

**BELBROUGHTON and FAIRFIELD PARISH COUNCIL**  
**(BROMSGROVE DISTRICT)**

**John Farrell**  
Clerk  
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**Dear Parish Councillor,**

2nd September 2020

You are summoned to attend a meeting of the Council to be held on **Monday 7<sup>th</sup> September 2020** via a **'Tele Conference'** link starting at **7.00 p.m.**

Zoom Meeting: <https://us02web.zoom.us/j/83585325184> Meeting ID: 835 8532 5184

An agenda is set out below.

Yours sincerely *John Farrell*

**AGENDA**

**1. Apologies:** Council to receive apologies and approve the reason for absence.

**Meeting to adjourn:**

With Standing Orders suspended, an 'Open Surgery' for up to 15 minutes to enable residents to discuss any issues with the councillors and identify any matters of concern relating to the agenda.

**Re-open the meeting**

**2. Members Declarations of Interest:**

To declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Member's Register of Interests).

To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors who have declared a DPI or ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the clerk in advance of the meeting.

**3. Dispensations:**

To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak/vote in the meeting during consideration of the item.

**4. Minutes:** Consider for approval the minutes of the meetings held 6<sup>th</sup> and 13<sup>th</sup> July 2020.

**5. Reports - for information:**

- Chairman's Report.
- Planning Committee meeting on 20<sup>th</sup> July 2020.
- Finance Committee meeting on 20<sup>th</sup> July 2020.
- Clerks report on items not otherwise on the agenda.
- County and District Councillors.

## **6. Annual Governance and Accountability Return**

- a. To note the certification report dated 17<sup>th</sup> August 2020 from the external auditor advising that no actions were required in respect of the Council's governance.
- b. To note that the Council has Risk Assessment processes in place and carries adequate insurance cover for identifiable risks.
- c. To consider the re-appointment of Mr John Benner as the Parish Council's internal auditor.

## **7. Website review / accessibility requirements (*The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018*)**

To approve contracting the website upgrade works to Tech-Eze (Hagley) Ltd.

## **8. Fairfield – Dog waste bins**

To consider the provision of additional dog waste bins.

## **9. Fairfield Recreation Ground**

- a. Memorial Orchard - To consider the purchase of replacement trees.
- b. Drainage - To consider actions to address the issues on the footpath.

## **10. Capital Grant**

To consider a grant request from the Belbroughton Cricket Club.

## **11. Speeding - Fairfield Brook Rd**

To consider asking again for a County Council review of vehicle speeds.

## **12. Parish Upkeep (Maintenance, including gardening)**

To agree work schedules for each ward.

## **13. C.C.T.V. – Belbroughton**

To consider progressing a scheme with the District Council or a private contractor.

## **14. Use of Parish Council land**

To consider if a 'financial bond' should be deposited by users of council owned green spaces to cover the costs any required 'after use tidying up'.

## **15. Councillors' Items**

Parish Councillors to report other items of information for members and to raise any items for a future Council agenda.