

**Board of Trustees  
March 1, 2016**

**Members Present: Mark Stanke, Barbara Johnson, Lacey Rowell, Steve Snow, and John Morris.**

**Staff Present: Mickey Stratton-Treasurer, Brian Huckabee- Police Chief, Bruce Wallace- Public Works, Terry Brungardt- Fire Chief, Jeff Cowan- Town Engineer, and April Stephens- Deputy Clerk.**

**Others Present: Rebecca Bernard, Dawn Morgan, Charles Daughety, Abby Davis, Margaret Kerr, Juanita Lyon, Annette Martin, Donald Clements, and Mike Crowley.**

- 1. Meeting called to order and roll call. John Morris-Mayor, called the Regular Meeting of the Board of Trustees to order. April Stephens- Deputy Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on February 26, 2016 at 8:30 a.m...**
- 2. Public Comments- Citizen's comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.  
Annette Martin- what is the code for in town property clean up? Property South of her residence needs to be cleaned up ASAP, North fence line down by creek needs to be taken care of and cleaned up.  
Charles Daughety- What is the status of old bar. What is the status of dog catcher?  
Margaret Kerr- we have a dog problem, what are we going to do.  
Juanita Lyon- Kerr property needs to be boarded up.  
Don Clements- what is going on with his building, why is it being dilapidated.**
- 3. Consider approval or amendment of minutes for Regular Meeting held February 2, 2016. Trustee Johnson made a motion to approve minutes for Regular Meeting held February 2, 2016. Seconded by Trustee Snow. Vote was: Aye: Trustee Stanke, Johnson, Rowel, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of February, 2016. Trustee Snow made a motion to approve claims, checks and warrants for the month of February, 2016, except Invoice 0001 Drainage for School in the amount of \$25,000. Seconded by Trustee Stanke. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.**
- 5. Consider entering into executive session for the purpose of the following: A discussion concerning employment hiring, appointment, promotion, discipline or resignation of Robert Cancemi, pursuant to 25 O.S. 307 (B) (I). Trustee Stanke made a motion to enter into executive session. Seconded by Trustee Snow. Vote was: Aye: Trustee**

**Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None: Mayor Morris declared the motion unanimously.**

- 6. Consider entering back into open session. Mayor Morris entered back into session.**
- 7. Consider taking action on matters discussed in executive session. Trustee Snow made a motion to except Robert Cancemi's resignation. Seconded by Trustee Stanke. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.  
Trustee Snow made a motion to accept Arnela Hall's resignation June 30, 2016. Seconded by Trustee Stanke. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None: Mayor Morris declared the motion unanimously.**
- 8. Consider and discuss report submitted by the Fire Chief, with action necessary. Chief Brungardt asked for a \$1500 allowance for the May 14, 2016 Fundraiser. Trustee Rowell made a motion to allow \$1500 but do not exceed for the May 14, 2016 Fundraiser. Seconded by Trustee Snow. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.**
- 9. Consider and discuss burn permits for citizens to be able to burn within the city limits, with action as necessary. Trustee Stanke made a motion to discontinue #9. Seconded by Trustee Johnson. Vote was: Aye: Trustee Stanke, Johnson, Rowell, and Mayor Morris. Nay: None. Trustee Snow Abstained. Mayor Morris declared the motion carried.**
- 10. Consider and discuss participation in the ISO rating for the Fire Department, with action necessary. This item was discussed and no action taken.**
- 11. Consider and discuss report submitted by the Police Chief, with action necessary. This item was discussed and no action taken.**
- 12. Consider and discuss report submitted by the Public Works Supt., with action necessary. April 6<sup>th</sup> CPWA will be at training at Rose State College. Consider for McClain Electric for Alarm System for East/West Lift Station \$7,020.00. Trustee Stanke made a motion to approve McClain Electric for Alarm System for East/West Lift Station \$7,020.00. Seconded by Trustee Snow. Vote was: Aye. Trustee Stanke, Johnson, Rowell, Snow and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.  
Consider Generator for Well #2- Faith Electric to power 1 2 & 3, \$17,959 and \$1,395 warranty extended 10 years. Trustee Stanke made a motion to consider Generator for Well #2, Seconded by Trustee Snow. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.**

Consider work behind Barbara Johnson's House/Alley for \$665. Trustee Stanke made a motion to do the work behind Barbara Johnson's House/Alley for \$665. Seconded by Trustee Snow. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None: Mayor Morris declared the motion unanimously.

13. Discussion of ongoing engineering projects by Cowan Group Engineering, with action necessary. Jeff Cowan with Cowan Group Engineering discussed making some corrections to Cemetery, Town projects, and answered questions.
14. Consider and discuss updates to the Employee's Handbook, with action necessary (Tabled from the Regular Meeting held February 2, 2016) Trustee Snow made a motion to use Union City Drug and Alcohol policy except section 10. Once notified you have 2 hours to take test. Seconded by Trustee Rowell. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
15. Consider and discuss approval of inspector for the 2015 CDBG Drainage Project and the Water Tower project, with action necessary. It was brought to attention that Daniel Tatro- Town Inspector will not be available during the day for Inspections, so Bruce Wallace will continue. Trustee Snow made a motion to have Bruce Wallace continuing inspector for the 2015 CDBG Drainage Project and the Water Tower project. Seconded by Trustee Rowell. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
16. Consider and discuss animal control officer and kennel, with action necessary. Trustee Snow made a motion to look into property for a kennel at East Lift Station, and get with Cowan Group. Seconded by Trustee Stanke. Vote was Aye: Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
17. Consider and discuss implementing number system for all municipality equipment, with action necessary. Trustee Johnson made a motion to get a Stencil Set or Label Maker. Seconded by Trustee Snow. Vote was: Aye: Trustee Stanke, Johnson, Rowell, Snow and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
18. Consider and discuss purchasing/leasing a credit card machine, with action necessary. Trustee Stanke made a motion to Table until further information is received. Seconded by Trustee Snow. Vote was: Aye. Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
19. Consider and discuss drainage on 5<sup>th</sup> Street, Walking Track, and east side of ball field, with action as necessary. Trustee Johnson made a motion to Table this item. Seconded by Trustee Snow. Vote was: Aye. Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.

20. Consider and discuss starting the bid process to demolish properties located at 109 N. Calumet Rd, Todd's First Addition, Blk 5, Lots 4 & 5 and 113 N Calumet Rd, Todd's First Addition, Blk 5, Lots 6 & 7, with action necessary. Trustee Johnson made a motion to get an Add in the Tribune to start taking bids, two separate bids, and get a Pre Bid Meeting together. Vote was: Aye: Trustee Stanke, Johnson, Rowell, and Mayor Morris. Nay: None. Trustee Snow Abstained. Mayor Morris declared the motion carried.
21. Remarks and Inquires from the governing body members. Devon dedication for the Storm Siren is March 29, 2016 at 5:30 p.m. At 122<sup>nd</sup> and Redrock how do they widen Bridge and how do they move the water line since it goes through the Bridge. Fix the road on Freehome.
22. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action necessary. Trustee Johnson made a motion to pay King Electric. Seconded by Trustee Snow. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.
23. Adjournment: Trustee Stanke made a motion to adjourn the meeting. Seconded by Trustee Snow. Vote was: Aye. Trustee Stanke, Johnson, Rowell, Snow, and Mayor Morris. Nay: None. Mayor Morris declared the motion unanimously.

---

John Morris- Mayor

ATTEST:

---

April Stephens- Deputy Clerk