. One jewelry item. May wear a belt. 13. Must pass bike/scooter safety class to ride bike/scooter on campus only with close staff supervision. 14. May purchase up to ½ hour additional TV time. 15. May wear soft sole slippers in cottage. Store in coat room at bedtime. 15. Weekend home visit once a month with 80% average DBR and no Safety Watch 24 hours prior to any home visit. Level II includes all Level 1 privileges 	<ol style="list-style-type: none"> 1. Youth within 25 ft. of staff and in eyesight at all times 2. Not allowed in room without staff, except to sleep or to change clothes. Bedroom are left open and bathroom doors are cracked open 3. Within hearing range of staff when with other students 4. Homework is to be done in the study area 5. Shoes and coats left at front door 6. Weekly room/clothing (pockets, etc.) search for unsafe items by staff 7. Upon going to and return from home/school visit student's personal belongings will be inventoried 8. Must earn 80% weekly & daily average on school DBR sheet and behavior appropriate the previous ½ an hr. for school daily activity, token purchase. 9. Youth may do extra chores (one per day) for earning Property Restitution tokens if needed. 10. Must earn 80% weekly & daily average on cottage DBR sheet and behavior appropriate the previous ½ an hr. for cottage daily 11. Bedtime 8:30. 12. No batteries, electronics, or radio in room or at school. No headphones in room 13. No belts, boots, no hi-top sneakers 14. Bath only

25d. B.H.B.C.C. Level System

Level	Description	Criteria	Privileges	Restrictions
III	<p><u>Trust of Control</u> - The youth has the opportunity to assign his/her own daily score following the point review process and negotiating with staff. Increased privileges. Youth understands what is expected of them. Continue DBR and Token System. Begin training with self-monitoring forms.</p>	<ol style="list-style-type: none"> 1. Must have 90% weekly average on both cottage and school DBR for 3 consecutive weeks and team consent to enter Level III 2. Youth is beginning to internalize trust of both the control of self and of relationships 3. Transition to home/district per individualized transition plan. 4. Appropriate participation in "Teaching Interaction Steps" 5. No occurrences of infractions which result in a demotion to Pre-Level I or Level I 6. Maintain 90% criteria to remain on Level III. Team meets if criteria drops to determine demotion. 7. 90% on DBR for 2 weeks before reconsideration for Level III after the youth has previously reached Level III. 8. 80% average & no safety watch 24' prior to any home or school transition visit. Treatment Team consent. 	<ol style="list-style-type: none"> 1. Daily token spending - school and cottage 2. Going outside, to BHBC gym or cottage commons with staff for structured rec. act 3. Staff planned and structured act. on campus (ex. crafts, social skills, etc.) 4. Assigned chores in cottage 5. Family style dining 6. Weekly activities at school and cottage 7. Decorate rooms. Personal items in room with the exception of personal hygiene items which are kept in the office and checked out in individual carriers. With Treatment Team approval. 8. Unsupervised visits per transition phase with parent/guardian with prior administrative/DFS approval 9. On-and off-campus weekly activity 10. Earned field trips and outings 11. Free on-campus activity up to one hour a day with permission 12. Optional 9:00 bed time on weekends and vacation days (w/staff approval) 13. Receive or make approved phone calls 2 x wk. up to 30 min. per call (calling card) 14. Time alone in bedroom w/door open. 15. Homework alone in bedroom okay 16. Shopping locally with parent/guardian. 17. Bike/scooter riding off campus with a staff member after passing bike/scooter safety course 18. Limited unsupervised on-campus activities, if age appropriate. Outdoor time alone w/o other students. 19. 1 hour TV time. Radio in room. 20. May wear shoes or slippers in the cottage and have those in their own room. May wear boots, hi-tops, 2 jewelry items 21. Community activities (i.e. Boy/Girl Scouts, 4-H, B-Ball) with staff, individualized by team and with administrative approval. 22. Including ALL Level 1 & 2 privileges 	<ol style="list-style-type: none"> 1. Youth is within 25 feet of staff for off-campus activities 2. Level III bedroom time 8:30P.M. except weekends, earlier for younger students if necessary. 3. Within hearing range of staff when with other students. 4. Must earn weekly outings with 80% weekly and daily average DBR percentages and appropriate behavior the previous ½ hour for cottage weekly activity and school weekly activity. 5. Upon going and returning from home visit student's personal belongings will be inventoried. 6. Check in every ½ hr. during unsupervised on-campus activities. 7. Youth may do extra chores for earning Property Restitution tokens if needed (one chore per day). 8. Loss of privileges and/or "grounding" as consequence for inappropriate behaviors not warranting demotion. 9. No batteries or electronics in room or at school. No headphones in room.

25e. B.H.B.C.C. Level System

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Level	Description	Criteria	Privileges	Restrictions
IV	<p><u>Trust of Self</u> - Transition phase. DBR sheets and Token Economy System phased out. Privileges reflect a higher level of maturity and leadership offering greater freedom and self-determination. Staff charting will continue. Self-monitoring of behaviors.</p>	<ol style="list-style-type: none"> 1. Must have 95 - 100% on DBR sheets weekly for 4 consecutive weeks to enter Level IV with team consent. 2. Shows responsibility for self and acts as role model for others 3. Continue transition to home & school district according to individualized transition plan 4. Maintain 95-100% appropriate behaviors weekly (Based on staff charting and self-monitoring scores) – if % is less than 95% then 1-week Probation to earn 95% weekly average with no major infractions to prevent demotion to Level III. 5. 95% on DBR for 2 weeks before reconsideration for Level IV. 6. 80% average & no safety watch 24' prior to any home or school transition visit. With Treatment Team approval. 	<ol style="list-style-type: none"> 1. Option of 10:00 P.M. bed time on weekends with Treatment Team approval and as age appropriate. 2. Receive approved phone calls 2 x wk. up to 30 min. per call 3. Time alone in bedroom with door open 4. Homework may be done in bedroom alone 5. Family style dining 6. Bike riding with staff member off campus with a bike license 7. Individual transition into home district according to transition plan 8. Weekend home unsupervised visits according to transition plan 9. Community activities (i.e. Boy Scouts, 4-H, B Ball) with staff, as individualized by team 10. Shopping with parents/guardian. 11. Make approved phone calls with purchased calling card using phone log 12. Limited unsupervised on-campus activities, if age appropriate. Outdoor time alone w/o other students. 13. Student chosen on-campus activity up to 1 hr. a day 14. Student may purchase items from “store” with self-monitoring scores. 15. Staff approved up to 2 hours of TV time. Radio in room. 16. 3 jewelry items 17. All Level 1, 2, & 3 privileges. 	<ol style="list-style-type: none"> 1. Alternative bedtimes determined with Treatment Team approval and as age appropriate. 2. Must earn all privileges through personal responsibility of behavior- DBR sheets is used, student to do a self-monitor sheet. 3. No tokens used 4. Within hearing range of staff with other students. 5. Upon going and returning from home visit student’s personal belongings will be inventoried 6. Check in with staff hourly during unsupervised activities 7. Youth may do chores for earning Property Restitution tokens if needed (one chore per day). 8. Loss of privileges and/or “grounding” as consequences for inappropriate behaviors not warranting demotion or if weekly average less than 95% 9. Must earn Level IV scores when on 1 week probation to maintain Level IV. Probation is not allowed for 2 consecutive weeks. 10. No electronics at school. No headphones in room.