

A regular meeting of the Botwood Town Council was held on Wednesday, April 10, 2024 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick via telephone
M. Shainline
G. Boone
J. Mitchell

Also attending: A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Proclamation and declare the period from April 14 to 20 in 2024 be observed as Volunteer Week in the Town of Botwood.

VOLUNTEER OF
THE YEAR

This proclamation will be put on the Town's Website with notification the Town will accept nominations for Volunteer of the Year.

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-037 Shainline that Council approve the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 24-038 Sceviour that Council adopt the minutes of regular meeting held March 13, 2024 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

MOTION - Moved by Councillor Boone, seconded by Councillor Mitchell
24-039 that Council adopt the minutes of special meeting held March
21, 2024 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
SPECIAL
MINUTES

COMMITTEE REPORTS

Mayor's Report

April 1 - Mayor Sceviour attended opening and brought welcome greetings
for the Easter Minor Hockey Tournaments.

EASTER MINOR
HOCKEY
GREETINGS

Events Attended by Council Members

March 21 - Mayor Sceviour attended CNWM Board Meeting.
March 22 - Mayor Sceviour, Councillor Shainline and the Town Manager
attended MNL Regional Meeting - GFW.
March 25 - Mayor Sceviour, Deputy Mayor Ivany, Councillor Sceviour and
Councillor Shainline did the School Breakfast Program.
April 9 - Councillor Shainline attended Killick Island Marina Committee
Meeting.
April 9-11- Town Manager attending PMA Conference - Gander.

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-040 Mitchell that Council ratify payment of routine expenditures in
accordance with the Town's Accounts Payable Policy and
Procedure. The amount of \$16,977.25 was paid for March
13-20, 2024.
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-041 Mitchell that Council approve the Accounts Payable Transaction
Journal dated March 13 - April 9, 2024 in the amount of
\$161,490.55.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-042 Ivany that Council ratify payment of miscellaneous cheques
issued for January, February and March, 2024.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT
MISCELLANEOUS
CHEQUES

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-043 Ivany that Council ratify payment of miscellaneous cheques
issued for October, November and December, 2023.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT
MISCELLANEOUS
CHEQUES

Letter received from the Hemeon's re Shanawdithit Campground. Referred
to Finance Committee for review.

SHANAWDITHIT
CAMPGROUND

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-044 Broderick that Council approve a ½ page ad in the Explore
Exploits 2024-2025 Community Business Directory for a cost of
\$260.00.
- Motion carried. Votes in favor - 7 Councillors.

EXPLORE
EXPLOITS
BUSINESS
DIRECTORY

It was noted that information listed on the previous ad requires update.

Councillor Sceviour informed Council the Exploits Valley Port Corporation
has engaged an HR Company to do some future hiring.

EXPLOITS
VALLEY PORT
CORPORATION

Municipal Works Committee

MCW Projects - Church Road and Valley Road/Water Street projects are
tendered.

MCW PROJECTS

All North Engineers have been in Town re the Commonwealth Drive Project.
This Project will be put for tender call later.

COMM. DR.
PROJECT

Letter from a resident concerning snow clearing. The Committee will review
this concern with the Town Manager.

SNOW CLEARING

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-045 Sceviour that Spring Clean-Up week for 2024 will be May 6-17.
- Motion carried. Votes in favor - 7 Councillors.

SPRING CLEAN-
UP

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-046 Broderick that the Town's Seasonal employees return to work
on May 6, 2024.
- Motion carried. Votes in favor - 7 Councillors.

TOWN'S
SEASONAL
EMPLOYEES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-047 Sceviour that the Town make an offer of \$20,000.00 plus HST
to the Town of Grand Falls-Windsor for a second hand Town
pumper truck.
- Motion carried. Votes in favor - 7 Councillors.

TOWN PUMPER
TRUCK

Parks, Recreation and Youth

Old Timers Hockey Tournament will take place this weekend at the Arena.

HOCKEY
TOURNAMENT

There was a motorcade held April 7, 2024 in celebration for the Botwood
Blades winning teams gold, silver and bronze medals during the Provincial
Minor Hockey Easter tournaments.

EASTER
TOURNAMENT
MOTORCADE

Request for support of a Minor Softball program in 2024. The committee
will look into this request and report back to Council.

MINOR SOFTBALL
PROGRAM

Seniors and Community Service

The Senior's Tea Program will hold its last event April 17th.

SENIOR'S TEA

The Senior's Walk Program ended March 28th and start again in the fall.

SENIOR'S WALK

Community Garden - No response to date regarding the funding application.
Deadline is April 19th for plot applications. Suggested flyers be posted re the
community garden plots.

COMMUNITY
GARDEN

A grant application has been submitted in partnership with the 50 plus club
for a senior's program.

GRANT
APPLICATION

Council requests this committee provide a copy of applications submitted in partnership with the town.

Councillor Mitchell attended the Coffee House event held during the Bayside Blizzard and brought greetings from the Town.

COFFEE HOUSE
EVENT

Public Protection and Emergency Planning

The RCMP will make a presentation at Botwood Collegiate on April 25, 2024.

RCMP
PRESENTATION

Agreed Council repost the off road vehicles on town streets message on the Town's website and Facebook page to encourage residents call the RCMP re their concerns and complaints.

The RCMP will continue making updates to the Town.

Fire Department re hydrant couplings. This process is ongoing. The committee will discuss the concerns next week.

FIRE HYDRANTS

Marina - re Life Rings. The committee will discuss this matter and make a report to Council.

MARINA

A grant of \$15,000.00 has been approved for a Public Protection Campaign and Emergency Kits.

PUBLIC
PROTECTION
GRANT

MOTION - 24-048 Moved by Councillor Broderick, seconded by Councillor Sceviour that Council accept the Fire Departments March 20, 2024 election results for Fire Chief and Deputy Fire Chief. Morray Callahan was acclaimed for the position of Fire Chief and Barry Butler was elected to the position of Deputy Fire Chief. The new term will commence on July 1, 2024.
- Motion carried. Votes in favor - 7 Councillors.

FIRE
DEPARTMENT
2024 ELECTION
RESULTS

Councillor Broderick left the meeting at 8:14 p.m.

Heritage, Tourism and Special Events

Councillor Shainline noted some road sign issues and a fire hydrant indicator post. Agreed this be brought to the Town Manager's attention.

SIGNS AND
INDICATOR POST
ISSUES

Welcome Signs completed. The Leading Hand will pick up and install the signs.

WELCOME SIGNS

Demasduit Project

MOTION - Moved by Councillor Shainline, seconded by Deputy Mayor 24-049 Ivany that Council accept the Murray's Landscape Services Ltd. proposal for the RFP on the Demasduit Project Healing Garden in the amount of \$15,467.50 HST included.
- Motion carried. Votes in favor - 7 Councillors.

DEMASDUIT
PROJECT
HEALING
GARDEN

Morgan MacDonald, Sculpture and Associates will be in Botwood on April 20, 2024 to do an on site visit at 11:30 a.m.

ON SITE VISIT

Heritage Park Kiosks - A plan will be presented at the next Heritage Society meeting to oversee use of the Kiosks.

HERITAGE PARK
KIOSKS

Flying Boat Festival - A meeting will be held next week. Letters have been sent to all service clubs, organizations and others re booth rental.

FLYING BOAT
FESTIVAL

Paint for airplane on the Airbase and printing of signs for Killick Island. These matters will be discussed later.

AIRPLANE AND
KILLICK ISLAND

Development and Economic Promotion

March 27 and April 10 - EVREC Bi-weekly meetings.

EVREC

April 25th there will be an open house at Botwood Collegiate. Booths will be set up for presentations by different groups and representatives.

OPEN HOUSE

Councillor Sceviour requests the Town Council minutes record that Councillor Sceviour, Mayor Sceviour and Deputy Mayor Ivany do not have a job with EVREC. Their involvement is strictly volunteer as members of Council and the EVPC.

VOLUNTEERING
WITH EVREC AS
COUNCIL
MEMBERS AND
EVPC

ADMINISTRATION

Town Development Plan and Regulation Amendment Notice will appear in newspaper April 17th and on the Town website April 12th.

TOWN PLAN AND
REGULATIONS

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone 24-050 that Council give approval for quarry permit referral - 10947 NFLC Inc.
- Airport Road off Route 350 Subject to approval from all government departments.
- Motion carried. Votes in favor - 7 Councillors.

QUARRY PERMIT
REFERRAL

CORRESPONDENCE

1. Robin Regular - re Karen's Hairbase Salon retirement.
2. Municipal Assessment Agency - update March 20, 2024.
3. Royal Canadian Legion - re Battle of Atlantic, Sunday May 5, 2024. All Council members will attend.

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-051 Mitchell that Council donate \$100.00 to the Veterans Pavilion.
- Motion carried. Votes in favor - 7 Councillors.

VETERANS
PAVILION

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-052 Ivany the meeting adjourn at 8:45 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

