

HOLLEYBROOKE HOMEOWNERS ASSOCIATION, INC.

October 16, 2018

Meeting was called to order at 7:08 pm by Sharon Jeter at Snow Library. The members present: Sharon Jeter, President; Judy Lamberth, Vice President; Lenora Brothers, Secretary; Eric Lowe; Irene Davidson, Contract Employee.

Prior to the meeting, Lenora emailed the Board members the minutes for August 2018 and September 2018 for review. Eric motioned to accept the minutes for August 2018 and September 2018; Sharon seconded the motion. All agreed.

Irene read the Treasury Report. As of September 30, 2018, the checking balance was \$91,211.34 and the money market fund was \$162,241.53. As of October 16, 2018, the check book balance was \$78,087.26. Eric motioned to accept the Treasury Report; Judy seconded the motion. All agreed.

NEW BUSINESS:

Wading Pool ~ According to Irene, American Pool performed a pressure test on the wading pool to determine location of a leak. It was determined by American that the leak is somewhere between the pump room and the wading pool, and American will need to cut the deck to make the necessary repair. Estimated cost to cut into the deck and to repair the deck is \$1,860.00.

Playground ~ Irene met with Joseph Cox (Cunningham Recreation) to inquire about additional equipment for the playground. Mr. Cox did an assessment of the equipment currently on site along with the space available for new equipment and presented his recommendation to Irene. Mr. Cox also noted the drainage issue at the playground and made recommendations to aid with redirecting the drainage. Additionally, Mr. Cox recommended more wood carpet for the playground due to safety concerns.

ACC Rules ~ The Board addressed complaints pertaining to ACC rules pertaining to political signs and other ACC rules. The Board also reviewed the verbiage of these rules to determine if clarification or other changes are necessary. Irene noted that one of the complaints is not an HOA issue, but an issue for VDOT.

Entrance ~ According to Irene, Mike with Commonwealth irrigation will be replacing the plants at the entrance at no charge. Irene also mentioned an issue with the irrigation system not working properly due to a continuing issue with the timer. Irene stated she would like to look at finding another irrigation company due to the continuing issue with Commonwealth; however, she also stated there are not many irrigation companies that service this area.

Pavilion ~ Irene indicated there were two requests to use the pavilion.

OLD BUSINESS:

Cameras ~ Tim Jeter stated he sent Quality CCTV a revised list of equipment pertaining to the maintenance contract. The Board also discussed blind spots and the need for possibly two additional cameras.

Trash ~ Sharon indicated that she is scheduled for trash and recycling for the month of November and Judy is scheduled for the month of December.

8:29 pm ~ The Board adjourned to Executive Session.

8:41 pm ~ Sharon motioned to adjourn; Judy seconded the motion. All agreed.