

April 16th, 2012
Regular Monthly Meeting

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938
April 16th, 2012
7 PM

Roll Call of the Board:

Chairman Richard Wray, Vice-Chairman William Claar, Secretary Rita Butterbaugh, Raymond Guzic, Jr., Dennis Beck, Solicitor William Barbin, Steve Sewalk, Plant Operator Francis Hartline and Recording Secretary Pamela Flis.

Justin Eger, Leslie Devett, Pat Shedlock, Toni Funari also attended the meeting.

Salute to the Flag:

Completed.

Public Participation:

None at this time.

Secretarial Report:

Motion made by Raymond Guzic, Jr. 2nd Dennis Beck to accept the regular monthly minutes dated March 19th, 2012 as submitted in written form. Roll call, all in favor, Motion passed.

Motion made by William Claar 2nd Rita Butterbaugh to approve the Treasurers Report, Unpaid Bills Detail as submitted in written form. Roll call, all in favor, Motion passed.

As Discussed:

- 2011 Financial audit performed by Kotzan CPA and Associates, and the addition \$2,000.00 billing for the Single Audit that was performed due to the expenditure of over \$500,000.00 in federal funding in a single year.
- CMSA Chairman to contact Kotzan's CPA and Associates to inquire about the extra cost for the single audit.

Motion made by Raymond Guzic Jr., 2nd William Claar to accept the 2011 Financial Audit and submit to USDA as per requirements, and to contact the auditor to gain more detail on the single audit. Roll call, all in favor, Motion passed.

- LBSA 2012 allocation payable to CMSA as per agreement, for 2012 LBSA owes CMSA \$11, 870.00 for Operations and Maintenance for the year ending December 31st, 2011; the monthly allocation for 2012 has increased to \$6,319.09.
- The joint facility factors have be modified in the past for LBSA, and to have the auditor prepare two allocations payments: one showing the original agreement percentages as per signed contract: two the amended percentages of the joint facility factors
- CMSA solicitor to contact LBSA and discuss the percentages of the joint facility factor.
- The LBSA Re-Payment agreement for capital cost owed to CMSA for improvements at the Wastewater Treatment Plant, statute of limitations will expire in two years. Solicitor recommends filing the law suit, so that it will be on permanent record, with no statute of limitations to be of any concern.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to authorize the CMSA Solicitor to update the complaint against LBSA for outstanding capital cost reimbursements due to CMSA; as per agreement, for execution at the next monthly meeting. Dennis Beck-Aye, Raymond Guzic, Jr.,-Aye, Rita Butterbaugh-Aye, Richard Wray-Aye, and William Claar abstained from voting. Roll call, majority in favor, Motion passed.

Correspondence:

As Discussed:

- Bid Offer Correspondence for residue cinder block from the construction of the CMSA Wastewater Treatment Plant.

Motion made by William Claar 2nd Rita Butterbaugh to accept the bid for fifty twelve inch cinder blocks from Matt McCoy, in the amount of \$2.01 per block. Roll call, all in favor, Motion passed.

Correspondence is on file at the CMSA office.

Engineers Report:

None at this time, no current activities in progress.

Solicitor Report:

As Discussed:

- Liens and water terminations for CMSA delinquent customers, approximately 25 customers.
- Cambria County, Prothonotary Office has send a letter of correspondence to CMSA Solicitor specifying that liens must be filed individually and will no longer process in multiplies.
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- Municipal law states the multiple liens may be filed by municipalities, not practical to battle with the Prothonotary Office.
- A \$20.00 filing fee for each individual lien filed, this is still a cost effective for CMSA, and the \$20.00 fee is built into the lien.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to authorize the Solicitor to file the liens on all customers on the CMSA delinquent report dated 4/15/2012, with a recognized filing fee of \$20.00 each. Roll call, all in favor, Motion passed.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to ratify the termination notices of water service on CMSA customers who have not correctly participated in, or have entered into a payment plan who are also on the CMSA delinquent report dated 4/15/2012. Roll call, all in favor, Motion passed.

CMSA Delinquent report is on file at the CMSA office.

Plant Operators Report:

Plant operator monthly flow meter report was presented to the board.

As Discussed:

- Flow meters all performing efficiently.
- Penn Cambria Middle School located on Wood Street and the problematic sewer lateral.
- Letter of correspondence to be submitted to Penn Cambria School District for written documentation of the sanitary sewer and the lateral repairs required.
- PCMS's edu's are jointly shared between CMSA and LBSA, each authority has 4.5 edu's.
- The recent fuel oil leak has not been detected at the CMSA Wastewater Treatment Plant, if it had been detected CMSA would have contained and cleaned up the fuel oil, in all probability the fuel oil has entered into the old Lilly Borough Wild Cat Sewer System.

Flow meter report on file at the CMSA office

Old Business:

None at this time

New Business:

As Discussed:

- The properties not tapped into the CMSA Sanitary sewer system, approximately seven properties have been indentified that need to be connected.

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- These property owners will be sent a letter of correspondence concerning their tap connection.
- Contacting the Sewage Enforcement Officer about these untapped properties and performance of a dye test.
- Revising the CMSA Sanitary Sewer Connection, Inspection and Testing Application to a new updated form, to be included in next month's meeting packet.
- The need to add language concerning tap forfeiture in the revised application.

Tabled Items:

- LBSA Re-Payment Agreement- covered under other agenda items
- Sewer Use Ordinance-LBSA/Cresson Township- no change

As Discussed:

- Inspection 141 Cherry Road-uncompleted and the homeowner is unable to find the lateral, seven months have passed since real estate transaction has taken place. Homeowner is solely responsible for the lateral; customer needs to camera the lines to find the inspection port to complete the re-pressure testing.
- Pressure Testing Surcharge- CMSA needs to decide on the surcharge amount for non-compliant customers.

Motion made by Raymond Guzic, Jr., 2nd Dennis Beck to authorize the CMSA Solicitor to modify CMSA Rules and Regulations, for board review and acceptance next month, relative to re-pressure testing surcharge considerations for those properties that are non-compliance at time of real estate re-sale.

Executive Session: Begins: 7:54PM

Executive Session: Ends: 8:00PM

Adjournment:

Motion made by Dennis Beck 2nd William Claar to adjourn the April 2012 meeting at 8:02 PM. Roll call, all in favor, Motion passed.

For the Record: A copy of the April meeting packet with March 16th 2012 meeting minutes and the 2011 Audit was hand delivered to LBSA on April 17th, 2012.