

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes

July 30, 2014

Present: Gary Bushey, Mark Flicop, Jessica Hopkins, Amy Marsden, Mike O'Sullivan, Javier Trevino.

The meeting was called to order at 6:30pm.

1. Delinquencies

Overdue condo fees and various fines were discussed.

2. Old Business

(1) It was reported that First Choice will contact MASS-SAVE about installing light bulbs, surge suppressors, and other energy saving devices for which THEN may be eligible. Though an energy efficient assessment had been conducted at THEN earlier this year, our information was lost and we were therefore unable to utilize their installations services. Amy will contact them about installation for which we should receive a discount.

3. New Business

(1) It was reported that on August 6th First Choice will assess water damage in the basement for units 145-2, 145-2, and 145-6.

(2) First Choice will inspect the condition of the bulkheads. Those that need it will be painted.

(3) It was reported that First Choice connected bathroom vents to the exterior for units 145-2, 145-4, and 145-6. FC will also coordinate with owners to gain access to units 145-1, 145-3, and 145-5.

(4) The Board discussed the landscaping and the need to follow up with outstanding projects that need to be addressed including the removal of dead bushes. It was agreed that FC will arrange a walkthrough the property with Brian Mandeville of Valley Crest.

(5) Various issues and violations on THEN property were discussed. These pertained mainly to the inappropriate disposal of motor oil and of neglected vehicles in parking spaces.

(6) The Board agreed that, as per previous practice, there would be no THEN Board meeting in August.

The next meeting is scheduled for September 17th at 6:30pm.

The meeting was adjourned at 7:30 pm.

Respectfully submitted,
Javier Trevino