

**CITY-COUNTY BOARD OF HEALTH MINUTES**  
**Special Monthly Board Meeting**  
**June 8, 2017**

**PRESENT:** Sharon Buhr, Chair  
Dr. James Buhr, Secretary  
Tom Overn, Vice Chair  
Cindy Schwehr

**ABSENT:** Mike Bishop

**ALSO PRESENT:** Theresa Will, RN, Director  
Andrea Winter, RLD – Young People’s Healthy Heart Program  
Angie Martin, Office Manager

**CALL TO ORDER:** Meeting was called to order at 3:43 p.m. by Sharon Buhr, Chair, in the CCHD conference room.

**AGENDA:** Agenda approved as printed.

**NEW BUSINESS:** Young People’s Healthy Heart Program (On The Move) – Will noted that CCHD’s focus on nutrition/health comes through this program. Keith Heuser, CHI Mercy Health CEO, announced recently that YPHHP would no longer be housed at the hospital as CHI is whittling down to core services now. They are requesting Health Board to come under CCHD umbrella as a program and asking to be housed in second floor office. This program provides community benefit in Valley City/Barnes County. There are currently 19 OTM partners. Sharon Buhr and Andrea Winter noted that part of YPHHP’s funding comes from their sales of visual tubes for such things as salt, fat and sugar in commonly consumed food/beverage products. CCHD puts \$10,400 annually into the program. YPHHP’s basic budget depends on grants and tube sales. Last year, program income was \$27,075 and expenses were \$26,930. This program would not require additional tax dollars, said Buhr. Buhr clarified that Andrea Winter works part time. Buhr will not be paid for her work with this program at CCHD. Teresa Garrahy will work nominally with the program in the financial area. Schwehr expressed that this program is a good fit with City-County Health.

Since Sharon Buhr has been the YPHHP coordinator for many years, the Board reviewed the conflict of interest clause in the CCHD policy book. Buhr declared a conflict of interest. Overn made a motion that Sharon Buhr not vote in this decision. Second by Schwehr. Unanimous vote, motion carried. Dr. Buhr made a motion that YPHHP become part of CCHD, who will serve as the financial agent for the program. Second by Overn. Roll call vote: Overn – aye; Schwehr – aye; Dr. Buhr – aye. Motion carried.

Will noted that the office YPHHP will utilize can be carpeted for \$2,931.55 as proposed by Valley Paint & Glass. She will need to get a price on painting. She noted that Decorations by Charlie will be painting the second floor hallway and they could possibly paint this office at the same time. The office is 360 sq. ft. Schwehr made a motion to do minimal commercially-acceptable renovations to the office space. Second by Dr. Buhr. Unanimous vote, motion carried.

Federally Qualified Health Center (FQHC): Will met with Patrick Gulbranson, CEO of the Family Health Center, Fargo. Will has been interested for some time in looking into a FQHC for Valley City to serve the uninsured, underinsured and Medicaid recipients. CCHD could not become a FQHC unless we had a provider on staff. However, it was

suggested that CCHD might serve as a satellite clinic of the Family Health Center. The focus would be primary care. Will was hoping that behavioral health services could be offered through the Family Health Center, but they don't do these services since it was too difficult keeping their clinical nurse specialists. However nurse practitioners and providers try to provide behavioral health services as much as they can under their licenses. Gulbranson said they would be willing to discuss the licensing of addiction counselors under their facility license. They have dental hygienists that do dental sealants in the schools, and they also offer optometry services. Their revenue is primarily from Medicaid services provided. Dr. Buhr suggested that Sanford, Essentia and CHI reps should be invited to any discussion since all serve MA clients. Board members suggested special meeting with Mr. Gulbranson the week of September 18 or later. Theresa will check on this.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 4:30 p.m. The next regular monthly meeting will be **Tuesday, June 27, at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

Dr. James Buhr, Secretary