WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995 198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph Sawicki, *Chairman* Sandra G. Martin, *Secretary* Kent D. Nation, *Treasurer* Joseph S. Boldaz, *Vice-Chairman* Rick Tisa, *Asst. Secretary/Treasurer* Anita M. Ferenz, *Administrator*

Meeting Agenda – February 13, 2020

Call to Order (time:)	
Pledge of Allegiance	
Roll Call of Board Members	
Joseph S. Boldaz (JSB), Sandra G. Martin (SGM), Kent D. Nation (KDN), Joseph Sawicki and Rick Tisa (RT)	(JS)
Others Present	
Engineer, Operator, Solicitor and Administrator	
Public Notification:	
Action on Minutes of Previous Meeting(s)	
January 9, 2020 special meeting	
January 9, 2020 regular meeting	
Public Comment: William Clark – prospective Board member	
Reports:	
1. Operator	
a. Monthly Report.	
2. Engineer	
a. Reeceville Road PS.	
b. Exhaust/thimble at FVPS, BCPS, and CRPS.	
3. Solicitor	
a. Miller contract for 2020.	
4. Administrator	
a. Monthly informational report (attached)	

b. RRPS Status (see monthly report)

New Business:

- 1. Letter dated January 24, 2020 from Siana Bellwoar regarding IRM's potential subrogation claim; needs signature.
- 2. Engagement Letter dated February 6, 2020 with BBD, LLP, MA auditor; needs signature.
- 3. Portnoff Law status reports for year ending 2019.

Finances:

As of January 31, 2020:

- 1. Friendship Village \$140,580.13
- 2. Kimberwick \$199,483.32
- 3. Capital Expense \$274,730.47
- 4. Ashberry Reconstruction (grant) \$36,472.39
- 5. Mid Penn DSRF \$564,240.15
- 6. Mid Penn Operating \$3,563.73
- 7. Mid Penn Debt Service \$1,217.28
- 8. Bills paid and to be ratified \$ 69,881.20 (regular operational expenses) \$148,326.31 (RRPS fire related)
- 9. Payroll for special/regular meeting for January 2020-\$5,093.29.
- 10. Carroll Engineering Corporation December 2, 2019 to December 29, 2019.

Dates of Upcoming Meetings

- 1. Board of Supervisors on February 20, 2020 and March 5, 2020 at 7:30 p.m.
- 2. Municipal Authority, on Thursday, March 12, 2020 at 7:00 p.m.

WHO IS ATTENDING THE 2/20/2020 BOS MEETING	GIL	J GIVE	THE KEP	ORI:
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Adjournment (time:)	
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