



Thank you for your support of Florida's new College Test Administrators Association. Having the support of all public and private regionally accredited colleges and universities makes the Association a stronger entity. The Institutional Membership you are registering for or renewing will afford your institution the opportunity to have an unlimited number of your colleagues in the association that work directly or indirectly with test administration.

Each institution with an active institutional membership will have one vote in matters that go before the general FACTA membership. The voting member should be the Institutional Test Administrator (ITA). If not, the institutional members must select an Institutional Designate to be their voting member.

Membership allows each member full access to the FACTA-L listserv, the FACTA website, plus one location to turn to for information needed on any testing issue or resource. Also included are best practices from around the state, plus archive responses from previous surveys about testing issues. The association will also provide opportunities for professional growth and development. Collaboration and cooperation between test administrators around the state is a primary function of the association. Also integral to the mission of the association is a close working relationship with the Florida Department of Education's Assessment Office, private testing agencies and other corporate members.

For new memberships, Institutional Testing Administrator should complete the information below about your institution, your information as the ITA and the information about each person your institution has designated as a member. Current members should also complete the Membership Renewal form to make any changes or additions to institution, ITA, and member information.

Please mail this form, the Membership Invoice on the last page, and your institution's check for \$150.00 made payable to Florida Association of College Test Administrators, to the Treasurer at the address on the invoice.

INSTITUTION INFORMATION

Institution Name	
Institution Web Address	

INSTITUTIONAL TEST ADMINISTRATOR (ITA) INFORMATION

ITA Name		
ITA Title		
ITA Mailing Address		
City, State ZIP		
ITA Phone & Fax Numbers	Phone Number	Fax Number
Email Address		

Will the ITA be the institutional voting member? Yes No

If no, who is the Institutional Designate for voting purposes? _____

Members' Information

Print as many copies of this page as necessary to accommodate all of your institutional members.

Name	
Email Address	

Name	
Email Address	

Name	
Email Address	

Name	
Email Address	

Name	
Email Address	



Name:

Title:

FROM:

Rebecca Piety, Treasurer
Florida Association of College Test
Administrators
c/o University of Central Florida
4000 Central Florida Blvd.
Student Academic Resource Center
P. O. Box 163115
Orlando, FL 32816-3115

TO:

Date:

Institution Contact (**ITA Voting Member***):

School:

Mailing Address:

City, State, Zip:

Email Address:

DESCRIPTION

AMOUNT

Institutional membership dues for the Florida Association of College Test Administrators. Membership is active at time of payment and expires December 31, 2019.	\$150.00
*Institutional Test Administrator contact information for the purpose of voting is required! Please make all checks payable to Florida Association of College Test Administrators. If you have any questions concerning this invoice, or wish to pay with credit card via PayPal, contact Rebecca Piety, (407-823-5183), rebecca.piety@ucf.edu .	
TOTAL	\$150.00

Thank you for your support!