

September 9, 2014

The City of Cynthiana Board of Commissioners met in regular session on September 9, 2014 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Moses, Commissioners Brunner, Grayson, Keith and Slade and Attorney Lair.

Mayor Moses called the meeting to order and recognized George Leamon with BGADD.

CALL TO ORDER

Mr. Leamon reported that he had been working with EDA on a project to benefit a local industry. They will be applying for a CDBG-ED to provide financing to a company coming to town. BGADD will be writing the grant application for \$600,000. The City will be the recipient and EDA will be the sub-recipient. This money will be paid back. If the grant is received, BGADD will receive a fee of \$40,000 for writing and administering the grant. If the grant is not awarded, BGADD will not receive a fee and the City will be out no costs. He feels the chances of receiving this grant are good. He is dealing with a particular company which has plan.

G. LEAMON-BGADD

APPLY FOR CDBG-ED

Commissioner Keith asked about the timeline on this project. Mr. Leamon stated it would be in the ninety day range to receive the notice of award. He is pushing this hard. Once the grant is awarded, it will only be used to purchase equipment and the administration of the grant. Mr. Leamon also stated they will need to create a set number of jobs that is in the grant which could be thirty but he will probably write in twenty jobs for startup.

Mr. Leamon reported that the interested company has already gone through KBI and been awarded some tax incentives. He feels very good about this project.

Attorney Lair read Resolution #2014-7 authorizing the Mayor to execute an agreement with BGADD for the preparation, planning, submission and administration of a CDBG-ED to assist Continental Mixers Solutions, LLC with equipment for operations in Cynthiana at a fee not to exceed \$40,000.

RES #2014-7 – BGADD
TO APPLY FOR CDBG-
ED

Commissioner Brunner made a motion to authorize Resolution #2014-7. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Mayor Moses stated there were minutes to approve.

Commissioner Slade made a motion to approve the minutes of the August 26, 2014 meeting. Commissioner Brunner seconded. Vote: Commissioner Slade: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

APPROVE 08/26/14
MINUTES

Mayor Moses recognized Attorney Lair.

Attorney Lair read the second reading of Ordinance #1525, a P&Z text amendment on electronic signs.

2nd RD ORD #1525
P&Z TEXT AMEND-
ELECTRONIC SIGNS

Commissioner Brunner made a motion to approve the second reading of Ordinance #1525. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Attorney Lair read the first reading of Ordinance#1526 setting the 2014 property tax rates.

1st RD ORD#1526
SETTING '14 TAX
RATES

Commissioner Grayson made a motion to approve the first reading of Ordinance #1526. Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner; yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Attorney Lair read the first reading of Ordinance #1527 setting the 2015 motor vehicle property tax rate.

Commissioner Grayson made a motion to approve the first reading of Ordinance #1527. Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

1st RD ORD#1527
SETTING 2015 MOTOR
VEHICLE TAX RATE

Mayor Moses recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 48,561.39
Water & Sewer Fund	\$ 78,708.17

Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 352,131.03
Water & Sewer Fund	\$ 93,072.63
Municipal Road Aid Fund	\$ 25,790.29

Commissioner Grayson reported that in 2013 this body approved ordering a new fire truck. Sealed quotations for interest rates and financing terms for 10, 15, and 20 years were solicited from all four local finance institutions. Although the City requested quotations for the full purchase price of \$279,800, there is \$50,000 on short-term investment for the purchase of a fire truck. Having reviewed the information, Commissioner Grayson made a motion to use the \$50,000 in reserve as a down payment and finance the remaining \$229,800 with Farmers Deposit Bank at a rate of 2.14% for 10 years and authorize the Mayor to sign all loan documents after review by Attorney Lair. Commissioner Brunner seconded. Vote: Commissioner Grayson: yes; Commissioner Brunner; yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

APPROVE FIRE TRUCK
FINANCING WITH FDB

Commissioner Brunner reported there is an expected delivery date for the new fire truck the week of September 21st. A note of

appreciation goes out to a prior Commissioner who chose to put some money in reserve for the next new fire truck.

PUBLIC SAFETY

Mayor Moses recognized Commissioner Brunker.

CHG KLABER TO
REG FT
TELECOMMUNICATOR

Commissioner Brunker reported that at the last meeting we hired Danielle Klaber as Telecommunicator on an emergency basis. Having completed all pre-employment requirements, Commissioner Brunker made a motion to change Danielle Klaber to a regular full-time certified Telecommunicator III. Commissioner Keith seconded. Vote: Commissioner Brunker: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Commissioner Brunker reported that at the last meeting we hired Stacey Ashbrook as a Telecommunicator on an emergency basis. Having completed all pre-employment requirements, Commissioner Brunker made a motion to change Stacey Ashbrook to a regular part-time Telecommunicator. Commissioner Grayson seconded. Vote: Commissioner Brunker: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

CHG STACEY
ASHBROOK TO REG PT
TELECOMMUNICATOR

Commissioner Brunker reported they have been down a full-time firefighter for a few months. Having completed interviews and backgrounds, Commissioner Brunker made a motion to offer employment to an individual as a full-time certified Firefighter subject to completing all pre-employment requirements. Commissioner Keith seconded. Vote: Commissioner Brunker; yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade; yes; Mayor Moses: yes. Motion carried.

OFFER EMP TO
INDIVIDUAL AS FT
CERTIFIED
FIREFIGHTER

Commissioner Brunker reported a dedication will be held by the Harrison County Fire Protection District on Thursday morning at 8:00am. A piece of the building that came down on 9-11 is located at the Court House.

9-11 DEDICATION

Commissioner Brunker said "kudos" go out to the 911 employees, Crickett Woods and Brenda Hamilton, who sat out in front of City Hall during the Rod Run to promote 911 and the correct numbers to call for nonemergency service.

Commissioner Brunker stated that he would like to request a brief executive session at the end of the meeting to discuss the employment of a specific individual.

PUBLIC WORKS

Mayor Moses recognized Roger Slade.

Commissioner Slade reported there has been quite a bit of paving done. The streets look nice.

MRA PAVING DONE

Mayor Moses recognized Jack Keith.

PUBLIC UTILITES

Commissioner Keith reported they will need to address, at a later date, plans changed by the state for the area in front of HMH. This change will cost the City and someone should pay us for that.

STATE CHG PLANS AT
HMH – SHOULD PAY
CITY COSTS

Mayor Moses reported he had shared some information with the Commission he received on being included in the "Back Home In

MAYOR MOSES

Kentucky Retirement guide". It is at no cost to the City at this time. The Commission all feel this is a good thing so have them include Cynthiana. The Mayor will sign and return the form.

CYN TO BE IN
RETIREMENT GUIDE

Mayor Moses reported the Governor will be in Cynthiana at the Extension Office on October 15, 2014 to sign two bills by Rep. McKee.

Commissioner Brunner made a motion to go into executive session to discuss the discipline of a specific employee. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

EXEC SESSION

Commissioner Brunner made a motion to return to regular session. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

RETURN TO REG
SESSION

Commissioner Keith made a motion to adjourn. Commissioner Brunner seconded. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

ADJOURN

Charleen McIlvain, City Clerk

Steve Moses, Mayor