

MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, MARCH 21, 2022
AT THE HAY LAKES RECREATION CENTRE @ 7:00 p.m.

PRESENT: Mayor Ron These; Councillor Paige Berkholtz; Councillor Clifford Heinz;
Councillor Paul Patterson and Councillor Levi Blanchard.

ABSENT:

PUBLIC PRESENT: Cathy Marusak

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES:

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:01 p.m.

RES 039-2022: AGENDA: Moved by Councillor Patterson to accept the agenda as presented.

CARRIED

Mayor These welcomed new Council Member, Levi Blanchard to Council.

OATH OF OFFICE OF COUNCILLOR LEVI BLANCHARD

The official Oath of Office for Councillor Blanchard was taken by the Municipal Administrator.

Mayor These called for a nomination for the Office of Deputy Mayor.

Councillor Berkholtz nominated Councillor Heinz for the Office of Deputy Mayor.
Councillor Heinz accepted the nomination.

Mayor These made a second call for the Office of Deputy Mayor. No nominations were forthcoming.

Mayor These made a third and final call for the Office of Deputy Mayor. There being no further nominations, Councillor Heinz was declared Deputy Mayor.

OATH OF OFFICE OF DEPUTY MAYOR

The Official Oath of Councillor Heinz for the Office of Deputy Mayor was taken by the Municipal Administrator.

RE-ORGANIZATION OF COMMITTEE MEMBERS:

- RES 040-2021: Moved by Councillor Berkholtz that the following members of Council be appointed as representatives to the following Boards/Committees:
- CRSWWSC** – Deputy Mayor Clifford Heinz and Councillor Paul Patterson
Alternate – Mayor Ron These
- ASSESSMENT REVIEW BOARD** – Mayor Ron These and Dawn Pauls
Alternate – Councillor Paul Patterson
- HAY LAKES MUNICIPAL LIBRARY BOARD** – Councillor Paige Berkholtz
Alternate – Deputy Mayor Clifford Heinz
- PARKLAND REGIONAL LIBRARY BOARD** – Councillor Paul Patterson
Alternative – Mayor Ron These
- SUBDIVISION AND DEVELOPMENT APPEAL BOARD** – Mayor These and Dawn Pauls
Alternate: Councillor Paul Patterson
- HAY LAKES AND DISTRICT RECREATION ASSOCIATION** – Mayor Ron These
Alternate – Councillor Paige Berkholtz
- HAY LAKES AND AREA REGIONAL RECREATION BOARD** – Mayor Ron These
Alternate – Councillor Paige Berkholtz
- DISASTER SERVICES** – Councillor Levi Blanchard
Alternate – Mayor Ron These
- HAY LAKES AND DISTRICT AGRICULTURAL SOCIETY** – Mayor Ron These
Alternate – Councillor Paige Berkholtz
- HAY LAKES TELEGRAPH PARK** – Deputy Mayor Clifford Heinz
Alternate – Councillor Paige Berkholtz
- SCHOOL COUNCIL** – Deputy Mayor Clifford Heinz
Alternate – Mayor Ron These
- FIRE DEPARTMENT** – Councillor Paul Patterson
Alternate – Councillor Levi Blanchard

INTERMUNICIPAL COMMITTEE - (ICF):

2 representatives – Deputy Mayor Clifford Heinz and Councillor Paul Patterson

Alternate – Mayor Ron These

REGIONAL EMERGENCY MANAGEMENT SERVICES LIAISON:

2 representatives – Councillor Levi Blanchard and Councillor Paige Berkholtz

Alternate – Councillor Clifford Heinz

EMERGENCY MANAGEMENT COMMITTEE:

2 representatives – Mayor Ron These and Councillor Levi Blanchard

Alternates – Deputy Mayor Clifford Heinz; Councillors Paige Berkholtz; and Paul Patterson

RURAL CRIME WATCH – Mayor Ron These

Alternate – Councillor Levi Blanchard

GO-EAST OF EDMONTON REGIONAL TOURISM ORGANIZATION – Councillor Paige Berkholtz

Alternate – Councillor Paul Patterson

UFA PLAYGROUND COMMITTEE: 2 representatives – Mayor These and Councillor Blanchard

Alternative: Deputy Mayor Heinz

OH&S COMMITTEE FORMATION: Mayor These; Councillor Patterson; CAO; and Public Works Manager.

CARRIED

Councillor Levi Blanchard will be replacing former Deputy Mayor Patten in the portfolio of Protective Services.

Adoption of the Minutes from the Regular Meeting of Council held on February 23, 2022: the minutes having been circulated and discussed were put forward for adoption.

Mayor These moved that the Minutes of the February 23, 2022, Regular Meeting of Council be adopted as amended.

CARRIED

Public Works Report: As public works is meeting with Council this week to discuss specifically all Village infrastructure issues the report presented is short and focused on daily work around the village.

RES 042-2022: Moved by Deputy Mayor Heinz that the public works report be accepted as presented.

Administration Report: The Administration Report was presented to Council.

RES 043-2022: Moved by Councillor Patterson to accept the CAO Report presented as information.

CARRIED

Financial Report: The Financial Report was presented to Council by Administrator Yearwood.

RES 044-2022: Mayor These moved that the Financial Report; consisting of the General Ledgers for the year to date; the MasterCard Statement for February/March; and the ATB Account Summaries all be accepted as information.

CARRIED

Bylaws/Policies:

Consideration of Bylaw 02-2022 – Traffic Bylaw

Bylaw 02-2022 – Traffic Bylaw was circulated and discussed. There was discussion correcting, altering or deleting some sections of this Bylaw. Administration will complete the changes and bring the Bylaw before Council at a Special Meeting scheduled for Thursday, April 14, 2022.

RES 045-2022: Moved by Mayor These that Bylaw 02-2022 – Traffic Bylaw be given first reading.

CARRIED UNANOMOUSLY

Consideration of Bylaw 03-2022 – Utilities Bylaw

Bylaw 03-2022 – Utilities Bylaw was circulated and discussed.

RES 046-2022: Councillor Berkholtz moved that Bylaw 03-2022 – Utility Bylaw be given first reading.

CARRIED UNANOMOUSLY

Policy 01-2022 – Snow Removal Policy – Tabled

Cathy Marusak left the meeting at 9:45 p.m.

Business:

- COVID-19: No new updates still following Provincial guidelines.
- Hay Lakes Council Events: Family Day Celebration, was rescheduled to Saturday, March 5, 2022 and Mayor These and Councillor Berkholtz reported that it was a great success.
- Next Event: July 1st Children’s Parade – Councillor Blanchard will approach the Fire Department to see if we can put this event on together.
- Comsec Quote: Tabled
- New Business Application for The Barn Boutique

RES 047-2022: Moved by Councillor Berkholtz to acknowledge the Application and have no objection to this home-based business. Administration to provide the Business License as soon as reasonably able.

CARRIED

- Memo to Audit 2022 File – Payroll issues on March 4, 2022.

RES 048-2022: Moved by Councillor Patterson to accept the Memo regarding the payroll issue that occurred on March 4, 2022, as information.

CARRIED

- Memo to Audit 2022 File dated March 11, 2022 – Water/Wastewater charges not matching Bylaw 05-2019 – Utility Bylaw.

RES 049-2022: Moved by Councillor Patterson to accept the Memo dated March 11, 2022, regarding the Water/Wastewater not following Bylaw 05-2019 – Utility Bylaw as information.

CARRIED

- Gas Tax Refund – Canada Community Building Fund Acceptance.
- UFA Playground Committee Advertising.

RES 050-2022: Moved by Mayor These to have Administration begin planning and executing plans to form a UFA Playground Committee, contact UFA for permission to move the playground and plan open houses for resident involvement.

CARRIED

- OH&S Committee Formation

RES 051-2022: Councillor Patterson motioned to convene the OH&S Committee and set a first meeting date.

CARRIED

- Changing Date of Next Regular Meeting of Council to accommodate Easter Long-weekend.

RES 052-2022: Mayor These moved that the next regular meeting of Council will be held in the Recreation Centre on Monday, April 25, 2022, beginning at 7:00 p.m.

CARRIED

- Scheduling of Special Meeting to accommodate the passing of Bylaws and Budget 2022.

RES 053-2022: Moved by Mayor These to call a Special Meeting of Council to deal with Bylaws and the passing of Budget 2022 for Thursday, April 14, 2022.

CARRIED

- Emergency Management Mutual Aid Agreement

RES 054-2022: Moved by Deputy Mayor Heinz that Administration first establishes that 3-million-dollar liability is in fact on the fire trucks and then reach out to the Signatory Jurisdictions and let them know that Hay Lakes Council has read the Agreement and agrees with all amendments made and will be signing the Agreement as presented.

CARRIED

Committee Reports:

- Infrastructure: Special Meeting to be held on Thursday, March 24, 2022
- Protective Services: Nothing to Report
- Fire Department Report: Fire Department has been responding to accidents and fires.
- Development: Nil
- HARRB: Nothing to date.
- Ag Society: There are 3 little league teams from Leduc wanting to use the diamonds this season.

- Library: AGM for Library and Friends of the Library held Wednesday, March 23, 2022. Attracted some new members.
- Telegraph Park: No meeting scheduled
- Recreation Centre: Next Meeting
- School Council: Meeting Tuesday, March 22, 2022
- Rural Crime Watch: Nothing to report.
- CRSWSC: AGM Meeting to be held on Thursday, April 21, 2022
- Go-East – Regional Rural Tourism

RES 055-2021: Moved by Councillor Patterson to accept the Committee Reports as presented.
CARRIED

Information and Correspondence:

RES 056-2021: Deputy Mayor Heinz moved to accept the Information and Correspondence as presented.
CARRIED

Confidential Items:

RES 057-2021: Mayor These moved to close the meeting to the public and to go in-camera at 10:28 p.m. under section 17, third party personal privacy, *Freedom of Information and Privacy Act*.
CARRIED

RES 058-2021: Moved by Mayor These to come out of camera and open the meeting to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 11:20 p.m.
CARRIED

RES 059-2021: Councillor Paul Patterson moved to allow Administration to advertise for a full-time Assistant CAO beginning as soon as possible.
CARRIED

RES 060-2021: Councillor Berkholtz moved that Administration accept the resignation of Assistant Krozser and to negotiate for an open contract to work 16 hours per week.
CARRIED

Next Meetings of Council:

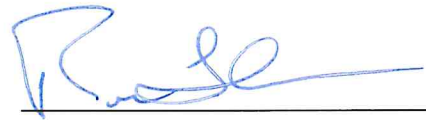
A special meeting of Council will be held on Thursday, March 25, 2022, at the Recreation Centre to discuss Infrastructure Issues facing the Village beginning at 7:00 p.m.

A special meeting of Council will be held on Thursday, April 14, 2022 to address Village Bylaws and Budget 2022 at Hay Lakes Recreation Centre beginning at 7:00 p.m.

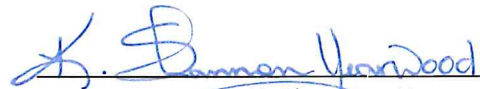
The next Regular Meeting of Council will be held on Monday, April 25, 2022, at the Recreation Centre beginning at 7:00 p.m.

Adjournment:

There being no further business to discuss Mayor These adjourned the meeting at 11:25 p.m.



Mayor Ron These



K. Shannon Yearwood
Chief Administrative Officer