

# BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

## MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY JULY 21<sup>st</sup>, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:00 AM by Chairman Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** –Board Members present were Pete Fenton, Monty Blosser, Cindy Perelli and Shannon Scott. Jack Beale was absent.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda. Mr. Blosser made a motion to adopt the Agenda as written and Mr. Fenton seconded the motion. Mr. Fenton, Mr. Blosser, Ms. Perelli and Mr. Scott voted in favor of the Motion. Motion passed.
5. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes from the June 16<sup>th</sup> 2018 Board Meeting and June 16<sup>th</sup> Budget Public Hearing minutes.
  - a. Mr. Scott asked for a motion to approve both the regular Board Meeting and Public 2018/2019 Budget Haring Minutes with one vote. Mr. Fenton made a motion to approve both Meeting Minutes with one vote and Mr. Blosser seconded the motion. There was no discussion and Mr. Scott asked for a vote. Mr. Blosser, Mr. Fenton, Ms. Perelli and Mr. Scott voted in favor of the Motion. Motion passed.
6. **ANNOUNCEMENTS**
  - a. The next Board Meeting will be held Saturday, August 18<sup>th</sup>, 2018 at 11AM. Due to a scheduling conflict this meeting will be changed to August 25<sup>th</sup> at 11AM. Notices will be posted of this change.
7. **CALL TO THE PUBLIC**
  - a. There were no members of the Public who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
  - a. Chairman’s Report – Mr. Scott made a brief comment on how much he appreciated the Fire Department and all the employees.
  - b. Chief’s Report – Chief Paine gave a verbal report to those present. A copy this report can be seen in the Public Book at the Fire Station.
    - I. Of note in his Report are his comment on Team Rubicon’s cleanup effort in Clear Creek Pines Units 8 & 9.
  - c. Other Reports –
    - I. PSPRS Local Board. Mr. Perelli gave a brief statement on the Local Board public meeting held Friday July 13<sup>th</sup>. The Board is continuing to work on gathering need information for a Pre-existing Conditions Questionnaire and employee Exposures Documentation Procedure”. The next Local Board Meeting will be held November 16<sup>th</sup> 2018 at the Fire Station.
    - II. The Blue Ridge Fire Department Auxiliary. Ms. Perelli stated that the Auxiliary Sale was held July 7<sup>th</sup>. Sale proceeds exceeded expectations with a grand total of \$12,412.10. The next Auxiliary Sale will be held Saturday September 1<sup>st</sup> 2018.
9. **OLD BUSINESS** – None

### NEW BUSINESS

- a. Discussion and possible action to approve the Financial Report for June 2018.
  - I. Mr. Scott asked for a motion to approve the Financial Report for June 2018. Ms. Perelli made a motion to approve the Financial Report for June 2018 as presented. Mr. Blosser seconded the motion. There was no discussion and Mr. Scott called for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott and Ms. Perelli voted in favor of the motion. Motion passed.
- b. Discussion and possible action to approve the 2018/2019 Fiscal Year Budget.
  - I. Mr. Scott asked for a motion. Mr. Fenton made a motion to approve the Budget for FY 2018/2019. Mr. Blosser seconded the motion. Mr. Scott asked Chief Paine to give an over view and calculations of the 3-year projected Budget.
  - II. Mr. Ramon Daniel of Starlight Pines asked a question of the Board regarding the current financial status of the Fire Department. Mr. Scott responded with the reason why the District is doing well, with complements to Chief Paine for all this effort. He also addressed the need for a tax increase in the new Budget with an explanation that current property valuations have not increased enough and increases were capped at %5. Chief Paine further explained how current secondary valuations were still lower than those in 2012.
  - III. There was also discussion regarding the lack of a Carry Forward figure. After some discussion, Chief Paine corrected the figures to the Board satisfaction and Mr. Scott asked for the vote. Mr. Fenton, Mr. Blosser, Mr. Scott and Ms. Perelli voted in favor of the motion. The motion passed.
- c. Discussion and possible action to approve moving \$300,00.00 from the Coconino County Reserve to the County Operations Account to fund Station operations for the first four months of the 2018/2019 fiscal year.
  - I. Mr. Scott asked for a motion on this item. Mr. Fenton made a motion to approve moving \$300,000 from the County Reserve account to the County Operations account. Mr. Blosser seconded the motion. There was some discussion then Mr. Scott requested that Mr. Fenton amend his motion. Mr. Fenton Amended his motion to: "Approve moving \$300,000 from the County Reserve account to the County Operations account and reimburse the County Reserve account when tax revenues are received." Mr. Blosser, Mr. Fenton, Mr. Scott and Ms. Perelli voted in favor of the amended motion. Motion passed.
- d. Discussion and possible action to vote to go into Executive Session for the purpose of discussing a personnel matter pursuant to A.R.S. 38-431-03(A)(1). This item was added to the Agenda and an Amended Agenda was posted within 24 hours per Statute.
  - I. Mr. Blosser made a motion to go into Executive Session for discussion of a personnel matter and Mr. Fenton seconded the motion. There was no discussion and Mr. Scott called for a vote. Mr. Blosser, Mr. Fenton, Mr. Scott and Ms. Perelli voted in favor of the motion. The motion passed.
  - II. The Public Board Meeting was recessed at 11:44 AM.
- e. The Public Board Meeting was reconvened at 12:15 PM.

**10. AGENDA ITEMS OR NEXT BOARD MEETING**

- a. None

**11. ADJOURNMENT**

- a. The Public Meeting of the Blue Ridge Fire District Board was adjourned at 12:12 AM

Respectfully submitted: Cynthia Perelli Date: 7/25/2018  
Cynthia Perelli, Clerk of the BRFD Board

Approved: 8/25/2018 Cynthia Perelli  
Cynthia Perelli, Clerk of the BRFD Board