



HIGH SCHOOL ONE ACT PLAY FESTIVAL

An educational event fostering positive student collaboration and development of quality theater arts, while connecting students with community college educators and theater programs in Northwest Oregon and Southwest Washington.

Dates: Saturday and Sunday, January 20 and 21, 2018

Location: Stageworks Northwest
1433 Commerce Ave., Longview, WA 98632

Schedule:	<u>Saturday, January 20, 2018</u>		<u>Sunday, January 21, 2018</u>	
<i>(Tentative)</i>	8:30 am	Setup	10:30 am	Setup
	9:00 am	1	11:00 am	1
	10:15 am	2	11:15 pm	2
	11:30 am	3	12:30 pm	Break
	12:30 pm	Break	1:30 pm	3
	1:30 pm	4	2:30 pm	4
	2:45 pm	5	3:45 pm	5
	3:45 pm	Break	5:00 pm	Break
	4:45 pm	6	6:00 pm	Awards Celebration
	6:00 pm	7		

Please note that the schedule above is tentative, and flexible depending on the number of entries and the length of each play. Additional plays will be included if the schedule permits, but registration must be limited to the first 15 applicants. **All registrations must be received by no later than December 1, 2017.**

Plan to arrive well in advance of your assigned curtain time to allow for parking and ample staging and setup time for your production.

Admission

Admission to the One Act Play Festival is free and open to the public. All participants are welcome to view any of the plays from the audience.

Judges

The judge’s panel will consist of at least three regional community college theater instructors or regional directors. There will be a 10 minute talkback session immediately following each play, for judges to give oral critique and comments directly to the cast. Students should demonstrate a willingness to constructively utilize the information provided by the judges.

Judges will also select the competition awards, including first place and runner ups for lead actor/actress, supporting actor /actress, student director, and judge’s choice for overall play. A Backstage Award may also be presented by Stageworks Northwest to recognize groups for exceptional professionalism in rehearsal time and in dressing room areas.

The top three judge's choice awards for overall play will be presented at Stageworks Northwest on Friday, Saturday and Sunday, January 26, 27 and 28, 2018. Friday and Saturday evening performances will be at 7:30 pm, and the Sunday performance will be a 2:00 pm matinee. Tickets for the One-Act Winners will be \$10 per person and may be purchased online at www.stageworksnorthwest.org, or at the door one hour prior to performance.

College Information

Theater instructors from several regional community colleges have been invited to host informational displays and Q&A sessions during breaks. Students are encouraged to visit with instructors to learn about various schools and available scholarship opportunities.

Event Rules

Students should understand the format of their performance and that they are competing from the moment they walk in to begin set-up, until the last item has been removed from the stage and "Clear" has been called.

Responsibilities of Director

Directors may include either theater instructors or students, but casts should consist of high school or upper middle school students.

Directors must:

- Communicate goals and behavior expectations of the festival to students and others involved.
- Select a play appropriate for the age group which promotes growth and challenges the abilities and the talents of the director and students. It should not be designed to offend the standards of the community through theme or excessive language. (Note that language will not exclude a play from performance as long as it is part of the author's text and is used appropriately in the context of the play.)
- Direct the play in a manner which gives credit to educational theatre. Communicate to all students and their families the goals of the festival, including rules prohibiting flash photography and videotaping copyrighted material. All participants should be advised of proper care of all stage equipment and facilities.
- Oversee the well-being and conduct of students at all times. Directors should anticipate transportation needs and accompany their students at all times.
- Complete the attached registration form and email to stageworksnorthwest@gmail.com by December 1, 2017, along with a copy of the script and list of all cast and crew.

Timing/Length of Play

All plays must run for no more than 40 minutes. Timing begins with the first sound or light cue and ends with the last sound or light cue. There shall be no prompting of the actors during the performance of the play.

There will be a strictly enforced time limit of 15 minutes to set up for your performance. Depending on the number of entries, the schedule may be tightened with a minimal amount of time between plays to move the schedule along. Following the presentation of the play the cast will immediately assemble for judges' critique and comments. Afterward, there will be a strictly enforced time limit of 10 minutes to strike the set so the next play can set up to perform.

Order of Performance

The performance schedule will be made on a first-come basis for requests, but will consider the distance to be traveled when appropriate. The schedule of performances will be posted on our website at www.stageworksnorthwest.org by one week prior to the festival.

Facilities and Set

- **Theatre** – A seating chart is available on our website at www.stageworksnorthwest.org. There is a concessions bar in the lobby, restrooms upstairs on the mezzanine, and dressing rooms on the third floor. Parking is available on the street or in the parking lot behind the building, and there is alley access behind the stage for load-in of scenery and/or furniture. Participants are also welcome to visit the theater by appointment prior to the festival to become familiar with the logistics of the stage, lighting and sound. Please contact us at (360) 636-4488 if you wish to schedule a time to visit.
- **Scenery** – Stageworks Northwest may be able to provide some basic furniture items on request and depending on availability. Please contact us at (360) 636-4488 for more details and to make prior arrangements. Any other scenery should be minimal and designed for quick set up and striking. Load-in and load-out must take place only during designated strike times between plays.

No group should include expensive and valuable items as they can be misplaced or damaged, and Stageworks Northwest is not responsible for the safety and security of these items. Each group should have a designated representative responsible for the safety of its scenery and props during the festival.

Please consider carefully the use of weapons in the presentation of a play. These items should be prop items only, not so realistic as to cause concern by audience members or others onsite, and should be handled with care at all times. Any fight scenes should be safely performed on the stage ONLY.

- **Lighting** – A basic lighting system will be available.
- **Sound** – A sound system will be available. The school should furnish any needed sound effects.
- **Dressing Rooms** – Dressing room space is on our third floor. Availability will follow the same schedule as setup and strike on the stage, and all costumes must be removed following your production. This is not a secure facility and will be used by all groups participating in the One Act Play Festival, so remember to leave all valuables at home.

Stageworks Northwest welcomes its guests and invites your participation. But likewise, we ask that you be respectful of our theater space, including costumes, props and technical equipment. Please understand that these storage areas are off limits and not to be entered or disturbed.

Rehearsal Time and Space

Optional rehearsal space will be available during the festival at Evergreen Dance Studio, 1430 Commerce Ave., across the street from the theater. Please be respectful of the borrowed space and remove any trash or personal belongings after use. One hour of rehearsal time will be scheduled for each production prior to your scheduled setup time, and will be listed on the performance schedule.

Playbills

A playbill will be created listing all groups and including the play performed, the playwright, the director, and the cast and crew. Additional information may be included when possible. All participating groups must email the completed attached registration form with this information, along with a copy of the script and notes on any technical needs, to stageworksnorthwestinfo@gmail.com by December 1, 2017.

If You Are Performing Next on the Schedule

When cued by the stage manager, directors should take their cast to the dressing room to make final preparations for your production. Limited makeup is encouraged and each school is expected to furnish its own makeup. This

room will not be locked and there is no security in the building, so any valuables should be left at home. Cast and designated crew ONLY are allowed in this area.

Preshow Setup and Post Show Strike

When cued by the stage manager, cast and crew will be allowed 15 minutes to set up the play. Cast and designated crew ONLY are allowed in the backstage areas, including dressing rooms. No props or scenery may be placed on stage prior to set-up time.

Immediately after the talkback session, cast and crew will have up to 10 minutes to clear the stage and load-out set pieces and properties. It is highly recommended that all directors rehearse pre-show set up and post-show strike with their companies prior to the festival.

Audience Behavior Expectations

- Everyone is expected to behave in a professional manner at all times, which does not interfere with the performance or distract the audience or critic judges from the performance.
- Be respectful of the actors – no talking or texting during a performance. Mobile devices should be turned off or silenced.
- Photography and video recording devices are not permitted during a performance.
- It is recommended that audience members arrive approximately 30 minutes prior to the scheduled performance time, as the schedule may move on to the next play when one is completed.
- Food and drink is allowed in the theater, but please be courteous to minimize any noise. Please also be respectful of the theater space and do not leave wrappers or containers behind. All trash or recyclable items should be disposed of in designated containers.
- The use of tobacco, drugs and alcohol in any manner is not allowed in the theatre.

Need More Info? Please contact us at:

Stageworks Northwest
1433 Commerce Ave. / P.O. Box 2034, Longview, WA 98632
Phone: (360) 636-4488
Email: stageworksnorthwestinfo@gmail.com
Website: www.stageworksnorthwest.org



High School One Act Play Festival - Registration Form

School: _____

Address: _____

Instructor / Primary Contact: _____

Email: _____ Phone: (_____) _____

Performance scheduling will be made on a first-come basis, but will consider preference requests and distance traveled.

Performance Schedule Preference:

- Saturday AM - January 20, 2018
- Saturday PM - January 20, 2018
- Any time is fine!
- Sunday AM - January 21, 2018
- Sunday PM - January 21, 2018

Title of Play: _____

Playwright: _____ Run Time (in minutes): _____

Play Director: _____ Student Instructor

Expected number of participants (cast, crew, staff): _____

Please detail any technical needs (set pieces, lighting, sound effects, etc.)

Any other special details or issues?

Please attach: Copy of script
 Cast and crew list for festival program

Email your completed registration form and attachments to stageworksnorthwestinfo@gmail.com by December 1, 2017.

Have questions or need assistance? Please email Stageworks Northwest or give us a call at (360) 636-4488.

Thank you!