

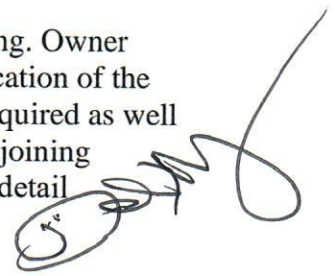
**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
JUNE 12, 2021**

The meeting was called to order at 8:30 a.m.

Roll call:

Present: David Wagner, Chairman
 Mark Lies, Secretary
 Brian O’Neil
 Scott Vliek
 Margaret Williford
 Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of the May 8, 2021 regular meeting were approved.
- IV. Building Commissioner Report
 - A. List of active permits/project status - D. Wagner reports.
 - B. Inspections conducted in previous months - D. Wagner reports.
 - C. Communications from residents – Many phone calls have been received about possible construction projects. Discussion regarding requirement to have liability insurance if a roof project is over \$5,000. A permit is required for all roof work that involves work on the structure, remove sheeting or dormers. Discussion about changing the structure for a permit which includes a \$200 administrative fee.
 - D. New permits on the horizon – D. Wagner reports on new projects.
- V. New permit applications
 - A. 438 E. St. Clair - The Committee inspected the site prior to the meeting. The owner moved the structure forward on the site. Owner has applied for a tear down demolition permit. Motion Lies, second Williford to approve site permit. Motion passed. Motion Lies, second Vliek to approve building permit. Motion passes.
 - B. 227 McCallister - The Committee inspected the site prior to the meeting. Owner changed the design. One change is technical and the owner will have to redraw the drawings. Motion Lies, second Williford to approve site permit. Motion passes.
 - C. 712 E. Wilson - The Committee inspected the site prior to the meeting. Owner and builder present for meeting. Discussion regarding changes to location of the structure as well as driveway and the retaining wall that would be required as well as the drainage from driveway on potential flooding on street and adjoining property. Committee requested a “bubble drawing” of the driveway detail

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showing rise of driveway, retaining wall, drainage which will be submitted prior to construction. Committee questioned surveyor notes on drawings regarding potential areas of steep slope and method of calculation of steep slope. Committee questions the types of drains across driveway and materials of construction of driveway. Committee recommends use of chevron drains on driveway and use of blacktop.

Motion Lies, second Vliek to approve site permit subject to 1) removal of survey or comment on drawing relating to the subject of the manner of determining the steep slope on site and 2) submission of "bubble drawing" of driveway showing detail of the rise of the driveway, retaining wall, and drainage of driveway prior to construction.

VI. Public Comments – None.

VII. Old Business –

- A. 116 W. Fairwater - Owner finally obtained septic permit from Porter County. Motion Lies, second Vliek to approve site permit. Motion passes. Motion Lies, second Vliek to approve building permit. Motion passes.
- B. 821 E. Lake Front - Owner requests 90 day extension of permit to complete railing above the garage due to inability of owner to obtain railing materials from construction. This is the first extension. Motion Lies, second O'Neil to approve extension of permit for 90 days. Motion passes.

VIII. Discussion

Committee discusses upcoming town council meeting agenda which includes increases in permit fees. Committee discusses possible uses of fire system standpipes on property to assist fire department when accessing site with fire hoses which occurred at recent fire at 715 E. Lake Front Drive.

IX. Adjournment – Motion Lies, second Vliek, to adjourn. Motion passed. Meeting adjourned at 9:54 a.m.

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