

PUBLIC WATER SUPPLY DISTRICT #6
REGULAR MEETING MINUTES
September 20th, 2016

A meeting of the Public Water Supply District #6 (PWSD6) was held on Tuesday, September 20th, 2016 at 7:00 PM, in the Conference Room of the PWSD6 offices, 6000 Kingsway Drive, House Springs MO 63051.

Directors: Present, President Richard Ortmann, Vice President Nancy Orphan, Larry Briggs, and Mike Lammert attended via teleconference.

Others present: District Manager Tom Ward, Board Clerk JoAnn Thompson, and Attorney representing PWSD6 Michael Langella.

Call to Order / Roll Call: Richard called the meeting to order at 7:00 pm with Roll Call. Richard Ortmann, Larry Briggs, and Nancy Orphan all reported present. Mike Lammert also answered yes via teleconference.

Amendment of Agenda: Larry made a motion to amend the agenda to move Item XI Closed Session, up to item IV. Nancy seconded. Unanimously approved.

Approval of Agenda as Amended: Richard made a motion to approve the agenda as amended, Nancy seconded. Unanimously approved.

Approval of Minutes: Nancy made a motion to approve the minutes from August 16th, 2016. Larry seconded. Unanimously approved.

Closed Session (per Chapter 610.021(1)(3), RSMo 2006)

Larry Briggs made a motion to adjourn Open Session to go into closed session according to 610.021(1)(3) RSMO 2006. Nancy Orphan seconded, Unanimously approved motion passes.

Open Session Resumed At 7:48 P.M.

Citizens to be Heard: None

Manager's Report:

Tom Ward read though the Manager's Report, noting Old Business being The Fox Run Acquisition Agreement and The Debt Service Payment – COPS 2010 Series, annual interest only portion is due. Tom explained there are no New Business items.

Tom presented the Regulatory information noting Disinfection residuals averaged 1.0 mg/L Free residual. All Bac-t tests were absent for Coliform Bacteria. No "trigger event" under Ground Water Rule. Tom noted the water samples collected and submitted as required, including well and customer samples. There were 2 low water pressure events, the 1st was located on Demaree (behind Post Office), requiring boil water notices to 76 customers and 4 businesses and the 2nd was located at Pitcher at West Four Ridge, requiring boil water notices to 24 customers. Tom informed the board of the on-line survey being conducted by the Leader Newspaper and provided board with questions and answers submitted on behalf of PWSD6. The Annual Operation Budget (AOB) and the Re-Adoption of the Conflict of Interest Resolution (#111-2016) has been provided to the Missouri Ethics Commission (MEC) Tom noted that H&R Engineering is preparing a Bid and Request for Qualifications packet to solicit area contractors for Emergency Repairs and Maintenance of the District's water distribution system. Tom informed the

board that he is finalizing a draft proposal to place notice to bidders in the Leader the first week in October, requesting proposals due by November 8th 2016, prior to the November 15th Board meeting. Tom also read through the information providing a list anticipated changes regarding the Cost of Insurance for 2017.

Tom included a chart illustration the current Water Loss Summary and the percentages reflecting a Known Water Loss estimated to be 4.1%, and Unknown Water Loss is estimated to be about 18%.

Approval of Bills by Ordinance #2654: Nancy made a motion to approve Ordinance #2654 in the amount of \$94,093.45. Larry seconded. Unanimously Approved, Motion passes.

Approval of Treasury Report and Transfers between Eagle Bank Accounts: Larry made a motion to approve the August 2016 Treasury Report, balance of \$2,710,296.56 and Transfers between Eagle Bank Accounts. Richard seconded, unanimously approved, Motion passes.

OLD BUSINESS:

- 1. Fox Run Acquisition Agreement (Discussion & Motion to Approve):** Nancy made a motion to approve the Fox Run Acquisition Agreement. Larry seconded. Unanimously approved, Motion passes.
- 2. Debt Service Payment: – 2010 Series COPS (Discussion Motion to Approve):** Richard made a motion to approve the 2010 Series COPS Debt Service Payment, Larry B. seconded. Unanimously approved, Motion passes.

NEW BUSINESS:

1. None.

Board Members Comments: Richard Ortmann recommends improvements to update facility.

There being no further business, Larry Briggs made a motion to adjourn, Richard Ortmann seconded. Unanimous approval, the meeting adjourned at 8:15 P.M.

JoAnn Thompson, Clerk of the Board

Rich Ortmann, President