



NATIONAL FOUNDATION FOR VETERANS & FAMILIES, INC.

MEETING MINUTES

Online meeting

MAY 3, 2016

The meeting of the National Foundation for Veterans & Families, Inc. was called to order by Chair, Jeffrey White, on Tuesday, May 3, 2016 at 8:10 pm Eastern Daylight Time. The online conference call was held through Go-To-Meeting.

Roll Call:

Chair White: present
Secretary Allen: present
Treasurer Price: present

Board Members
Linda Yates: present
Adviser
Sharon Hobbs: present

A quorum was present.

Remembering Cathy:

Our Chair, Cathy Keister, passed away on March 26, 2016. Everyone was in agreement that Cathy will be greatly missed. We will continue to successfully move the organization forward to support her endeavors and that of the organization.

Motion #1: To accept the agenda as amended. *Adopted (Yates/Price)*

Motion #2: To accept the minutes of March 2, 2016 meeting as amended. *Adopted (Yates/Price)*

Susan Price gave the Treasurer's report. Donations of \$3,917.00 were made toward the In-Memory Plaque. We have \$6,957.60 in the account.

Suggestion was made to have a line item on the treasurer's report to identify the donations to the In-Memory Plaque of \$3,917.00. The treasurer's report will be filed for audit.

Unfinished Business

Bylaws: The bylaws were reviewed by the board of directors. After discussion, the bylaws were approved as proposed.

Motion #4: Accept the amended bylaws as proposed *Adopted (Price/Allen)*

Future Grants:

Grant for the Maximus Foundation Cut off in October 2016, will check into this further.

New Business

Election of Officers: Sharon Hobbs, Election Chair

Chair: Linda Yates

Secretary: Sondra Allen

Treasurer: Susan Price

Motion #5: Accept the nominees by acclamation. *Adopted White/Yates*

Installation of officers – all accepted.

Motion #6: Propose that Jeffrey White stay on the board as an Adviser. *Adopted Allen/Price*

Jeff offered to pay for the letterhead and get a corporate seal made. Chair Yates will provide the information for the seal. Jeff mentioned that the secretary should have a copy of the EIN as a back up to the Treasurer. The secretary will retrieve the number from an email sent by Susan Price, treasurer, and keep in the files.

Board Members

Several new people were proposed to be on the board:

Susan Henthorn, from Georgia, to assist in fundraising. Chair Yates will get in touch with her.

Greg Thibadoux, from Chatanooga Tennessee chapter, to assist as a grant writer and possible board member. Sharon Hobbs will approach him and let us know the results.

Secretary Allen will provide a final copy of the directory after Chair Yates has contacted the proposed board members.

Debit cards, checks and business cards:

Chair Keister's debit card was destroyed. Treasurer Price will order a new one for Chair Yates and will obtain the paperwork to add her to the checking account.

Discussion on whether we should purchase checks for the organization. At the present time, we do not need checks as the debit card can be used for expenses.

Treasurer Price discussed business cards for board members.

Motion #7: Motion made to order generic business cards for officers. *Adopted Price/Allen*

Good of the Order

Jeff White was the first VVA life member to join the AVVA organization. He has stated that he has been committed to helping AVVA from the very beginning and will do what he can to help our organization. He repeated his offer of purchasing stationery/envelopes. Linda Yates will look into pricing.

Meeting Date

We will be notified by email for the next meeting date.

The meeting was adjourned at 9:40 PM EDT.

Sondra Allen
Sondra Allen, NFVF Secretary