

HAYLING ISLAND BOWLS CLUB

CONSTITUTION

Hconst.11.doc

(C5 & C6 amended at the AGM on 29th. January 2009).

(C4 amended by the AGM on 3rd.December 2009).

(C5 amended by the AGM on 24th.February 2011)

C1) TITLE:

The Club shall be known as the Hayling Island Bowls Club and shall be affiliated to the following bodies:

Bowls Hampshire

Portsmouth & District Bowling Association

Portsmouth & District Women's Bowling Association.

C2) OBJECTIVE:

The objective of the Club is to encourage and promote social, friendly, and competitive bowling in accordance with the World Bowls "Laws of the Sport of Bowls (including domestic arrangements for Bowls England)".

C3) MEMBERSHIP:

The Club shall consist of the existing membership plus any new applicants accepted by the Management Committee and enrolled in accordance with the General Rules of the Club subject to an overall limit of 140 members. Membership of more than one club is permitted but any member who plays in leagues for another club which opposes Hayling Island Bowls Club in such leagues, will forfeit membership of the Hayling Island Bowls Club.

C4) OFFICERS:

The Officers of the Club shall be the following honorary positions elected at the meetings indicated below:

Elected at AGM

* General Secretary

* Club Treasurer

* Match Secretary

Protection Officer

Elected at Men's Section Meeting

*Men's President

Men's Vice-President

* Men's Secretary

Men's Treasurer

* Men's Captain

Men's Vice Captain

Elected at Ladies Section Meeting

* Ladies President

Ladies Vice-President

* Ladies Secretary

Ladies Treasurer

* Ladies Captain

Ladies Vice Captain

Notes:

a) The Ladies President and the Men's President will alternate yearly at the Club AGM as the Club President and Club Vice President.

b) The Club officers elected at the AGM may be of either sex.

c) The officers shown with an asterisk (*) will form the Management Committee of the Club.

d) The chair at the Management Committee meetings will be taken by the Club President and in his or her absence by the Club Vice President. In any voting the chair will only have a casting vote.

e) The Trustees of the Club will be the Men's President, the Ladies President, and the Club Treasurer.

C5) ANNUAL GENERAL MEETING (AGM):

The Annual General Meeting (AGM) of the Club members shall normally be held on the last Thursday in September in each year. A minimum of thirty percent (30%) of the total membership must be present to form a quorum. The business conducted will include the presentation of the Officers reports, a balance sheet and statement of accounts, election of officers for the coming year, and determination of the subscription for the coming year. The meeting will also elect two inspectors of accounts for the coming year. Voting at the AGM will be by ballot. Proposals of motions which alter the Constitution of the Club must be submitted in writing, signed by the proposer and seconder, to the General Secretary a minimum of 28 days prior to the meeting. These proposals of motion shall require a two thirds majority of those present to be carried. The General Secretary will issue an agenda notice to all members seven days prior to the meeting indicating the time and location of the meeting.

C6) EXTRA-ORDINARY GENERAL MEETING (EGM):

An Extra-Ordinary General Meeting of the club members may be called at any time by the Management Committee and held at their discretion provided that all the relevant information is made available at least one week prior to the meeting. An EGM can also be called by a requisition signed by not less than 15 members. The requisition should be presented to the General Secretary specifying the proposal of motion to be presented to the meeting. The meeting shall be held within 14 days of the requisition being received and an agenda notice stating the purpose, date, time and place of the meeting shall be issued by the General Secretary giving seven days notice thereof. A minimum of thirty percent (30%) of the total membership must be present to form a quorum. No matter other than that set out in the requisition shall be considered at such Extra-Ordinary General Meeting. Voting will be by ballot and matters which alter the Constitution of the Club shall require a two thirds majority of members present. Any voting conducted on this subject with less than 30% of the members present will be null and void.

C7) GENERAL RULES:

The Management Committee may vary the General Rules for the day to day administration and control of the internal affairs of the Club, provided that they are consistent with this Constitution. These General Rules shall be binding on all members.

C8) LIABILITY:

Neither the Club nor any Officer thereof shall be liable to any member or guest for any loss of or damage to any property occurring on the Club premises; nor for any injury sustained by any member or guest whilst on the Club premises. A notice on the terms set out above shall be displayed at all times on the Club notice board.

C9) ENROLMENT MEETING:

An enrolment meeting shall be held on the last Thursday in February in each year and members failing to pay their subscriptions for the coming year within four weeks of that date will cease to be members.

C10) NO SMOKING POLICY OF THE CLUB:

Smoking is not allowed in all areas inside the Clubhouse.