

Roughton Under 5's Playgroup

Annual General Meeting Minutes 2015



Held on - Thursday 17th July 2015
 Starting at - 2pm
 Held at - Playgroup

Item	Description	Action
1	Welcome and apologies for absence	
	Chloe was absent so Paddy took the meeting. Also apologies from the staff, Louise, and Katherine. Also present were Jo, Sarah, Letty and parent Nina Dobson.	
2	Minutes and matters arising from the AGM on 10th July 2014	
	Matters that arose were dealt with at the following committee meeting. Parent's receipts are now in place. Confidentiality policy in place re members working at other settings – Cheryl may still be drawing this up. The 20yr celebration went ahead successfully.	cb
3	Chairpersons Report	
	Paddy read this out in Chloe's absence.	
4	Secretary's Report	
	Jo read this out	
5	Treasurer's Report	
	Paddy read this out	
6	Staff Report	
	Jo and Paddy read this out	
7	Election of officials	
	30 Ballot papers were issued, 6 were returned. Officer Roles. CHAIR – 1 Nomination for Chloe Bennett. 6 votes for and 0 votes against THEREFORE ELECTED AS CHAIR SECRETARY – 1 Nomination for Jo Fenner 6 votes for and 0 votes against THEREFORE ELECTED AS SECRETARY TREASURER – 1 Nomination for Paddy Bennett 6 votes for and 0 votes against THEREFORE ELECTED AS TREASURER	

8	Election of committee members	
	<p>1 Nomination for Katherine Robinson (formerly Katherine Strickland) 6 votes for and 0 votes against THEREFORE ELECTED AS COMMITTEE MEMBER</p> <p>Three further forms were received as of noon today from: Kelly Spanton (Formerly Kelly Balfour) Sarah Lynes (formerly Sarah Woodrow) Louise Lawrence THESE ARE ALL AGREED APPOINTED AS COMMITTEE MEMBERS</p> <p>This leaves 5 spaces on the committee.</p> <p>AGM Attendee Nina Dobson (present) is ELECTED AS COMMITTEE MEMBER</p> <p>The committee now has 4 spaces.</p>	
9	Changes to Fees/Playgroup Item Costs	
	<p>£6 session for an unfunded session (2 or 3 year old) Book Bag £4 T-shirt £5 Polo Shirt / Sweatshirt £7.50 (All are small increases)</p>	
10	Questions and Answers	
	<p>Is Melissa Morrison joining the new committee? If she wants to she can do this by attending a committee meeting.</p>	
11	Any Other Business	
	<p>Jo Raised Cheryl's request for storage boxes. Paddy will email the new committee for approval.</p> <p>Sarah asked if new building possibilities are still wanted as if so she needs more info to move forwards. Sarah will join the building sub-committee and move forwards with this.</p>	
	NEW COMMITTEE – Decide the Date of the next meeting	
	Wednesday 9 th September at 3.30pm	
	<i>The meeting closed at 2.40pm</i>	
	Signed as a correct record of the meeting by	
	Chairperson	
	Date	