

**MINUTES OF THE DECEMBER 17, 2024 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	December 17, 2024
Place:	Mill Creek Water Reclamation District Treatment Facility 39W889 Wellington Way Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Mark Hammond, and Ben D'Andrea were present.
Others:	William Thomas, James Hare, Jason Fowler, and D. Whiston

AGENDA ITEM NUMBER:

1. And 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Mill Creek Water Reclamation District Treatment Facility, 39W889 Wellington Way, Geneva, Kane County, Illinois on Tuesday, December 17, 2024, by Trustee D'Andrea. Trustee D'Andrea, Trustee Hammond, and Trustee Dougherty were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee D'Andrea stated that the Board of Trustees is still operating under the temporary rules posted on the agenda. Jason Fowler advised that there were no emails with public comments and no members of the public were in attendance other than those identified above.

3. **LONG RANGE PLANNING.** No report.

4. **OLD BUSINESS.**

a. Approval of the minutes of the November 19, 2024 Board of Trustees Meeting.

Motion by Trustee Hammond to approve the minutes of the November 19, 2024 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Approval of the Closed Session Minutes for the November 19, 2024 Board of Trustees Meeting. Motion by Trustee Hammond to approve the Closed Session Minutes of the November 19, 2024 Board of Trustees Meeting; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. **NEW BUSINESS.**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports and the termination of the AABS billing contract.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and additional accounts payable except the \$3,000 to

Fundamental Technologies and the additional accounts payable in the amount of \$15,022.76 and other reports; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Operations Report from Sheaffer & Roland and discussion regarding the same.

Jason Fowler provided an update to the Board including that the irrigation season for 2024 was complete. Carmody will complete their work on the irrigation pump station building on December 16, 2024. As to the wastewater flow meter, the meter has been received and installation is being coordinated. As to the High Service Pump #4 VFD, the VFD has been installed and is fully operational. As to the Well 1 and 2 VFD installations, Well 1 equipment was installed and tested and the system is up and running, and Well 2 equipment will be delivered within the next few weeks and tested. As to the filter pump roof replacement, the signed proposal has been sent to Carmody with work to be completed in Spring of 2025. Motion by Trustee Hammond to approve the Operations Report from Sheaffer & Roland; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

c. Consideration and Approval of a Professional Service Agreement with Lauterbach & Allen, LLP for Audit Services for the Years Ending December 31, 2024, December 31, 2025 and December 31, 2026. Motion by Trustee

Hammond to approve Agreement for Audit Services; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- d. **Consideration and Approval of Electricity Transaction with Direct Energy Business, LLC through November 30, 2025.** Motion by Trustee Hammond to approve Electricity Transaction with Direct Energy Business, LLC through November 30, 2025; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- e. **Consideration and Approval of Resolution No. 2024-05 (Resolution Establishing Officers of the Board of Trustees).** Motion by Trustee Hammond to approve Resolution No. 2024-05; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- f. **Consideration and Approval of Resolution No. 2024-06 (Resolution Authorizing the Extension of Stormwater Maintenance Agreement with Schaeffer and Roland, Inc. for the Calander Year 2025).** Motion by Trustee Hammond to approve Resolution No. 2024-06; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- g. **Discussion Regarding Floating Solar Lease with Third Pillar Solar.** J. Fowler discussed various solar options and will bring additional information back to the Board at a future meeting. No Action Taken.
- h. **Discussion and Review of Water Rates.** Trustees reviewed rate information for 2024 and believe rates are appropriately set at this time. No Action Taken.

6. CLOSED SESSION.

None.

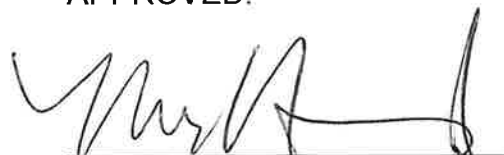
7. ADJOURNMENT.

Upon motion duly made by Trustee Hammond to adjourn until the next Meeting of the Board of Trustees on January 28, 2025; seconded by Trustee Dougherty and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:10 p.m.

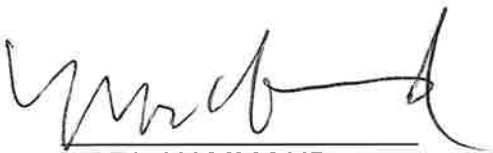
APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the December 17, 2024 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 1/28/25

Subscribed and sworn to
this 29th day of January, 2025.

Barbara L Remus
Notary Public for Illinois

