

# **Smoking In The Foothills Rules and Regulations for Food Vendors**

1. Applications are accepted on a space-available basis. Submission of an application does not guarantee booth space.
2. Food Vendors must contact the Caldwell County Health Department the department of Environmental Health and obtain a Temporary Food Establishment Permit (TFE). Smoking In The Foothills is not responsible for obtaining this permit.
3. Non-profit vendors must include proof of their non-profit status with their applications.
4. Provide a clear and accurate description of your menu on the first page of this application, in the blank area below, or include an additional page if necessary.
5. All applications must be received by October 14<sup>th</sup> 2017.
6. Set up times and an address for Vendor Check-In will be emailed approximately one week before the festival.
7. Each vendor must provide his/her own display, tents, tables and chairs.
8. Do not exceed the space that you have rented even if the space next to you is empty. Spaces are 10' x 10'. You may rent as many spaces as you will need to display your wares.
9. Vendors must keep the area around their space(s) clean and free of trash.
10. The need for electrical hook-up must be communicated and approved in advance and must pay for the "electric" charge in advance.
11. Due to the magnitude of Smoking In The Foothills Festival, it is impossible to schedule a rain date or indoor alternative site. Therefore, the Festival will run on the scheduled dates regardless of weather.
12. Vendors are required to set up during the times specified on the application. All vendors must continue to occupy their assigned space(s) until close of the Festival at 6 p.m. on Saturday or they will be banned from participating in the following year's festival. All vendors must submit with their application and fees a \$100.00 deposit on a separate check. This is a deposit check, the deposit check will be returned to your booth at the end of the festival. If you are not at your assigned booth at that time the check will be deposited and the deposit fee forfeited. All vendors must clean up the area around their booth space(s) before they leave at the end of the day.
13. Smoking In The Foothills Festival Committee reserves the right to remove any vendor from the Festival if it feels the vendor is in violation of the rules and regulations or the spirit of the Festival. **BOOTH FEES WILL NOT BE REFUNDED IF THE VENDOR IS CONSIDERED TO BE IN VIOLATION OF THE RULES.**

Participants agree to indemnify and hold the Smoking In The Foothills Festival, City of Lenoir, KCBS , its employees, sponsors, agents, and volunteers harmless from any and all claims made against same, including without limitation, all cost, liabilities, judgments, expenses, damages, or reasonable attorney's fees arising out of or in connection with (1) any structures erected by the contestant(s), (2) any apparatus, equipment, or personal property used by the contestant(s), (3) any act or omission to act of contestant(s), its agents, invitees, participants, representatives, employees, and servants, and (4) any claims made on account of or resulting from contestant's participation in the contest. I agree to abide by all the Rules and Regulations of the Smoking In The Foothills Festival contained in the application mailed to all accepted applicants. I further agree by signing below I acknowledge my participation provides waiver of liability as outlined Above and on the Vendor Application Form. On receipt of your check and acceptance of your Entry Form, notification of approval will be sent along with credentials and other contest information to the address provided by contestant.

Company Name: \_\_\_\_\_

Print Name Of Authorized Agent: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_