

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
PUBLIC HEARING and REGULAR MEETING MINUTES
August 11, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William Gigray were also present. Some of the District firefighters were also present.

Public Present: None

Approval of Meeting Agenda and Postings: Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on August 8, 2016, at Fire Station #1 at 2:30 p.m. and at Star City Hall at 2:35 p.m.

Chairman Moyle moved to accept Ward's report of the agenda posting and to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on June 9, and the Special Meeting held on July 8, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at that meeting.

Chairman Moyle then moved to approve the Minutes from the Regular Board Meeting held on June 9, and the Special Meeting on June 8, 2016. Comm. Martin seconded the motion, motion passed unanimously.

Financial Reports: Robin Ward reported on the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$142,176.45 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Agenda Amendment: It was discovered that due to an oversight and late discovery of the oversight, that the need to amend the Agenda was necessary under New Business. Comm. Martin moved to amend the Agenda by adding the following items under #12, New Business:

B. Policy Code - Consider Resolution Changing all Reference of Local #4553 to #4716

C. 2017 Budget Approval - Consider Adoption of Resolution Approving the 2017 Budget

Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Public Hearing - Foregone Property Tax: Chairman Moyle moved to open the public hearing, Comm. Martin seconded the motion. Motion passed with a unanimous voice vote. Public Hearing for the Foregone Property Tax opened at 7:05 p.m.

Staff Report - Robin Ward reported that the 2017 Proposed Budget and Use of Foregone Amount was published in the Idaho Press Tribune and the Idaho Statesman on August 4, 2016.

Public Input - None was given

Chairman Moyle moved to close the public hearing, Comm. Martin seconded the motion. Motion passed with a unanimous voice vote. Public Hearing was closed at 7:06 p.m.

Public Hearing - 2017 Proposed Budget: Chairman Moyle moved to open the Public Hearing, Comm. Martin seconded the motion. Motion passed with a unanimous voice vote. Public Hearing to consider the 2017 Proposed Budget opened at 7:16 p.m.

Staff Report - Robin Ward reported that the 2017 Proposed Budget and Use of Foregone Amount was published in the Idaho Press Tribune and the Idaho Statesman on August 4, 2016.

Public Input - None was given

Chairman Moyle moved to close the Public Hearing, Comm. Martin seconded the motion. Motion passed with a unanimous voice vote. Public Hearing was closed at 7:17 p.m.

Public Comment: No public input was given.

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Secretary of the Board: Commissioner Fendley had nothing additional to report.

Treasurer of the Board: Commissioner Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Impact Fees:** Nothing new to report at this time.
- **McMillan Property:** Ward has reached out to Mr. Jones and has scheduled a meeting with them next week.
- **Maintenance Division:** Continues to exceed expectations.
- **Eagle City JPA with Eagle Fire:** Chief has received a copy of a JPA between the City of Eagle and the Eagle Fire District, this agreement was forwarded to Attorney Gigray for review. Chief Timinsky requested approval to meet with the Chiefs and Attorneys from all agencies to discuss the details of the JPA.

Comm. Martin moved to authorize the Chief to meet with the Chiefs and Attorneys to continue the review and discussion of Eagle's JPA. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

- **Training:** Ongoing training progress of each shift continues to be posted at the Station.
- **Nampa Training Equipment Grant:** The training equipment for the joint regional grant will be installed over the next few weeks.
- **Firefighter Vacancy:** Recently received resignation from one of the full time firefighters, he will be going to Eagle Fire. Chief will move forward with the hiring process off the hiring list that was recently created.

Firefighters Union Representative: Local President Danny Garringer reported that they plan to sign the 2017 Agreement this evening.

Recording Secretary/Bookkeeper: Nothing in additional to report.

Attorney Report: Attorney Gigray discussed the current items being worked on.

Committee Reports:

- **Impact Fee Committee:** Chief Timinsky Will be scheduling a meeting to start the planning process.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **McMillan Property** - as discussed previously in the Chief's report.
- **Black Canyon RFPA** - Mr. Little was in attendance to discuss the proposed agreement. Chairman Moyle moved to adopt Resolution 2016-130 Authorizing the Chairman to Execute the Agreement for Mutual Rangeland Fire Protection Services with the Black Canyon Rangeland Fire Protection Association. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
- **Pay Cycle Change:** Chairman Moyle moved to authorize the change from a monthly pay cycle to a bi-weekly pay cycle effective in November or January to be determined depending on available funds.. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. Local 4716 President Danny Garringer confirmed that the Local was in agreement with the change.
- **Policy Code Change - Voluntary Personal Leave Donation Policy:** Comm. Fendley moved to adopt Resolution 2016-129, Amending Chapter 4 of Title 16, adding a new Section 6 Entitled Personal Leave Donation Policy. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

New Business:

- **Local 4176 Contract:** Chairman Moyle moved to adopt Resolution 2016-127, Approving the Star Firefighters IAFF Local 4716 Contract effective January 1, 2017, to December 31, 2018, and Authorizing the Chairman to sign the Contract. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
- **Policy Code Change - Changing all reference of Local # from 4553 to 4716:** Chairman Moyle moved to adopt Resolution 2016-128, changing the reference of Local # from 4553 to 4716. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.
- **2017 Budget:** Comm. Martin moved to adopt Resolution 2016-126 Adopting the 2017 Fiscal Budget as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:

Chairman Moyle moved to go into Executive Session under I.C. §74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. Commissioner Martin seconded the motion, a roll call vote was taken and the motion passed unanimously.

The Executive Session commenced at 7:45 p.m.

Present: Commissioners Moyle, Martin and Fendley were present. Robin Ward and Attorney Gigray were also asked to remain in the Executive Session. During Executive Session information was exchanged and received by the Board. Chief Timinsky was asked to join the Executive Session at 7:55 p.m.

Chairman Moyle moved to come out of Executive Session, motion was seconded by Comm. Martin and the motion was passed unanimously. Executive Session ended at 8:05 p.m.

The regular open meeting was then reconvened.

Chairman Moyle stated that during Executive Session information was received and exchanged pertaining to the reason stated for going into Executive Session and no action was taken by the Board.

Announcement of the Next Meeting: The next Regular Meeting of the Board is scheduled for September 8, 2016 at 7:00 p.m. at Star City Hall.

Adjournment: Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:06 p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the June 9, 2016, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*