

# HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

President  
Hector Martinez  
Vice-President  
Gloria G. Romo  
Treasurer  
Norma M. Apodaca  
Secretary  
Sylvia Bernal  
Trustee  
Rodolfo Valdez

601 HEBER AVE.  
CALEXICO, CALIFORNIA 92231

Executive District  
Manager  
Tomas Virgen

NOTICE OF REGULAR MEETING  
ON  
Wednesday, October 17, 2018

General Counsel  
Eduardo Rivera

Board Clerk  
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
WILL CONDUCT A  
REGULAR MEETING

THE MEETING WILL BEGIN AT  
5:30 P.M

A T

THE BOARD'S REGULAR MEETING PLACE  
601 HEBER AVE.  
CALEXICO, CA. 92231

## AGENDA

In compliance with the Americans with Disability Act, if special assistance is needed to participate in the Board meeting, please contact the District Office during regular business hours 3:00 P.M. to 5:00 P.M., Monday through Friday (holidays excepted) in person or by phone (760)357-6522 at least 2 hours before meeting time. Notification received as indicated will enable the District to make reasonable accommodations.

1. CALL TO ORDER

2. ROLL CALL-DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or

other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**4. PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

**5. CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of September 5, 2018 September 18, 2018, September 19 and September 28, 2018.

**6. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

**7. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**

**8. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**

**9. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**

**10. INFORMATION ITEMS:**

- a. Farmers Coalition of Imperial Valley.
- b. EJ Summit

**11. DISCUSSION AND/OR ACTION ITEMS:**

- a. Discussion and/or action on 400 Mary Ave.
- b. Discussion and/or action on ratification of contract with Tomas Virgen.
- c. Discussion and/or action on the Treasurer Report.

**12. ITEMS FOR FUTURE AGENDAS:**

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

**13. CLOSED SESSION:**

- a. Pursuant to Resolution No. 2010-3, adopted by this Board on June 8, 2010, Health & Safety Code Section 32106 (b), deliberation and possible action as a trade secret regarding a possible arrangement with third party concerning off-site medical diagnoses and treatment.
  - 1. PMH
  - 2. Hosanna Foundation
  - 3. Proactive

**14. ADJOURNMENT:**

- a. Regular Board meetings are held on the first and third Wednesday of each month
- b. The next regular meeting of the Board will be held at 5:30 P.M., November 7, 2018.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.

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**CERTIFICATION OF DELIVERY**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I caused to be delivered a copy of the foregoing Notice of Regular Meeting to all persons entitled thereto at least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_  
\_\_\_\_\_ Secretary

**CERTIFICATION OF POSTING**

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I posted a copy of the foregoing Notice of Regular Meeting at the following locations in the Heffernan Memorial Healthcare District: (include specific addresses or locations)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ at  
least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: \_\_\_\_\_  
\_\_\_\_\_ Secretary

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
**Balance Sheet**  
As of October 12, 2018

	<u>Oct 12, 18</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Public Funds-2 -SCFCU	3,033,010.62
1030 · Cash in bank - SCFCU Savings	651.76
1050 · Cash in bank - Checking RBB	366,473.11
1052 · Cash in bank - First ICUnion	256,033.96
1055 · Cash in bank - Wells Fargo	1,377,997.84
1056 · Cash in bank - WFB Telemedicine	16,153.37
	<hr/>
<b>Total Checking/Savings</b>	5,053,026.08
<b>Accounts Receivable</b>	
1200 · Accounts receivable	4,469.71
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<b>Total Accounts Receivable</b>	4,469.71
<b>Other Current Assets</b>	
1320 · Deposits	500,000.00
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<b>Total Other Current Assets</b>	500,000.00
	<hr/>
<b>Total Current Assets</b>	5,557,495.79
<b>Fixed Assets</b>	
1600 · Land	142,750.00
1605 · Building and improvements	506,328.00
1610 · Office equipment	51,745.43
1700 · Accumulated depreciation	(64,993.80)
	<hr/>
<b>Total Fixed Assets</b>	635,829.63
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<b>TOTAL ASSETS</b>	<b>6,193,325.42</b>
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<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3020 · Retained earnings	6,353,873.65
3030 · P/Y Adjustements	10,752.50
<b>Net Income</b>	(171,300.73)
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10/12/18  
Accrual Basis

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
**Balance Sheet**  
As of October 12, 2018

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	<u>Oct 12, 18</u>
Total Equity	<u>6,193,325.42</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>6,193,325.42</u></u></b>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
OCTOBER 17, 2018.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	651.76	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2018-2019)	<u>3,033,010.62</u>	
TOTAL SUN COMMUNITY BANK		3,036,367.80
RABOBANK CHECKING ACCT.		366,473.11
WELLS FARGO TELEMEDICINE ACCT.		16,153.37
WELLS FARGO CHECKING ACCT.		1,377,997.84
FIRST FEDERAL CREDIT UNION		<u>256,033.96</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,053,026.08
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	( PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA  
OCT-12-2018.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 1 through October 12, 2018

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	<u>Jul 1 - Oct 12, 18</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4000 · Rev Sharing - County Prop Tax	1,524.04
4100 · Interest income	12,310.41
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<b>Total Income</b>	13,834.45
<b>Expense</b>	
6010 · Trustee remuneration	9,400.00
6300 · Repairs and maintenance	721.66
6310 · Landscaping	155.00
6600 · Legal and professional	13,376.52
6615 · Accounting - Other	6,350.00
6650 · Administration services	4,000.00
7000 · Marketing	7,032.09
7200 · Office supplies	1,046.58
7201 · Leasing Offices Equipment	444.47
7210 · Janitorial supplies	46.03
7214 · Janitorial Services	1,700.00
7250 · Utilities	
Electricity	1,206.11
Trash	527.34
Water	1,005.04
	<hr/>
<b>Total 7250 · Utilities</b>	2,738.49
7270 · Telephone	920.96
7285 · Grants - By HMHD	124,789.72
7400 · Travel	5,002.45
7420 · Meals	149.71
7550 · Promotion	3,488.00
7900 · Miscellaneous	45.00
8030 · Property tax	3,722.96
8200 · Bank charges	5.54
	<hr/>
<b>Total Expense</b>	185,135.18
<b>Net Ordinary Income</b>	<u>(171,300.73)</u>
<b>Net Income</b>	<u><u>(171,300.73)</u></u>

4:55 PM  
 10/12/18  
 Accrual Basis

**HEFFERNAN MEMORIAL HEALTHCARE DISTRICT**  
**Transactions by Account**  
 As of October 12, 2018

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1055 · Cash in bank - Wells Fargo</b>							1,403,872.39
Check	09/28/2018	6280	YUM YUM CHINES...	HMHD-WORSHOP 9-28-2018		149.71	1,403,722.68
Check	10/01/2018	6270	HECTOR MARTINEZ	OCT.-/2018 BOARD MEETING ASSIST.-	500.00		1,403,222.68
Check	10/01/2018	6271	SYLVIA BERNAL	OCT.-2018 BOARD MEETING ASSIST.	500.00		1,402,722.68
Check	10/01/2018	6272	RODOLFO VALDEZ	OCT./2018 BOARD MEETNG ASSIST.	500.00		1,402,222.68
Check	10/01/2018	6273	GLORIA G ROMO	OCT./2018 NOARD MEETING ASSIST.	500.00		1,401,722.68
Check	10/01/2018	6274	NORMA M APODA...	OCT./2018 BOARD MEETNG ASSIST.	300.00		1,401,422.68
Check	10/01/2018	6275	BRENDA RYAN	OCT.-2018 BOARD CLERK SERVICES	1,000.00		1,400,422.68
Check	10/01/2018	6276	ROSARIO VIZCAR...	OCT..-2018 BOOKKEEPING SERVICE	1,400.00		1,399,022.68
Check	10/01/2018	6277	JOSE PIMENTEL	SEPT.-2018 BORDERLINE-MARKETING SERVICE	1,699.00		1,397,323.68
Check	10/01/2018	6278	MARIA TAVERA SA...	SEPT.-2018 CLEAN UP SERVICE 601 HEBER OFFICE	400.00		1,396,923.68
Check	10/01/2018	6279	EL SOL DEL VALL...	OCT.-2018 ADVERTISMENT/NEWSPAPER SERVICE	522.00		1,396,401.68
Check	10/01/2018	6281	REPUBLIC SERVIC...	ACCT. 3-0467-0031459 SEPT.-2018 SERVICE	175.78		1,396,225.90
Check	10/01/2018	6282	CITY OF CALEXIC...	ACCT.38078 & 63295 WATER BILL AUG-2018	455.26		1,395,770.64
Check	10/01/2018	6283	IMPERIAL IRRIGAT...	ACCOUNT 50655112-50655109 ELECTRICITY BILL 400 MAR...	168.67		1,395,601.97
Check	10/01/2018	6284	GreatAmerica Finan...	ACCT. 003-1228273-000 LEASING -RICOH COPIER MACHINE	136.61		1,395,465.36
Check	10/01/2018	6285	BLACKHAWK BRO...	OCT-2018 ADVERTISEMENT KSWT-KYMA	700.00		1,394,765.36
Check	10/01/2018	6286	IMPERIAL IRRIGAT...	ACCT 50564831 ELECTRICITY BILL 601 HEBER OFFICE	248.61		1,394,516.75
Check	10/01/2018	6287	FRANCISCO AMEZ...	INV.# 6430-6468 PROFESSIONAL SERV. FY 2017-2018	750.00		1,393,766.75
Check	10/01/2018	6288	TOMAS VIRGEN	REIMB.COSTO & THE HOME DEPOT TICKET	78.23		1,393,688.52
Check	10/02/2018	6289	EDUARDO A RIVE...	SEPT.-2018 LEGAL SERVICES SERV.	2,150.00		1,391,538.52
Check	10/03/2018	6290	BRENDA RYAN	REIMB.HOUR PHOTO INV.# 0987	19.49		1,391,519.03
Check	10/11/2018	6291	LUZ TRISTAN, MD.	OCT.-2018 WELLNESS 4 KIDS PROG.	13,333.33		1,378,185.70
Check	10/11/2018	6292	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4	187.86		1,377,997.84
Total 1055 · Cash in bank - Wells Fargo					0.00	25,874.55	1,377,997.84
<b>TOTAL</b>					<b>0.00</b>	<b>25,874.55</b>	<b>1,377,997.84</b>