



**AGENDA FOR NOVEMBER MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.*

Monday, November 2, 2020 - Open Session commences @ 7:00 pm  
Lakewood Forest Fund Office, 12415 Louetta Rd, Cypress, TX 77429

**OPEN SESSION**

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| 7:00         | -Establishment of Quorum, Call to Order, & Adoption of Agenda   |
| 7:00 to 7:10 | -Security Report by HCPCT4 Constables   |
| 7:10 to 7:15 | -Consideration of Open Session Minutes of Prior Meeting   |
| 7:15 to 7:20 | -Community Events/Outreach Report   |
| 7:20 to 7:25 | -Treasurer's Report   |
| 7:25 to 7:40 | -New/Old Business <ul style="list-style-type: none"><li>*NB-01: HOA invoice for 2021 Annual Maintenance Assessment</li><li>*NB-02: Board Candidate Solicitation Notice for 2021 Annual Meeting</li><li>*NB-03: Rental Rate Increase Notice from Lakewood Mini Storage</li><li>*NB-04: Beautification of circle medians in Tomball sections</li><li>*OB-01: Installation of fall seasonal color/mulch</li><li>*OB-02: N. Eldridge Pkwy irrigation repair project / phase 2</li><li>*OB-03: Update on Grant Road Wall Project</li></ul> |
| 7:40 to 7:50 | -Homeowner Forum <p><i>Due to time constraints, each resident is allotted approximately 3 minutes discussion time. The Board will not discuss any personnel matters or other issues which should be discussed in Executive Session during this time.</i></p>  |
| 7:50         | -Notification of next meeting: Monday, December 7th @ Fund Office,<br>adjournment of Open Session, reconvene in Executive Session   |

**EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.*

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| 7:55         | -Establishment of Quorum & Call to Order  |
| 7:55 to 8:10 | -Scheduled owner hearings   |
| 8:10 to 8:15 | -Consideration of Executive Session Minutes of Prior Meeting  |
| 8:15 to 8:25 | -Executive Session Matters: Owner Complaints, Insurance Related Matters, Contract Issues, Collection Matters, ACC & Deed Restriction Matters, Pending Litigation, Other |
| 8:25 to 8:30 | -Adjourn Executive Session/Recap  |