

**CITY OF SHEPHERD
BOARD OF ALDERMEN
Regular Called Meeting**
28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers
Tuesday, October 13, 2020 6:30 PM
OFFICIAL MINUTES

Regular Called Meeting:

Members Present: Charles Minton, Amanda Addison, Curtis Ainsworth, Ray Marrs, Mark Porter,

Members Absent:

City Staff Present: City Secretary Debra Hagler, City Attorney, Larry Foerster

Others Present: Douglas Page, PK Wesley, JROTC- Edward McDonald & Maurice Stephenson, Ray Van, Thomas Hong

CALLED TO ORDER /INVOCATION

Mayor Minton called the meeting to order. Curtis Ainsworth led in prayer. The SISD JROTC presented the flags and the pledges were stated. Mayor Minton took this opportunity to commend the ROTC staff for the flag etiquette that he witnessed at the middle school a few days prior.

PUBLIC INPUT:

NONE

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

NONE

REPORTS:

NONE

OLD BUSINESS:

NONE

NEW BUSINESS:

Discuss and take action necessary to accept Shannon Bailey's resignation.

Amanda Addison made a motion to accept Shannon Bailey's resignation. Curtis Ainsworth seconded and the motion passed with a unanimous vote.

Discuss and take action necessary regarding concerns from Douglas Page regarding maintaining water easement through his property.

No Action was taken on this item. Mr. Page stated a water leak had been repaired in his drive way and that the repair work had been sloppy resulting in the mail lady claiming damages to her vehicle. He further stated he just wanted it fixed the way it was before the leak. He stated he didn't want this happening to other people so he wanted to make the council aware of the problem. The Mayor promised to follow up on this.

Discuss and take action necessary on request from Steve Watson to write a grant for the City of Shepherd to obtain paving and beautification at the 4-way down town Shepherd area.

No action was taken on this item as Mr. Watson was not present.

Discuss and take action necessary on request from Brenda Myers regarding Permitting fees.

Mark Porter made a motion to table this item to allow a discussion with Eli. Curtis Ainsworth seconded and the motion passed with a unanimous vote. Ms. Myers requested the permitting fees be cut in half for her because she is a non-profit organization. The council's concerns were that if it's done for one it must be done for all. The other factor was not it's not right to cut the inspectors fees without consulting him first. Unless the inspector is willing to reduce his fees

the City of Shepherd taxpayers eat this expense. The council chose to table this item to get Eli's recommendations and or ideas regarding the reduction of fees.

Discuss and take action necessary regarding a Manufactured Home Variance for Lester & Camesha Dickson on Burrell Avenue.

This item was tabled and no action was taken because the County has made the City aware of an issue that must be resolved before issuing an address to this property. This issue must be resolved before Council can take action.

Discuss and take action necessary for Thomas Hong on a proposed RV Park on Byrd Ave.

Amanda Addison made a motion to authorize a feasibility study. Ray Marrs seconded and the motion passed with a unanimous vote. Dr. Hong is looking to purchase 8.5 acres of land to develop into an RV park. The Attorney explained the feasibility study and escrow payment of \$5000.00 to cover the engineer fees. The results of the study will be used to determine if the council will grant permission for this RV Park. The study will determine drainage issue and the amount of impact it will have on the water and sewer system.

Discuss and take appropriate action in revising dollar amounts on the resolution to submit a GLO CDBG-MIT application for a citywide benefit flood mitigation project that adopted on September 28, 2020.

Mark Porter made a motion to revise the dollar amount of this grant submission. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take appropriate action in revising dollar amounts on the resolution to submit a GLO CDBG-MIT application for a citywide benefit sewer I/I mitigation project that adopted on September 28, 2020.

Curtis Ainsworth made a motion to revise the dollar amount of this grant submission. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take appropriate action to adopt a financial management policy required for the GLO CDBG-MIT application.

Mark Porter made a motion to adopt this policy. Amanda Addison seconded and the motion passed with a unanimous vote.

ANNOUNCEMENTS

Trick or Treat in the park October 30th from 6:00pm-8:00pm

The Attorney mentioned that the HOT lawsuit had been filed in San Jacinto County Court.

Mark Porter mentioned that the First Baptist Church is doing the "Drive In Movie" on Saturday evenings in October.

ADJOURNMENT: 7:07 pm

Amanda Addison made a motion to adjourn. Ray Marrs seconded and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler