

FLEETWOOD PROPERTY OWNERS' ASSOCIATION, INC.
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
at 6:30 P.M. Tuesday, May 11, 2021
17171 Park Row Dr. Ste 310 Houston, Texas 77084

DIRECTORS PRESENT IN PERSON OR BY PHONE: Donna Haines, Sharon Swanson, Caryn Craig, Jesse Soto, and Dan Bonner.

ALSO, PRESENT: Jessica Loving, CMCA (Certified Manager of Community Associations) representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 6:39 PM.

EXECUTIVE SESSION

The Board adjourned the open session of the meeting and proceeded into Executive Session. Upon the adjournment of the Executive Session at 7:45 p.m., list the following results:

ATTORNEY STATUS REPORT

The board was provided the latest status report for Holt and Young and Gregg and Gregg. Board members had several questions on the status report.

DEED RESTRICTION REPORT

The board was provided the most recent deed restriction report. Board requested a final demand to be sent to account 2110104020 and 2110102043.

APPROVAL OF MINUTES

Upon motion made and duly seconded, motion carried to unanimously approve the minutes from the April meeting.

HOMEOWNER INPUT

None Present.

FINANCIALS

Treasurer reviewed the April 30, 2021, financials report. Total cash was noted at \$572,040.43. Total outstanding assessments for 2021 was reported as \$26,848.20. Total assessment receivables were \$68,610.70. The Income Statement for the same period reflected that the Association was over budget with a deficit of \$ 567.

OPEN SESSION

COMMITTEE REPORTS

- **ACC:** Director Swanson reported in the past month there were 12 applications submitted. Out of the 12 applications; 7 were approved, 1 were denied and 4 was awaiting a decision. Director Swanson requested that the approval letters are held until she reviews the applications to ensure the ACC and deed restriction guidelines are met.
- **LANDSCAPE & IRRIGATION:** Director Haines provided the following Landscape and Irrigation update:
 - Irrigation: Upon testing the system 4/22 repairs done 4/7; zones were not repaired

- All repairs completed except SW Bed.
- Oak Trees Deep Root Feeding: Jessica advised bid includes Fleetwood West and needs revision; want advisory on need for feeding.
- Flowers: Original not available; changed to Marigold's front and Angelonia in back; installed 4/16+
- Reimbursement for January Rock Damage: Management informed the board claim was denied.
- Contact with Greg Travis's office regarding the water meter and the Rock reimbursement.
- Negotiated an alley leaf clean up in lieu of rain skip on 4/30
- **COURTESY OFFICERS:** Director Craig reported multiple incidents were reported in the community. The Bengal Tiger was removed from the community.
- **TRASH SERVICE:** Director Swanson reported that recycling was missed in the community.
- **WALLS, STREETS, ALLEYS, SEWERS & LIGHTS, MISC:** Director Soto drove through the NW alley, has a team of other homeowners that will assist in alley clean up.
- **TREASURER:** Director Bonner requested a sheet of accruals for next month's financials.

2021 COLLECTION

Upon motion made and duly seconded, motion passed to waive fees \$50.00 and below on homeowner accounts.

BUSINESS

- **Towing Policy:** Upon motion made and duly seconded, motion passed to table the Towing Policy discussion.
- **Signs In Yards:** Upon motion made and duly seconded, motion passed to table the Signs in Yard discussion.
- **Rental Agreement Ratification:** Upon motion made and duly seconded, motion passed to table the Rental Agreement discussion.
- **Alley Repairs:** Upon motion made and duly seconded, motion passed to table the alley repair discussion until final two bids received.
- **Ratifications of decisions made between meetings.**
- **Foreclosure and Enforcement Actions:** Upon motion made and duly seconded, motion carried to approve management to forward the following accounts to the attorney: None Currently.

Next Meeting Date –June 8, 2021, at 6:30pm.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 10:10 p.m.

Authorized Signer

Date

2/24/2022