

**DIABLO COMMUNITY SERVICE DISTRICT
PO BOX 321
DIABLO CA 94528
MINUTES
BOARD OF DIRECTORS
DIABLO ROOM DIABLO COUNTRY CLUB
August 12, 2014 at 7:30 p.m.**

CALL TO ORDER: President Jeff Haug called the meeting to order at 7:30 p.m.

ROLL CALL: Secretary Breitwieser took the roll as follows.

Directors Present: HAUG, TORRU, HOFFMAN

Directors absent: HEADEN, BRANT

COMMENTS FROM THE AUDIENCE:

The President announced that the board would take comments from the audience on the proposal to install about 25 feet of cobblestone on Calle Arroyo.

Those who spoke in favor stressed the safety of Calle Arroyo, that the cobblestones would be an alternative to speed humps and would enhance the safety of travel on Calle Arroyo. They also noted that Calle Arroyo has many blind intersections, turns, and driveways, that residents have been involved in accidents involving bicyclists, that there are several blind parking spaces on Calle Arroyo for the benefit of club employees, that bicyclists, golf cars, delivery traffic all add to the problem and that something must be done to slow traffic.

Those who spoke against stressed that Diablo should not become elitist, that cobblestones at the entrance will not slow traffic further up the road, that Diablo residents will be negatively impacted, that the cobblestones become slippery when wet and that is a danger to pedestrians, that speed humps do work in slowing speed, that the education committee has been effective, that traffic control is more important than physical impediments, that forcing bicycle traffic onto Diablo Road creates a dangerous condition for bicyclists, and that Diablo should work with the town of Danville to construct a bicycle path from Alameda Diablo to Mt. Diablo Scenic. Some residents stated that they use Diablo Roads and do not feel threatened by bicyclists.

President Haug announced that the use of the cobblestones on Calle Arroyo will be discussed by the Board later in the meeting.

REPORTS.

DPOA. JEFF MINI reported that:

1. **Status of Avenida Nueva Entry.** The project is progressing but one resident adjacent to the project has made certain objections. He is working on this.
2. **Report on Halloween Neighborhood Party.** DPOA is working on this and will coordinate with the Sheriff on dates, times, and requirements.

DIABLO COUNTRY CLUB. HANK SALVO reported that

1. The remodel to the Post Office is complete and that pictures regarding the Diablo Country Club Centennial are displayed in the Post Office.

SECURITY. DEPUTY SHERIFF DAN BUERGI:

1. Presented the Security Report for the month of July.

ROADS/HYDROLOGY/BRIDGES: DIRECTOR HOFFMAN reported:

1. American Asphalt will repave Calle Arroyo, the center section of Alameda Diablo, and Avenida Nueva.
2. Other roads will be slurry sealed
3. Speed humps will be installed, essentially according to the plan submitted by Robert Tiernan
4. El Nido will be repaved up to the Post Office. For budget purposes, the resurfacing of the remainder of El Nido will be deferred until FY 2015-16.
5. It is necessary to review the budget because the road expenses will not catch up to revenues for about four years.
6. Director Hoffman will meet with the contractor for the bridge repairs
7. On motion of Director Torru, second by Director Hoffman, it was unanimously passed that the American Asphalt bid of \$482,948 for its portion of the 2014 road project, with the exception of the removal of the provision for the installation of 25 feet of cobblestone on Calle Arroyo, was approved, and up to \$90,000 was authorized for the MCE portion of the 2014 road project.

FINANCIAL REPORT: DIRECTOR TORRU

1. Presented the Financial Report for month of July 2014.
2. **ACTION ITEM.** On motion of Director Hoffman, second by Director Torru, the employment of the firm of Varinek, Trine & Day., LLP was approved for the sum of \$8,655 to perform the audit for FY 2013-14.

PRESIDENT: JEFF HAUG

Commented that the resident input on the cobblestone issue is very helpful. There are no easy solutions to insure the continued safety of Diablo residents from traffic issues. He stated that it would be helpful if the Town of Danville responds positively to Judge Austin's decision that the EIR did not respond to the safety issues created by bicyclists on Diablo Road. He noted that Education is an important ingredient of the final plan.

SECRETARY: RICHARD J. BREITWIESER

1. **ACTION ITEM:** On motion of Director Torru, Second by Director Hoffman, the minutes of the July 8, 2014 regular meeting of the Board of Directors were unanimously approved.
2. **ADJOURNMENT/ NEXT MEETING** – The President called the next meeting for September 9, 2014. There being no further business, the President adjourned the meeting at 9:30 p.m.

Diablo Community Service District
By

Richard J. Breitwieser, Secretary

Diablo Community Service District
Profit and Loss Statement
1 month ended July 31, 2014

	July	YTD	Prior YTD	Budget
<i>Income</i>				
Ad Valorem Taxes	\$0	\$0	\$0	\$0
Road & Security Fees		0		
Traffic Fines	84	84	150	400
Interest Income	21	21	31	13
Total Income	<u>105</u>	<u>105</u>	<u>181</u>	<u>413</u>
<i>Expenses</i>				
Sheriff Security	27,750	27,750	23,842	27,750
Auto Repairs	196	196		
Cell Phone		0		
Other		0		
Road Maintenance		0		550,000
Bridge Maintenance		0		
Bridge/Culvert Engineering		0		
Storm Drain Maintenance		0		
Tree, Bush and Weed Trimming		0		
Gardener		0		100
Trail and Creek Maintenance		0		
General Manager		0		
Legal Retainer		0		
Records Storage	1,750	1,750	1,750	1,750
Audit	1,850	1,850	1,850	1,850
Legal Notices	180	180		
Assessors Roll		0		325
Insur Director and Officers		0		
Insur Commercial and Auto		0		
Insur Excess General Liability		0		
DMAC Operating Expenses		0	60	
Administrative	5	5		
Depreciation Expense		0	1,093	
Miscellaneous		0		
Total Expenses	<u>31,731</u>	<u>31,731</u>	<u>28,595</u>	<u>581,775</u>
Net Income	<u>(31,626)</u>	<u>(31,626)</u>	<u>(28,414)</u>	<u>(581,362)</u>

Diablo Community District Service District

Balance Sheet

July 31, 2014

July

ASSETS

Current Assets

Wells Fargo Checking Acct	\$475,461
Wells Fargo Money Market 2	830,645
Accounts Receivable	<u>0</u>
Total Current Assets	1,306,106

Property and Equipment

Computer Equip	1,180
Automobile	63,610
Accumulated Depreciation	<u>(64,790)</u>
Total Property and Equipment	0

Other Assets

Automobile Sinking Fund	62,833
Bridge Sinking Fund	<u>65,000</u>
Total Other Assets	127,833

Total Assets 1,433,939

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable*	60,291
Accrued Expenses	<u>0</u>
Total Current Liabilities	60,291

Long-Term Liabilities

Other Liabilities	<u>127,833</u>
Total Long-Term Liabilities	127,833

Total Liabilities 188,124

Capital

Opening Balance Equity	1,239,979
Retained Earnings	37,462
Net Income	<u>(31,626)</u>
Total Capital	1,245,815

Total Liabilities & Capital 1,433,939

Diablo Community Service District
Cash Flow Statement
1 month ended July 31, 2014

	July	Year to Date
<i>Cash Flows from operating activities</i>		
Net Income	\$ (31,626)	\$ (31,626)
Adjustments to reconcile net income to net cash provided by operating activities		
Accumulated Depreciation	0	0
Accounts receivable	0	0
Accounts Payable	27,946	27,946
Accrued Expenses	0	0
 Total Adjustments	 27,946	 27,946
 Net Cash provided by Operations	 (3,680)	 (3,680)
<i>Cash Flows from investing activities</i>		
Used For		
Automobile Sinking Fund		0
Bridge Sinking Fund	(5,000)	(5,000)
 Net cash used in investing	 (5,000)	 (5,000)
<i>Cash Flows from financing activities</i>		
Proceeds From		
Other Liabilities	5,000	5,000
Used For		
 Net cash used in financing	 5,000	 5,000
 Net increase <decrease> in cash	 (3,680)	 (3,680)
<i>Summary</i>		
Cash Balance at End of Period	1,306,106	1,306,106
Cash Balance at Beg of Period	(1,309,786)	(1,309,786)
 Net Increase <Decrease> in Cash	 \$ (3,680)	 \$ (3,680)