

RULES FOR THE FIREHALL RENTAL

When renting the fire hall for a wedding the cost is--\$300.00 with an additional \$250.00 deposit. One day hall rental without kitchen is \$125.00 with a \$50.00 deposit.

- If the fire hall is cleaned inside and also the outside grounds you will receive your deposit back after the next fireman meeting after your wedding. These meetings are the second Tuesday of each month at 7PM.
- If you are not planning to clean the hall and giving up your deposit, please give the firemen a notice before you rent the hall. Please DO NOT leave the hall without cleaning it. Cleaning arrangements must to complete before you rent the hall.
- If you are decorating the night before a wedding you are to be out of the fire hall by 10:00 PM.
- The tables are to be replaced back as they were when you came to sign your contract, 4 rows of tables with 8 chairs on each table. There is a break after the first 3 tables in each row. There is paint on the floor where each row is to start.
- All floors must be cleaned as well as the kitchen and bathrooms. The floor may have to be scrubbed multiple times. If the floor is left sticky you will be asked to come back and redo it. If you choose not to you will not get your deposit back.
- If there is nothing going on in the hall the day after your reception and you have asked to clean the next day It HAS to performed the next morning!
- Any damage must be reported to the person who you rented the fire hall from. If there is damage the renter will be responsible.
- Please do not use confetti
- There is to be no beer kegs in the dining room
- The band or music is to stop at 12:00
- The serving of alcohol is to stop at 12:00
- All people are to be off the premises by 12:30
- There is to be nothing taped, nailed or stapled to the walls or ceiling
- All lights and the air conditioner are to off when you leave the hall.

- If you are using the air conditioner all doors must remain closed. Please do not let the air conditioner running all night.
- Please do not let children run around outside, climb on the roof or on the bar-b-que pit. Please do not let children throw things in the pit. This will keep you from getting your deposit back.
- Caters are not to cook a dinner for rehearsal. You are to use the hall the night before for decorating purposes only.
- You may use the stove and refrigerator and the freezers in the back room.
- You have to provide your own table service and dishtowels.
- Garbage is to be deposited in the bin outside the back door.
- There is to be no garbage put in the bin that is not in bags.
- Please do not dump anything out on the streets such as beer, ice or candles.
- The key is to be left under the phone in the kitchen after you have cleaned the hall and removed everything you brought in.
- People from the reception CAN NOT be outside fighting and running through resident's yards. If there is a charge for the police to be called the people renting the hall will have to pay it.
- If you want names on the sign on Route 28 the cost is \$20.00.
- If you do your own food there is no extra charge. If an outside person comes into the fire hall and cooks that person has to pay the department \$100.00 for the use of the kitchen and utilities.

Thank you for your co-operation,

Hawthorn Area Fire Department