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## Drivers Ed. Guide: Seven Steps to Teen Licensing

1. Elite Classroom Instruction (32 Hours)
2. Teen Permit
3. Elite In-Car instruction (14 Hours) (create account on [schedule2drive.com](http://schedule2drive.com) \$16.99)
4. Behind The Wheel with Parent (30 Hours / 10 Night)
5. ITTD Requirement (Free online video prior to road test)
6. Road Test Phase (Test with Elite or DPS)
7. Teen Provisional License Phase – Until age 18

### 1. Elite Classroom Instruction Stage

- a. 32 Hours Classroom instruction – \_\_\_\_\_
- b. Monday – Friday, 6:30pm – 8:30pm
- c. Teens must follow classroom rules and complete classroom folder
- d. Absences
  - Only 5 absences & required makeup work.
  - If day 1-3 is missed make-up is Saturday \_\_\_\_\_ starting at 10am
- e. Remaining Balance
  - Students not paid in full by 3<sup>rd</sup> Monday will be terminated from the driving course

### 2. Teen Obtain Teens Permit / Learner License

- a. Student eligible for Permit after:
  - TDE Course Fee Paid in full
  - Passed Road Rules & Signs Test
    - Test given on the third day of the course
    - Students will retest on Fridays
- b. Submit the following to DPS for Permit/ Learner License:
  - DE-964 green certificate from Elite Driving School
  - Verification of Enrollment from Teen's high school or Parent if home schooled
  - Completed DL-14A for Texas Driver License (black ink only)
  - Identity verification
    - (Birth certificate, social security card etc.)
  - Completed Texas Residency Affidavit with supporting documents:
    - (Water/ Electric bill, Vehicle registration)

### 3. Elite "14 hours In – Car" Instruction starts after Elite receives:

- a. Create online user account at [www.schedule2drive.com](http://www.schedule2drive.com) for \$16.99 fee using school code C2702.
- b. Submit To Elite Driving School Office:
  - Texas Learner License / Permit
  - Driver Readiness Packet completed
- c. Schedule next week's sessions online every Tuesday at 6pm – 8pm.
  - Students may do 1 drive time per 3 days, must wear tennis shoes & bring permit
  - Cancellation of drive time must be 24 hours prior or incur a no show fee of \$25

4. **Behind The Wheel with Parent & Licensing Phase**  
a. Teens are required to do 30 hours of driving at home with an Adult  
    • Adult must be 21 or older with valid driver license and no restrictions  
b. 20 daytime hours/ 10 nighttime hours (Only one hour per day will count)
5. **Complete ITTD 2hr workshop (at Impact Texas Teen Drivers Website Online)**  
a. After FINISHING Drivers Ed  
b. Pick up license packet with green DE – 964 two weeks after last drive session  
c. Create account – Commercial Driving School, C2702  
d. Must be valid within 90 days of Road Test
6. **Schedule Road Test with Elite or DPS**  
a. Schedule road test with elite at [www.elitedriversed.com](http://www.elitedriversed.com) with the following:  
    • Green DE 964 Certificate  
    • ITTD Certificate  
    • VOE from School  
    • DL-14A  
    • Birth Certificate & Social Security Card
7. **Teen Provisional License for Teens under age 18 (Graduated Driver Licensing Rules)**  
a. After Completing Drivers Ed, Parent BTW, 6 months wait & Passing Road Test  
b. May not operate a motor vehicle with the following:  
    • more than one passenger in the vehicle under the age of 21 who is not a family member  
    • between midnight and 5:00 a.m.  
    • while using a wireless communication device

This guide explains the Teen Drivers Ed process.

Please read it carefully.

Don't hesitate to ask us questions during our office hours Monday through Thursday 5:00pm to 8:00pm.

Please acknowledge that you have read this driver's ed course guide by signing and dating it below. Please return this copy and you will be given another.

Students Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_