

TOWN OF GREENWOOD
MINUTES OF THE WORK SESSION
OF THE MAYOR AND BOARD OF ALDERMEN
Thursday, May 17, 2018-6:00 PM

Present: Mayor Frank, Aldermen Ilgenfritz, Robinson, Newsom, Edwardes, Larsen, Police Chief Shayne Gibson, Town Attorney Charles Grubb, Town Clerk Veronica Brown and members of the public.

Absent: none

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m , he then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown, advised the Alderman that she had provided the following:

- 1) 2017 Personal Financial Disclosure Statement to complete and return to her for submission.
- 2) An attorney general opinion for them to read in regards to a town providing (bottle or free) water to its residents due to poor quality of water
- 3) Report from the 2018 Open Range Rodeo—in excess of \$2,000 was made for the Veterans Memorial Fund
- 4) Letter from MPERS indicating that the police retirement contributions will increase from 30.75% to 32.25%
- 5) Advised that there will be a mandatory employee meeting held on Saturday, September 29th which will cover the Human Resource Process and Procedures, Understanding & Prevention of Sexual Harassment in the workplace as well as a team building exercise. All Alderman were encouraged to participate as well.
- 6) LMA District A Meeting will be held on Wednesday, June 27th at 6:00 in Minden at the Civic Center. Please RSVP by the next council meeting.
- 7) Two Ordinances were omitted from the Work Session Agenda, but was placed on the Monday agenda. These will address the pay for the Town Clerk and Chief of Police

Ken Bardett, Utilities Superintendent, requested for the Board to review the proposed budget for the upcoming fiscal year and asked that they consider rate increases for the water & sewer department

Police Chief, Shayne Gibson, reported there was no use of force incidents in the month of April. He also advised that kids are out of school and for everyone to be more aware of kids playing in the streets and also be aware of vehicle burglaries.....lock your vehicles.

Mayor Frank gave updates on the following projects: 1) 2017-2018 LCDBG grant contract award went to Axis Construction for the rebuild of the lift station located at Kimberly & 70th street. 2) Water plant expansion updates

Approval of Minutes:

Work Session Meeting –April 12, 2018

There were no questions or discussion from the Board

Regular Session Meeting- April 16, 2018

There were no questions or discussion from the Board

Approval of Financial Statements- April 2018 Financials

1. Proclamation requested by Ms Zanita Phillips, President of American Biker Active Towards Education (ABATE), for Motorcycle Safety Awareness Month

Ms. Zanita Phillips from the Northwest LA ABATE Chapter thanked Mayor Frank for the recognition of the Proclamation and also thanked Alderman Ilgenfritz for attending and presenting the Proclamation. She addressed several concerns that she felt needed attention from motorists and law enforcement. She requested that Greenwood place signage that would remind the motorists to be aware of motorcycles and that the police department enforce the laws in regards to uninsured motorists.

2. Ordinance No. 3 of 2018

TITLE: AN ORDINANCE AMENDING ORDINANCE NO. 5 OF 2017, BEING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR ENDING JUNE 30, 2018.

Town Clerk, Veronica Brown read the Ordinance by title and advised that the amendments were only in the General Fund and had to be amended due to the revenues being lower than anticipated and due to expenditures on the water plant being funded by the General Fund. There were no questions or concerns from the board

3. Ordinance No. 4 of 2018

TITLE: AN ORDINANCE ADOPTING THE BUDGET FOR THE TOWN OF GREENWOOD, PARISH OF CADDO, STATE OF LOUISIANA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019.

Town Clerk, Veronica Brown read the Ordinance by title and Mayor Frank explained that the budget included a 3% increase for all town employees. There were no questions or concerns from the board

4. Mayor Frank to re-appoint Mr. Gary Roan to the Caddo Fire District # 3 Board

Alderman Edwardes inquired on how many terms had Mr Roan served and Town Clerk, Veronica Brown replied this would be his second and the term is for three years. Alderman Edwardes then inquired on if there is a limit on terms and Town Clerk Veronica Brown advised no, There were no further questions or concerns from the board

5. Ms Yolanda Dennis to request water service outside the Greenwood Water System service area. Address located at 4655 Rice Rd.

Town Clerk, Veronica Brown gave information on the location and advised that Ms Dennis was aware that she is to cover all costs associated with this connection and donate the lines to the Town of Greenwood. There were no questions or concerns from the board

6. Resolution No. 2 of 2018

TITLE: A Resolution authorizing the Mayor to enter into an agreement between the Town of Greenwood and Edward Jones

Town Clerk, Veronica Brown read the Resolution by title and Mayor Frank advised that he was proposing on investing \$250,000 from the General Capital Fund into a Certificate of Deposit (CD). Town Attorney, Charles Grubb advised Mr. Orr (Edward Jones Representative) that there would have to be some changes made prior to Mayor Frank signing the proposed contract. Mr. Orr relayed to Mr Grubb that he would indeed get with his legal department and have the requested modifications done. Alderman Ilgenfritz also wanted the Resolution to reflect that the Board would be authorizing the Mayor to invest in Certificates of Deposit only and not all the options available through Edward Jones. There were no questions or concerns from the board

Public Comments:

Alderman Ilgenfritz on if the DOTD will provide additional lighting at the intersection of 70th street & Hwy 80. Mayor Frank advised that he had spoken with a representative from the DOTD and was told that they would allow a permit, but the cost be on the Town of Greenwood.

Alderman Ilgenfritz and Danny Britt also inquired on the status of the trailer on Winburn. Town Clerk, Veronica Brown indicated that Ms Philyaw had moved but property standards would initiate a complaint and would get an update to the Board

Alderman Robinson advised that there would be a ceremony on June 23rd honoring the founders of the Greenwood Chamber following the Farmer Market at 12:30 to be held at the Dunn House

Mayor Frank recognized Alderman Ilgenfritz and Greenwood resident Richard Justiss for their hard work that has been done in the Park and on the Pioneer Building.

Adjourn

There being no further business, the meeting was adjourned at 7:30 pm. Next meeting to be held on Thursday, June 14, 2018 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, 18, 2018 at 6:00 pm Public Hearing & Regular Session Meeting of the Board of Alderman. All meetings held in the Town Hall Chambers.

s/s Veronica Brown, Town Clerk

s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for May 17, 2018.

This the 5th day of June, 2018

s/s Veronica Brown, Town Clerk

