

HOLLIS COMMUNITY COUNCIL, Inc. MEETING

Agenda

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

TUESDAY, January 9, 2018

7-9PM

FIRE HALL, HOLLIS, ALASKA

Board Members Present: (see attached roster)

Absent Board Members:

Council Members/visitors Present: see attached roster

MEETING CALLED TO ORDER BY THE _____ at _____

A. APPROVAL OF MINUTES

Minutes for December 12, 2017 meeting presented for approval.

Motion to approve: _____ - Second: _____

Discussion:

Vote: Yes _____ - No _____ - Abstained _____

B. Reading of Correspondence- Secretary: None

C. Community Announcements

D. Committees/Department Reports: (Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record). Per the implementation of the new By-Laws, reports will be given by the Standing Committees in addition to the following:

Committees: If an individual is interested in serving on a standing committee, please submit your name to any board member or the committee chair.

1) Finance Committee: John Ryan, chair.

a) Checking account Balance: _____

b) Audit:

2) Annual Fire Department Fundraiser:

Chair- Lisa Cates, Committee Members- **Membership is open to any interested individual on the Council**

a) Complete financial report.

Total receipts: _____

Total costs: _____

Net: _____

3) Fourth of July Celebration:

4) Chair - Ron Curtis, Committee Members – Steve Gass, Ezra Clark, Colleen Watson

a) No Report Due.

5) Cemetery Committee:

Chair- Deena Taylor, Committee Members- Sandra Nessett, Brian Hallstgrom, Steve Gass

a. Status of Trust set-up for Perpetual Care.

This is pending as Tom Harden and Deena Taylor are still gathering information on various ways to set up funding for perpetual care. No funds have been spent on this to date. Report on a budget/anticipated costs will be compiled and presented at the November meeting.

b. Status of needed guidelines for burial as stated in State Dept. of Health Rules or other regulatory agencies. Information is being gathered. The committee needs to meet to set proposed guidelines and present to the Council at the November meeting.

c. Status of guidelines for cemetery plot purchase. Pending, update at the November meeting

d. Price confirmation of plots. Currently recommended is \$200 per plot, but recommendation to evaluate the cost being stated will be enough to provide for the revenue a trust will generate for perpetual care of the property. Pending, update at the November meeting.

e. Status of guidelines for record keeping. Who is responsible. Pending. Update at the November meeting.

Appointed Committee(s):

6) Second Class City Forum:

Chair- Steve Gass, Committee Members- Actively Seeking

7) By-law/Articles of Incorporation Committee:

Chair- John Ryan, Committee Members- Tom Harden, Ron Curtis, Dan Sharp

8) Strategic Planning Committee:

Chair- Ron Curtis, Committee Members- Roger Cates, Lisa Cates

No change in status. Ron will begin work on this once the record retention policy is completed.

Work Groups:

1. Emergency service:

Committee Members- Lisa Cates, John Ryan, Bill Sharpes

1) Standard operating procedures (9 pages) tabled from last meeting to be discussed.

2. Document Control - Ron Curtis

- Only Tom has signed up on Dropbox.

Department Reports:

1) FIRE/EMS: Bill Sharpes – Absent, No Report

a. Vehicles: .

b. Emergency Calls since last meeting.

c. Training: Keith Michaels, Training Officer, Assistant Fire Chief

POW Group Membership Reports

1) **POWCAC – Ron Curtis** – There was no meeting this month.

2) **POWWA – Sam Schlobohm** –

OLD BUSINESS:

1. Locks on building: John Ryan

2. CAPSIS: Ron Curtis

a) No change in status

3. Fish and Game Proposals, status: John Ryan

4. Heater Repair status.

NEW BUSINESS:

Motion to adjourn : _____

Meeting adjourned: _____

The next council meeting will be on Tuesday, February 12, 2018, Community Room, Fire Hall, 7-9PM.